

Regional Meetings 2026

GBIF Community & Capacity team



Enabling regional discussions through early planning

Early planning will ensure that regional representatives have the necessary information to hold discussions with the nodes in their region to:

- Identify potential hosts for the meeting
- Explore potential co-funding opportunities
- Discuss options for co-locating the regional nodes meeting with other relevant events



Guiding principles for the hosting of regional nodes meetings



Inclusivity and regional balance



Capacity to host



Accessibility and affordability



Guiding principles for the hosting of regional nodes meetings



Opportunities for capacity development and outreach



Reducing environmental impact and applying code of conduct



Co-funding and resource mobilization

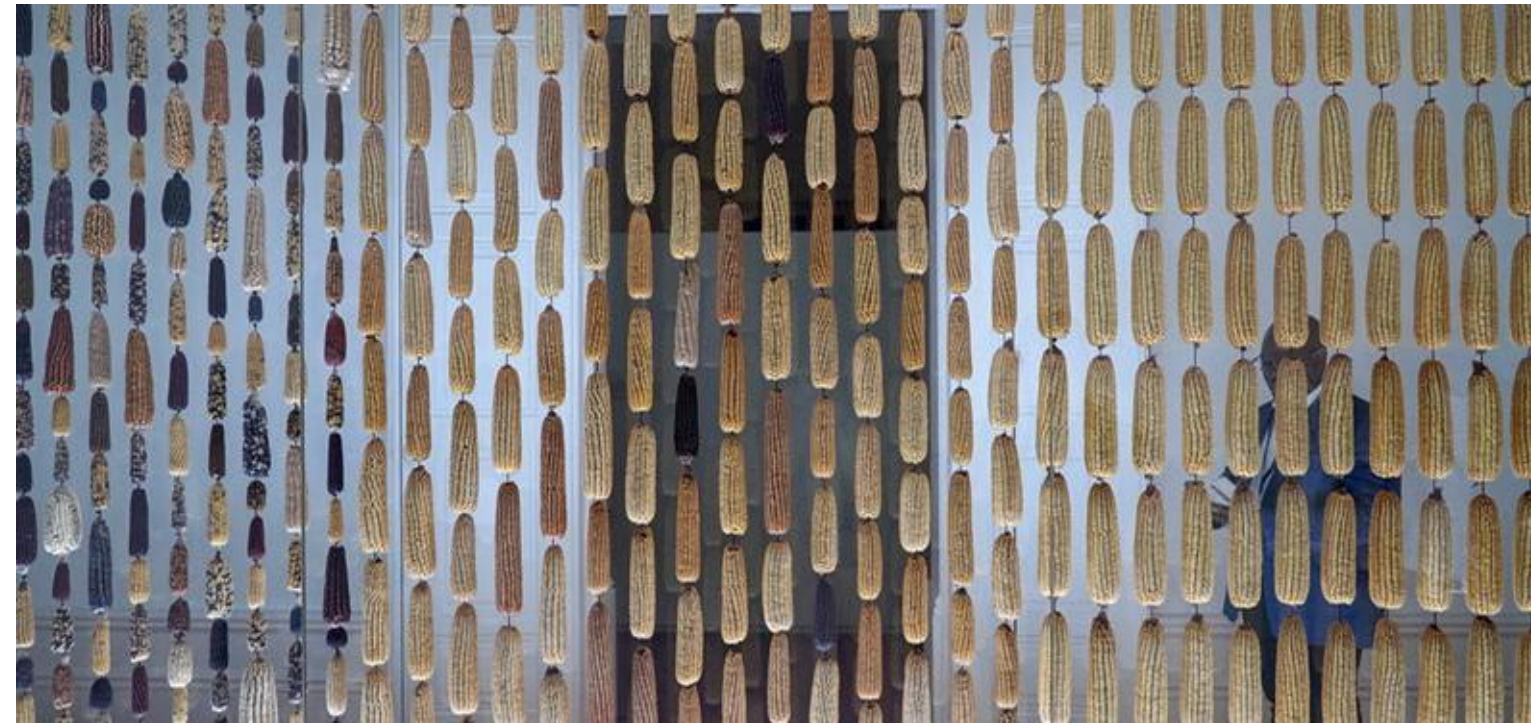


Agreement on roles and responsibilities



Regional representatives' responsibilities

- Facilitate regional discussions aimed at identifying suitable hosts
- Transparent process
- Setting the meeting agenda and chairing the meeting



Meeting host responsibilities

- Local logistics:
 - Coordination and confirmation of the meeting venue
 - Organization of local transportation, including airport transfers as needed
 - Provision of catering services for meeting participants
 - Arrangements for participant accommodation
 - Preparation and issuance of invitation letters and supporting documentation to assist with visa and entry requirements



Secretariat responsibilities

- Prepare the grant letter for signature, formalizing the financial support and agreement
- Set up the event page on GBIF.org with relevant details, ensuring clear communication of key information to participants
- Prepare templates for financial and narrative reports
- Assist in the dissemination of invitations, helping to coordinate outreach efforts

