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BID Africa 1 – Small Grant Template
Mid-term narrative report

Instructions

- Fill the template below with relevant information. If no result has been achieved on a specific point, please indicate it as "no result achieved yet"
- Use the information included in your project Full proposal (reproduced in annex III.a. of your BID contract) as a baseline from which to complete this template
- The information provided below must correspond to the financial information that appears in the financial report
- Sources of verification are for example links to relevant digital documents, news/newsletters, brochures, copies of agreements with data holding institutions, workshop related documents, pictures, etc.
- This report must <u>first</u> be sent as a Word document to BID@GBIF.org and be pre-approved by GBIFS
- Once this report is pre-approved in writing by GBIFS, it must be signed by the BID project coordinator and sent by post to:
  The Global Biodiversity Information Facility Secretariat (GBIFS)
  Universitetsparken 15
  DK-2100 Copenhagen Ø
  Denmark

....

Template

1. Table of Contents

2. Project Description

2.1. Principal investigator and grant coordinator: Institution/network/agency name:

Moses Nsanyi Sainge: Tropical Plant Exploration Group (TroPEG) Cameroon

2.2. Principal investigator name and role:

Moses Nsanyi Sainge, Project Coordinator and BID contact person. Oversee the running of the project in collaboration with the finance team, data capturist, and partners

2.3. BID proposal identifier:

BID-AF2017-0039-SMA

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2.4. Project title:

Mobilization of Biodiversity Data Related to Protected Areas and Threatened Species in Western Cameroon

2.5. Start date and end date of the reporting period:

01/11/2017 to 30/11/2018

2.6. Country(ies) in which the activities take place:

Cameroon

3. Overview of results

3.1. Executive summary

Give a short summary of the activities implemented and the outcomes of the project for the reporting period (no more than ½ page).

This reporting period started with the uploading of TroPEG 23, 327 initial records to GBIF portal. This was followed by the announcement of four day training on Biodiversity data capture, cleaning and management. The called for application was made via TroPEG website (http://tropegcam.org/2018/01/25/training-on-data-mobilization-and-biodiversity-informatics/). In all, 32 students applied from different disciplines and Universities in Cameroon. To achieve our goal on capacity building and due to the interest in this course, the number of participants was raise from 15 to 23. The workshop was organized by TroPEG Cameroon and Biodiversity Institute, University of Kansas in collaboration with the Department of Botany and Plant Physiology, University of Buea. Details of this can be seen at TroPEG website (http://tropegcam.org/2018/03/19/tropegs-second-training-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/)

In April 2018, the project team leader attended a workshop on Capacity enhancement on Data Use for Decision Makers in Cape Town, South Africa organized by GBIF.

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3.2. Progress against expected milestones:

Expected milestones/activities	Completed? Yes/No	Explanatory notes	Sources of verification
Completed capacity self-assessment questionnaire for data holding institutions (http://www.gbif.org/resource/82785)	Yes	Assessment questionnaire completed	GBIF
The instituton that will publish your data is registered with GBIF.org For registered data publishers see: http://www.gbif.org/publisher/search	Yes	In 2014 TroPEG registered as a data publishing institution with GBIF	GBIF Portal https://www.gbif.org/publisher/50a4c4c2-3b12-4515-b4b5-ee39ef7fba8c
The data users identified in the full proposal have documented their intended use of the mobilized data and provided early feedback	Yes	TroPEG	GBIF Portal https://www.gbif.org/publisher/50a4c4c2-3b12-4515-b4b5-ee39ef7fba8c

3.3. Datasets published on GBIF.org

If the dataset is not yet published, please indicate the name of the institution that is expected to host the data when published in the column "DOI or URL/Planned hosting institution". Add as many rows as needed.

