

MID-TERM NARRATIVE REPORT

Guidelines on how to complete the activity report are included in italics.

Use the information included in your CESP Full Proposal (reproduced in Annex 1 of your CESP contract) as a baseline from which to complete this report.

Remember that this report will be made available on your project page on the GBIF website and therefore should not include any contact information, unless you have permission from all mentioned in the report that their contact information can be published.

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1. Project information

Please insert text in the table

Project title	Data Use for Decision Making Workshop: an Iberoamerican community call	
Project ID	CESP2019-005	
Project period	Start date (dd/mm/yy): 01/06/2019	End date (dd/mm/yy): 31/05/2020
Reporting period	Start date (dd/mm/yy): 01/06/2019	End date (dd/mm/yy): 14/01/2020
Project lead		
Name of the main contact person	Leisy Amaya Montano	
Name of institution	Ministerio del Medio Ambiente - GBIF Chile	
City and country	Santiago, Chile.	
GBIF Participant represented	Chile.	
Role(s) in this project	Main contact / Organizer	
Project partner(s)		
Name and institution of the representative	GBIF Participant represented (if applicable)	Role(s) in the project
Leisy S. Amaya M., Ministerio del Medio Ambiente	Chile	Main contact / Co-organizer
Giuliana Furci, Fundación Fungi	Chile	Co-organizer
Dairo Escobar, SiB Colombia	Colombia	Co-organizer
Anabela Plos, GBIF Argentina	Argentina	Co-organizer / Mentor
Cristina Villaverde, GBIF Spain	Spain	Co-organizer
Miguel Vega, GBIF Spain	Spain	Participant
Katia Cezón, GBIF Spain	Spain	Participant / Mentor
Paula Zermoglio, VertNet	VertNet	Co-organizer / Mentor

Néstor Acosta B, GBIF Ecuador	Ecuador	Participant
Victor Chocho, Ministry of Environment	Ecuador	Participant
José Carrasco, Ministerio del Ambiente	Perú	Participant
Harold Gutiérrez, Ministerio del Ambiente	Perú	Participant
Townsend Peterson, Biodiversity Institute and Department of Ecology and Evolutionary Biology, University of Kansas, US.		Trainer
Marlon Cobos, Biodiversity Institute and Department of Ecology and Evolutionary Biology, University of Kansas, US.		Trainer
Cristian Echeverría, Laboratorio de Ecología de Paisaje Facultad de Ciencias Forestales, Universidad de Concepción – Chile.		Trainer
Javier Fajardo, World Conservation Monitoring Centre (UNEP-WCMC), Cambridge, UK.		Trainer

2. Executive summary

Provide a brief explanation of the project and the approach taken for the mid-term evaluation, as well as a summary of the main results, lessons learned and recommendations for the remaining project period.

(Max. 300 words)

[The apparent gap between GBIF and decision makers, at the national level, reflects a deficiency in the implementation of actions to improve the impact of GBIF-mediated data in the government policy. It is important to improve and strengthen this link, highlighting the importance of evidence-based decision making, through the discussion of strategies and the generation of products based on data. As part of the Biodiversity Information for Development programme, GBIF has led a series of capacity enhancement workshops on biodiversity data use for decision-making. The adaptation of these workshops to our community and regional needs, will contribute to bridge the gap between GBIF nodes and managers.

To achieve this, we have identified experts within the Spanish-speaking community that could lead and adjust each of the topics of the workshop. The target audience will be people who can have a strategic impact on environmental policies (i.e., representatives of national

networks, agencies and NGOs), with an understanding of biodiversity data management and basic computer skills that allow them to incorporate data use techniques in decision making.

This report focuses on informing the activities developed to date regarding the Project and the activities scheduled. It also includes the adjustments made, and the main progress made with respect to the organization and coordination of the workshop that will be held in the month of April as originally scheduled.

At the time of this report, the project's training team has been defined. The team is working on the contents to be presented in the workshop in April. To this date, an informative brochure has been defined, which contains the background of the project, program, and profile of the participant and expected learning results. The call period has also been opened in the different countries to locate the ideal participants to attend the workshop.]

3. Progress against expected milestones

Please indicate the status of the expected milestones as outlined in Annex 3 of the contract, at the time of mid-term reporting.

Please provide more information in the Deliverables table in section 5 of this report, including detailed explanatory notes in the event of unexpected delay(s).

Expected milestones	Completed? Yes/No
Kick-off virtual meeting held and report available. (Mid-term report milestone)	Yes
Existing workshop materials reviewed and adapted, and missing parts translated. (Mid-term report milestone)	Yes

4. Activities

Please indicate the status of the activities as outlined in your CESP Full Proposal (section 3.5), at the time of mid-term reporting.

The table below should be completed in the same way as in your CESP Full Proposal, but should include information and updates on the status of each activity. Please indicate relevant source(s) of verification and provide links, or a copy of the source of verification mentioned if no links are available. Attachments should be provided in the Annex.