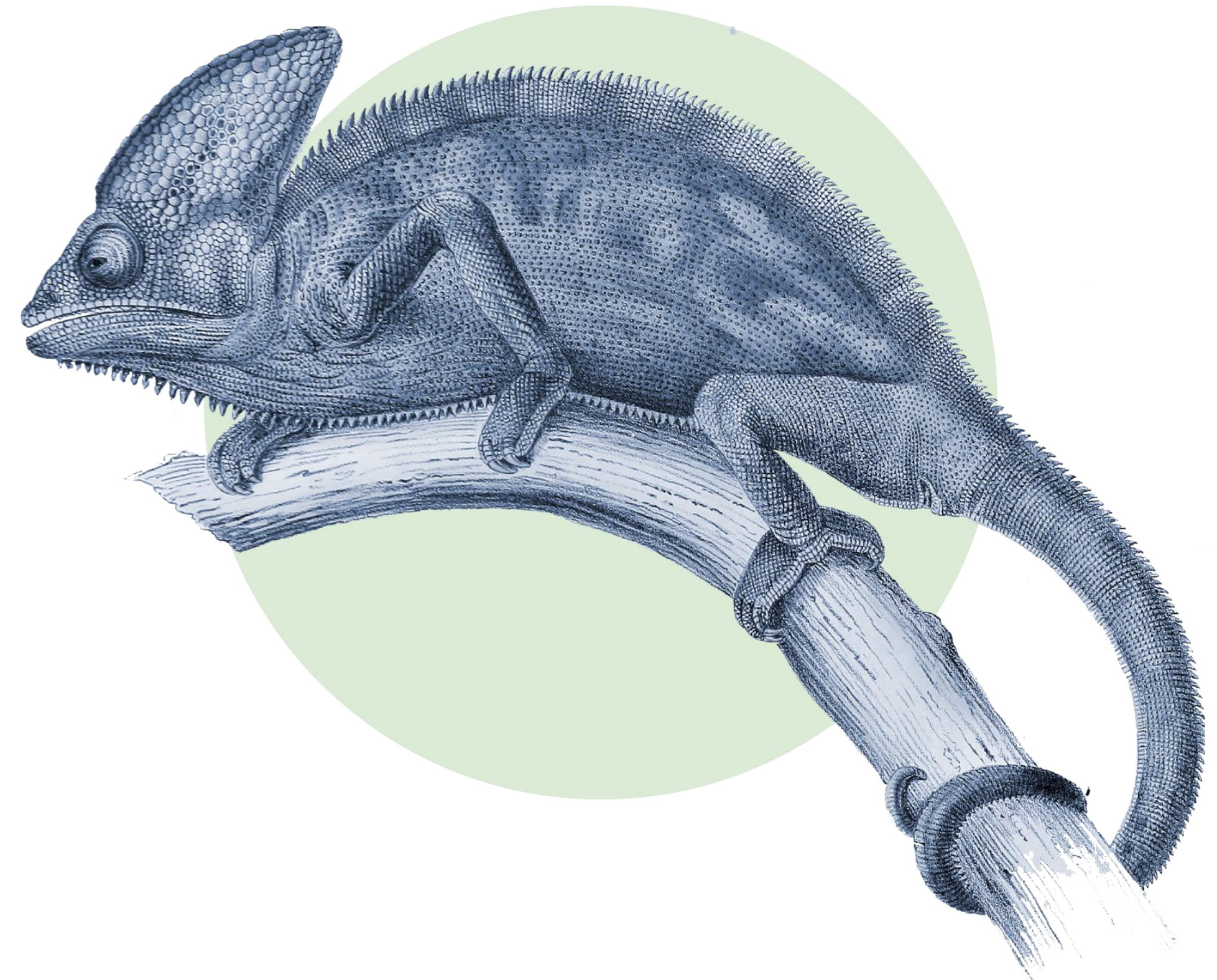


Progress on Regional Meetings 2026

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Key Developments

- Ongoing coordination with the regional representatives to confirm meeting dates and host organizations
- Active preparations underway with currently confirmed hosts
- Development and alignment of meeting agendas in progress



Confirmed meeting dates

Regional meetings 2026

- **Pacific: 23-24 April 2026**, Apia, Samoa
- **Europe and Central Asia: 04 May 2026**, Montpellier, France
- **Latin America and the Caribbean: 5-6 June 2026**, Montevideo, Uruguay
- **Asia: 08-10 July 2026**, Daejeon, Republic of Korea



Tentative Timelines

Regional meetings 2026

- **Africa:** between 02-13 November 2026, Cape Town, South Africa
- **North America:** webinar trainings June 2026



Next Steps

Regional meetings 2026

- **Confirm** dates with remaining regions
- Initiate signature of grant agreements with **selected hosts**



Document and Links

Regional meetings 2026

- [Handbook for GBIF regional representatives](#)
- [Guiding principles for the hosting of regional nodes meetings](#)
- [Regional meetings requirements](#)



Thank you!