Dataset title	Publishing institution	DOI or URL/Planned hosting institution	Date/expected date of publication	Explanatory notes
Plant Diversity and Distribution on the Continental Cameroon Mountains	Tropical Plant Exploration Group (TroPEG), Cameroon	GBIF	March 2018	This database is a combination of sets of Plant data made in the Continental Cameroon Mountains at Rumpi Hills Forest Reserve (RHFR), and Mbembe Forest Reserve (MFR).

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3.4. Examples of use of biodiversity data available through GBIF

Use the table to document use or planned use of data available through GBIF as part of your project. Please provide the DOI for datasets published on GBIF or data downloaded from GBIF in the "Dataset" column. Briefly describe how the data have been used or are planned to be used in the "Data use" column (ca. 50 words). Provide the date or approximate time frame in months for the use or planned use in the "Date/time frame" column. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Dataset	Data user	Data use	Date/time frame	Sources of verification	Notes
23,427	GBIF	Research	1/11/2017-31/01/2018	**https://www.gbif.org/dataset/572a4f02-fae9-4052-a10d-03fecbeb18de**	Data is open to the public via GBIF portal
20,000	GBIF	Research	1/04/2018-30/06/2018	**https://www.gbif.org/dataset/572a4f02-fae9-4052-a10d-03fecbeb18de**	These data records will be added to the existing 23,427 records. Data will be published via GBIF portal.

3.5. Events organized as part of the project

List all the events that have been organized as part of your project. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Full title	Organizing institution	Dates	Number of participants	Sources of verification
Darwin Core training	TroPEG Cameroon	October 10th, 2017	3	23,427 occurrence records
Preliminary workshop on data mobilization and Biodiversity informatics, Buea	TroPEG Cameroon	January 13th, 2018	27	http://tropegcam.org/2018/01/15/tropeg-introductory-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/
Planning workshop	TroPEG Cameroon	January 22-24th, 2018	3	Attendence list
Workshop on Biodiversity data mobilization, capture, and management	TroPEG Cameroon	February 26th-March 1st 2018	23	http://tropegcam.org/2018/03/19/tropegs-second-training-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/

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4. Implementation of BID project activities

Refer to section 2.2 "Deliverables, activities and reporting criteria" in your BID full proposal. Provide updates on each of the activities using the reporting criteria and other sources of verification as appropriate.
Sources of verification are for example links to relevant digital document, news, newsletter, brochures, copies of agreements with data holding institutions, workshop related documents, pictures, etc.

4.1. Goal 1: Increase available biodiversity data, within and beyond the grant period

Activity 1 name:

Please use same activity name as the one given in section 2.2 "Deliverables, activities and reporting criteria" in your BID full proposal.

Description of any implementation during the reporting period

So far closed to 50 Cameroons are trained on Biodiversity Data mobilization, capture and management between November 2017 and March 2018.

Sources of verification

http://tropegcam.org/2018/01/15/tropeg-introductory-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/

http://tropegcam.org/2018/01/25/training-on-data-mobilization-and-biodiversity-informatics/).

http://tropegcam.org/2018/03/19/tropegs-second-training-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/

Activity 2 name:

Description of any implementation during the reporting period

More than 23,000 records are upload to the GBIF portal through this project.

Sources of verification

https://www.gbif.org/dataset/572a4f02-fae9-4052-a10d-03fecbeb18de

[Add as many activities as given in your full proposal under "Deliverables, activities and reporting criteria" for goal 1]

4.2. Goal 2: Apply biodiversity data in response to conservation priorities

Activity 1 name: Involvement

Description of any implementation during the reporting period

A launching was carried out among stakeholders. Project team contacted other researchers on the subject of data mobilization. But most stakeholders were not willing to let go their data in the form of sharing data and making it open access. This gap will enable us to focus our

publication on TroPEG over 40,000 records as this is the only data that we can get hold of at the moment.