In the event of unexpected delay(s), please provide detailed explanatory notes and indicate new planned completion date(s) within the project implementation period.

In the event of any additional activities having being completed, please add rows as required.

Activity name	Status of activity at mid-term: Completed / On-track / Delayed	Explanatory notes, including new planned completion date if necessary	Source(s) of verification
Kick-off virtual meeting.	Completed	The coordination and progress in the organization of the workshop is made through virtual meetings via Skype and via emails. The attached link provides access to meeting notes.	https://bit.ly/2QUsfSu
Review and adapt existing materials and translate missing parts.	On-track	The review of materials is in progress. The adaptation of materials is in progress. Translation of materials is in progress. The training team expects to have the materials ready during March.	https://bit.ly/35SOAUR https://bit.ly/2tkP09b

		Review of materials allowed to generate workshop program. In the link provided you can access the course brochure in Spanish.	
Online sessions with instructors, mentors and organizers to prepare the workshop contents.	On-track	Each instructor is in charge of a specific content and is also responsible for reviewing and adapting the content. The material must be deposited in a shared project folder. In the link provided you can access the revised content. There are also some new topics that are incorporated into the course agenda that require content development, always based on the philosophy of primary use of data for decision making.	https://bit.ly/3780ifP
Call and selection of workshop candidates.	On-track	An invitation letter was sent to each of the partner countries to select a candidate to attend the workshop. In Chile, a call has been opened to the community, and in addition to sending	https://bit.ly/2swANpk

		<p>personalized invitations to strategic institutions.</p> <p>The deadline for the process is January 31. The selected participants will be contacted by February 25. In the access provided you can access the call. By January 20, there are more than 160 participants registered in the application form.</p>	
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5. Deliverables

Please indicate the status of each of the planned deliverables as outlined in your CESP Full Proposal (section 3.6), at the time of mid-term reporting, listing the related activities connected to these and explanatory notes.

The table below should be completed in the same way as in your CESP Full Proposal, but should include information and updates on the status of each deliverable. Please indicate relevant source(s) of verification and provide links, or a copy of the source of verification mentioned if no links are available. Attachments should be provided in the Annex.

In the event of identifying a deliverable as “delayed”, please provide detailed explanatory notes and planned actions to address this issue and a new completion date within the project implementation period. Please provide links to any documents or webpages in the “Sources of verification” column.

In the event of any additional deliverables having being completed during the implementation period, please add rows as required.

Deliverable name	Status of deliverable at mid-term: Completed / On track / Delayed	Explanatory notes including new planned completion date if necessary	Source(s) of verification
Virtual meeting report	On track		
Workshop materials, including pre-workshop online materials	On track		
Online session reports	On track		
Candidates selection process	On track		

6. Events organized as part of the project

Please indicate the status of the events as outlined in your CESP Full Proposal (section 3.7), at the time of mid-term reporting.

The table below should be completed in the same way as in the CESP Full Proposal, but should include information and updates on the status of each event. Please provide links to any documents or web pages documenting the event(s) in the sources of verification. Attachments should be provided in the Annex

In the event of unexpected delay(s), please provide detailed explanatory notes and indicate new planned completion date(s) within the project implementation period.

In the event of any additional events having being completed, please add rows as required.

Event title	Organizing institution	Date held / expected dates	Number of participants	Explanatory notes	Source(s) of verification
Regional workshop on Data Use for Decision Making (including pre-workshop online activities)	GBIF Chile	April 20, 2020 April 24, 2020	40	<p>The workshop is being organized in the following dimensions: venue where the workshop will take place, technical requirements for the conference room, accommodation for the instructors and accommodation for national and international participants. A call was sent to the countries and a national call was opened.</p> <p>The course will be held at the Universidad Autónoma de Chile, located at Pedro de Valdivia #465, Providencia, Santiago.</p>	Attached are letters sent to the partner countries.

7. Calendar of activities

The calendar should be completed the same way as in the CESP Full Proposal (section 3.9), but should also clearly indicate and include any changes (e.g. use of colour coding to indicate expected changes and/or delays). Please provide explanations for any changes in the notes column.

