

<b>Venue site: UKM, Selangor, Malaysia</b>						
<b>Date</b>	<b>Day</b>	<b>Task</b>	<b>Host/Facilitator</b>	<b>Remarks</b>		
<b>29-Nov</b>	<b>Friday</b>	<b>Participant arrive the venue site</b>	Dr. Juliana Senawi (UKM)			
<b>30-Nov</b>	<b>Saturday</b>	<b>Workshop D1</b>				
		1.1. Introduction of BIFA project	Dr. Joe Chun-Chia Huang (UKM/SEABCRU)			
		1.2. Introudciton of ABCD	Dr. Gabor Csorba (HNHM)			
		1.3. Introudciton of SEABCRU database	Dr. Danny Square (Texas Tech University)			
		1.4. Data sharing policy	Dr. Tigga Kingston (SEABCRU) & Dr. Gabor Csorba (HNHM)			
		1.5. The standard form of ABCD	Dr. Gabor Csorba			
		1.6. MetaData cleaning				
<b>1-Dec</b>	<b>Sunday</b>	<b>Workshop D2</b>				
		2.1. Check data	Dr. Joe Chun-Chia Huang			
		2.2. Introduction of guanoclt	Dr. Danny Square			
		2.3. Attaching metadata				
		2.4. Data Assembling				
		2.5. BIFA team meeting (open)	Dr. Joe Chun-Chia Huang	Progress review, planning webinar and publications		
<b>2-Dec</b>	<b>Monday</b>	<b>Depature</b>				