



BID Africa 1 – National Grant Template

Early Progress narrative report

Instructions

- Fill the template below with relevant information. If no result has been achieved on a specific point, please indicate it as “no result achieved yet”
- Use the information included in your project Full proposal (reproduced in annex III.a. of your BID contract) as a baseline from which to complete this template
- The information provided below must correspond to the financial information that appears in the financial report
- Sources of verification are for example links to relevant digital documents, news/newsletters, brochures, copies of agreements with data holding institutions, workshop related documents, pictures, etc.
- This report must first be sent as a Word document to GBIF@GBIF.org and be pre-approved by GBIFS
- Once this report is pre-approved in writing by GBIFS, it must be signed by the BID project coordinator and sent by post to:

The Global Biodiversity Information Facility Secretariat (GBIFS)
Universitetsparken 15
DK-2100 Copenhagen Ø
Denmark

Template

1. Table of Contents

2. Project Description

2.1. Project Coordinator: Institution/network/agency name:

National Herbarium of Guinea, Gamal Abdel Nasser University, Conakry
Republic of Guinea (Guinée)

2.2. Main contact person and role:

Dr. Sékou Magassouba, Deputy Director General, HNG

2.3. BID proposal identifier:

BID-AF2015-0042-NAC

2.4. Project title:

Towards a Red List of the Globally Threatened Plants of Guinea.



This programme is funded by the [European Union](#)



2.5. Start date and end date of the reporting period:

01/06/2016 to 31/10/2016

2.6. Country in which the activities take place:

Republic of Guinea (Guinée)

3. Overview of results

3.1. Executive summary

Give a short summary of the activities implemented and the outcomes of the project for the reporting period (no more than ½ page)

The BID inception workshop was held in at University of Gamal Abdel Nasser in June 2016, all project partners attended, and representatives of relevant government ministries and academics. Training in redlisting of plants was received by all the partners. National television coverage was achieved. Subsequently:

- 1) A National plant red list group was proposed and accepted by the project partners. As redlist assessments are drafted using specimen data of Guinean plant species, detailed reports will be distributed via the redlist group mailing list for comment by its members. Before they are submitted to IUCN,
- 2) A data sharing agreement has been drafted and distributed to the project members.

A preliminary list of priority species has been agreed, based on national endemic and range restricted species.

A data-gathering trip to RBG, Kew was planned and currently, two project partners, Dr Magassouba and Saidou Doumboya have received training in specimen data capture, databasing and georeferencing at Kew and have begun work independently to continue these tasks which are central to this BID project. Specimen images from Paris have been accessed using their online website.

Database protection. A hard disc has been purchased. Options for anti-virus protection are being looked into.

3.2. Progress against expected milestones:

Expected milestones/activities	Completed? Yes/No	Explanatory notes	Sources of verification
Completed capacity self-assessment questionnaire for national biodiversity information facilities (www.gbif.org/resource/82277).	Yes		GBIF
At least three national data publishing institutions are registered with GBIF.org For registered data publishers see: http://www.gbif.org/publisher/search	No	2 institutions registered, the 3rd will be registered after the Regional BID projet workshop	GBIF
At least one person from the project team has completed the certification process following the first BID Capacity Enhancement workshop	Yes	Waiting for the certificate.	GBIF
Knowledge dissemination activities have been scheduled following the first BID Capacity Enhancement workshop	Yes	This workshop is programmed for 15-17 December 2016	GBIF



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3.3. Datasets published on GBIF.org

If the dataset is not yet published, please indicate the name of the institution that is expected to host the data when published in the column "DOI or URL/Planned hosting institution". Add as many rows as needed.

Dataset title	Publishing institution	DOI or URL/Planned hosting institution	Date/expected date of publication	Explanatory notes
GUINÉE BID GBIF	Royal Botanic Gardens, Kew	http://www.kew.org	1 April 2018	

3.4. Examples of use of biodiversity data available through GBIF

Use the table to document use or planned use of data available through GBIF as part of your project. Please provide the DOI for datasets published on GBIF or data downloaded from GBIF in the "Dataset" column. Briefly describe how the data have been used or are planned to be used in the "Data use" column (ca. 50 words). Provide the date or approximate time frame in months for the use or planned use in the "Date/time frame" column. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Dataset	Data user	Data use	Date/time frame	Sources of verification	Notes
GUINÉE BID GBIF	HNG-UGAN, Guinea RBG, Kew	We plan to use the data to make IUCN red list conservation assessments of plant species in Guinea.	Nov. 2016- Nov,2018	www.redlist.org	Assessments will be made as part of the BID project in 17/18 and in 16/18 as part of the UK Government funded Darwin Initiative Guinea IPA project led by RBG, Kew





3.5. Events organized as part of the project

List all the events that have been organized as part of your project. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Full title	Organizing institution	Dates	Number of participants	Sources of verification
Inception workshop for BID Guinea project partners	HNG-UGAN Guinea	June 2016	20	National television, sign-in sheet, Report of meeting, photos.
BID Guinea data-gathering mission to UK (RBG, Kew)	HNG-UGAN with RBG, Kew	November 2016	2	Photos. Certificate of attendance.



4. Implementation of BID project activities

Refer to section 2.2 “Deliverables, activities and reporting criteria” in your BID full proposal. Provide updates on each of the activities using the reporting criteria and other sources of verification as appropriate.

Sources of verification are for example links to relevant digital document, news, newsletter, brochures, copies of agreements with data holding institutions, workshop related documents, pictures, etc.

Please use same activity name as the one given in section 2.2 “Deliverables, activities and reporting criteria” in your BID full proposal.