Activity	2019							2020					Notes
	J	J	A	S	O	N	D	J	F	M	A	M	
Activity: Kick-off virtual meeting. Lead partner: all partners	X												
Activity: Review and adapt existing materials and translate missing parts. Lead partner: GBIF Chile, with all partners and other associated collaborators.		X	X	X	X								Delay in the activity as a result of the social crisis in Chile
Activity: Online sessions with instructors and organisers to prepare the workshop content. Lead partner: GBIF Chile, with all partners and other associated collaborators					X	X	X	X					Delay in the activity as a result of the social crisis in Chile
Deadline for mid-term reporting and milestones						X		X					Delay in the activity as a result of the social crisis in Chile
Activity: Call and selection of workshop candidates. Lead partner: GBIF Chile							X	X					Delay in the activity as a result of the social crisis in Chile

Activity	2019							2020					Notes
	J	J	A	S	O	N	D	J	F	M	A	M	
Activity: Pre-workshop online activities. Lead partner: GBIF Chile, GBIF Argentina, GBIF Spain, with all partners and other associated collaborators									X	X			
Activity: Regional workshop on Data Use for Decision Making. Lead partner: GBIF Chile											X		
Activity: Sessions with instructors and organisers to prepare a self-assessment. Lead partner: All partners												X	
Deadline for final reporting and completion of all activities and deliverables. Completion of final capacity self-assessment.												X	

8. Monitoring and evaluation

Please indicate the results of the monitoring and evaluation plans, as outlined in your CESP Full Proposal (section 3.8), at the time of mid-term reporting.

Please also use this section as an opportunity to identify the main lessons from the project experience that could be applied in other contexts, including any best practice that others in the GBIF community could apply. In addition, outline any recommendations for the GBIF Secretariat or the community to reinforce the initial success of the project. Consider also any plans for the sustainability of the project and any requests for guidance and/or assistance in the form of a specific project mentor.

(Max. 300 words)

[Within the framework of the mid-term evaluation, it is important to point out that a period of coordination was interrupted due to the social explosion experienced in Chile from 18 October 2019 onwards, which generated significant interruptions in the project leader's dedication to the project, due to protests outside the Ministry of the Environment.

The partners were immediately informed of this situation and an individual review of the content was arranged. The above also made it impossible to advance with some activities programmed in the project, such as the delivery of this report on time (November 30th) and opening the call for the workshop according to the schedule.

However, regardless of the social context and the delays in implementation, it was possible to make progress during the month of January. All programmed activities have been addressed. The call has been successful to date. The workshop is still on track.

It has been essential to have a dedicated team, with excellent technical quality and communication of all events, in order to attend to the activities scheduled for the period in a short time, and to visualize a success in the workshop to be held during the month of April.]

9. Project communications and visibility

Describe the plans and how the results of your project have been and will be communicated and shared with the project stakeholders and broader GBIF community.

Please also review the page describing your project available from <https://www.gbif.org/programme/82219/capacity-enhancement-support-programme#projects> and highlight any additional documents, events, news items or links that you would like to add to your page and provide links/attachments in the Annex.

[The communication plan of this project incorporates a fundamental component for the country context; in the framework of the last COP25 and the scientific panels that were organized to provide the community's position on issues associated with climate change, the biodiversity data panel was established, which generated several public policy guidelines,

recognizing that decision-making processes must be based on evidence, including biodiversity data. In this context, this project directly tackled this approach, with a training course aimed at specialists and decision makers. In this context, the country will progress during 2020 towards the development of a national policy on biodiversity data.

It should be noted that up to now, the call for the workshop has interested important stakeholders in the country, related to public policies and decision makers in different areas, so a significant scope of the issues addressed in the project is expected. It is anticipated that there will be a high impact in addressing the gap between the use of primary data on biodiversity and decision makers.]

10. Annex 1 – Additional sources of verification

Sources of verification are for example links to relevant digital documents, news/newsletters, brochures, workshop related documents, pictures, etc.

[Call of Workshop: “Uso de datos de Biodiversidad para la toma de decisiones”

CURSO:
USO DE DATOS DE BIODIVERSIDAD
PARA LA TOMA DE DECISIONES

Ministerio del Medio Ambiente
Gobierno de Chile

20 al 24 de Abril 2020
9:00 a 18:00 hrs.

Consultas sobre el curso: Comunicarse con Leisy Amaya al email lamaya@mma.gob.cl

Dependencias del **MMA**

Programa y perfil requerido
<https://bit.ly/35oD3fw>

Formulario de inscripción al Curso
<https://forms.gle/qH87psnejGPzq7N8>

Las **Inscripciones** estarán abiertas hasta el **31 de enero** y la **confirmación** de inscritos será el **25 de febrero**

Town Peterson
Marlon Cobos
Javier Fajardo
Cristian Echeverría
Katia Cezón
Anabela Plos
Paula Zermoglio
Leisy Amaya

Universidad de Kansas
Universidad de Kansas
UNEP-WCMC
Universidad de Concepción
GBIF España - CSIC
GBIF Argentina - MACN
VertNet - TDWG
GBIF Chile - MMA

CURSO GRATUITO.
Coordina **GBIF Chile** Ministerio del Medio Ambiente.

GBIF Gbif Gbif.es CSIC SNDIB Sistema Nacional de Datos Biológicos Ver+Net KU THE UNIVERSITY OF KANSAS SIB-Columbia Ministerio del Ambiente MINAM

Access to the training program:

<https://drive.google.com/file/d/1WzpiDDDgix7Lq8IAID9kOp5EAqmxj5F8/view?usp=sharing>