4.1. Goal 1: Establish or strengthen national biodiversity information facility

Activity 1 name: 1A: Planning workshop; Data use and sharing agreement established
National botanical database programme initiated and associated data sharing agreement established.

Activity 1 name: 1B. National plant red listing programme established and steering group formalised.

Description of any implementation during the reporting period

1A: Partners’ planning workshop held in Conakry in June 2016 to establish detailed project methodology and define roles, data use and sharing agreements, and establishes a national plant red-listing programme.

1B: Red List steering group members agreed

Sources of verification

Copies of the data-sharing agreement (awaiting full set of signatures); Report of meeting and Red List Steering Group participants is available on the National Herbarium of Guinea (HNG) website: <http://www.herbierguinee.org/gbif-bid.html>

Activity 2: BID capacity workshop

Description of any implementation during the reporting period

Attendance of BID capacity enhancement workshop by project partner, Dr Sékou Magassouba to enhance knowledge of best practice in data standards, sharing and dissemination. Workshop to disseminate information learnt to colleagues in Guinea planned for December 2016.

Sources of verification

Awaiting certification from the workshop





4.2. Goal 2: Increase available biodiversity data, within and beyond the grant period

Activity name: 2A. Priority species checklist compilation

Description of any implementation during the reporting period

The provisional list of conservation priority plant species was discussed and amended at the planning meeting in June 2016. The list is in the process of being finalised.

Sources of verification

The provisional list is available on the HNG website (<http://www.herbierguinee.org/gbif-bid.html>), it will be published in a peer reviewed journal by the end of month 12.

Activity 2 name: *Botanical data capture and data storage*

Description of any implementation during the reporting period

Two project partners currently in UK at RBG Kew learning about data capture and geo-referencing.

An external hard disc has been purchased. Options for anti-virus protection are being looked into.

Sources of verification

A report will be made available after mission is completed. Photos will be published on the HNG website. Receipts will be submitted.

[Add as many activities as given in your full proposal under "Deliverables, activities and reporting criteria" for goal 2]

4.3. Goal 3: Apply biodiversity data in response to national priorities

Activity 1 name:

Description of any implementation during the reporting period

Sources of verification

Activity 2 name:

Description of any implementation during the reporting period

Sources of verification

[Add as many activities as given in your full proposal under "Deliverables, activities and reporting criteria" for goal 3]



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5. Updated calendar for the BID project implementation and evaluation period

The calendar should be completed in the same way as in the Full Project Proposal, but should include any expected changes. Provide reasons for any expected changes in section 5.1 'Explanatory Notes'.

Implementation period (maximum 24 months, starting 1 June 2016 at the earliest)																										
Implementation period start date and end date (dd/mm/yy)	01/06/2016 – 31/05/2018																									
Activity	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	Notes	
BID Capacity Enhancement workshop 1			X	X																						
6-month progress analysis						X																				
Mid-term evaluation & reporting											X	X														
Planning workshop	X	X																								Held in mth 1, reporting by mth 2
Data use and sharing agreement established	X	X	X	X																						Agreed at Planning Workshop, but may be informed by BID workshop
Red List steering group established	X	X	X																							
Priority species checklist compilation	X	X	X	X	X	X						X														Compiled by mth 6, published by mth 12
Database storage and protection		X	X	X	X	X																				
Botanical data capture				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X								
MSc. student training								X	X												X	X				
Species red-listing workshop																		X	X							Preparation for this workshop will run alongside botanical data capture
Red List assessment documentation																				X	X	X	X			
Species action plans																				X	X	X	X	X	X	





Citizen science workshop																												X	X																						
Community engagement																																																		X	X
Evaluation period (maximum 6 months, ending 31 December 2018 at the latest)																																																			
Evaluation period start date and end date (dd/mm/yy)		01/06/2018 – 30/11/2018																																																	
Activity		1	2	3	4	5	6	Notes																																											
Final financial and narrative reporting			X	X																																															
Final project report and evaluation against reporting criteria					X	X	X																																												

5.1. Explanatory notes:
 Due to complications with contracts, the data capture was not started in country as early as expected.



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6. Beneficiaries/affiliated entities and other cooperation

6.1. Relationship with project partners

Please describe the relationship between your project coordinating team/institution and your project partners, and with any other organisations involved in implementing your BID project.

There is a good working relationship between all partners of the project. RBG Kew and HNG continue to have a strong collaboration and have been helpful in providing assistance with training and reporting. In-country partners remain enthusiastic about the project and we will continue to develop these partnerships with training over the coming months.

6.2. Links to other projects and actions

Where applicable, outline any links and synergies you have developed with other actions, e.g. GBIF nodes, other BID funded projects, etc. If your organization has received previous grants in view of strengthening the same target group, to what extent has your BID project been able to build upon/complement the previous project(s) ?

This project is linked to a Darwin Initiative funded project on Important Plant Areas in Guinea with RBG Kew. Data gathered in the BID project will directly feed into the Darwin Initiative project to inform the selection process. (<http://www.herbierguinee.org/ztips-darwin.html>)

7. Visibility

Please refer to the [BID guidelines](#).

7.1. Visibility of the BID project

How is the visibility of your BID project being ensured?

Short summary

We have a dedicated web page to this project with the partners logos which link (where possible) to their websites. At the opening workshop, banners were displayed and filmed on national television showing that this is a GBIF-BID project.

Sources of verification

7.2. Visibility of the EU contribution

How is the visibility of the EU contribution being ensured within your project implementation?

Short summary

The logos are on our webpage under the project page and both the flag and wording are linked to the EU webpage as per the guidelines.

Sources of verification

See website <http://www.herbierguinee.org/gbif-bid.html>