Sources of verification

http://tropegcam.org/wp-content/uploads/2018/05/2018-Workshop-Report-BID-AF2017-0039-SMA.pdf

http://tropegcam.org/wp-content/uploads/2018/05/2018-Cameroon-Panorama-Publication-No.-719_April_May_2018_pg.37.pdf

Activity 2 name: Used of data

Description of any implementation during the reporting period

23,427 records published in GBIF portal

Sources of verification

https://www.gbif.org/publisher/50a4c4c2-3b12-4515-b4b5-ee39ef7fba8c

[Add as many activities as given in your full proposal under "Deliverables, activities and reporting criteria" for goal 2]

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5. Updated calendar for the BID project implementation and evaluation period

The calendar should be completed in the same way as in the Full Project Proposal, but should include any expected changes. Provide reasons for any expected changes in section 5.1 'Explanatory Notes'.

Implementation period (maximum 14 months, starting 1 June 2016 at the earliest)																									
Implementation period start date and end date (dd/mm/yy)																									
Activity	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	**Notes**
Short training on Darwin core to kick-off data entry	x	x																							
Preliminary workshop and planning			x																						
Early Progress evaluation & reporting				x																					
Workshop of Data capture, cleaning and management				x	x																				
Mid-term evaluation & reporting							x																		
BID Capacity Enhancement workshop – Data mobilization and publication (Online training - Participation is mandatory)	x																								
BID Capacity Enhancement workshop – Data use (Physical training - Participation is mandatory)		x																							
BID Capacity Enhancement workshop – Data use (Online training - Participation is mandatory)			x																						
Training Workshop (with stakeholders)				x	x																				
BID Capacity Enhancement workshop – Data use (Physical training - Participation is mandatory)						x																			
Workshop with the actors of Biodiversity and Conservation in Cameroon (Stakeholders)										x															
Data capture (ongoing)	x	x	x	x	x	x	x	x	x	x															
Final project report												x													

Evaluation period (maximum 6 months, ending 31 December 2017 at the latest)							
Evaluation period start date and end date (dd/mm/yy)							
Activity	1	2	3	4	5	6	**Notes**
Early financial and narrative reporting		x					
Midterm financial and narrative reporting				x			
End of Project financial and narrative reporting						x	

5.1. Explanatory notes:

6. Beneficiaries/affiliated entities and other cooperation

6.1. Relationship with project partners
Please describe the relationship between your project coordinating team/institution and your project partners, and with any other organisations involved in implementing your BID project.

All project partners are aware of the project milestone

6.2. Links to other projects and actions
Where applicable, outline any links and synergies you have developed with other actions, e.g. GBIF nodes, other BID funded projects, etc. If your organization has received previous grants in view of strengthening the same target group, how far has your BID project been able to build upon/complement the previous project(s) ?

7. Visibility
Please refer to the [BID guidelines](#)

http://tropegcam.org/2018/01/15/tropeg-introductory-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/

http://tropegcam.org/2018/01/25/training-on-data-mobilization-and-biodiversity-informatics/).

http://tropegcam.org/2018/03/19/tropegs-second-training-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/

7.1. Visibility of the BID project
How is the visibility of your BID project being ensured?

Short summary

All documents for trainings and presentations organized under the BID project carries the EU logo as the fund provider.

Sources of verification

http://tropegcam.org/2018/01/25/training-on-data-mobilization-and-biodiversity-informatics/).

http://tropegcam.org/2018/03/19/tropegs-second-training-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/

7.2. Visibility of the EU contribution

How is the visibility of the EU contribution being ensured within your project implementation?

Short summary

All documents for trainings and presentations organized under the BID project carries the EU logo as the fund provider.

Sources of verification

http://tropegcam.org/featured-presentations/

http://tropegcam.org/2018/01/25/training-on-data-mobilization-and-biodiversity-informatics/).

http://tropegcam.org/2018/03/19/tropegs-second-training-workshop-on-biodiversity-informatics-and-data-mobilization-at-the-university-of-buea/

Signature _____

Name of the contact person for the BID Project: _Moses Nsanyi Sainge (PhD)

Date report sent by email in Word format to bid@gbif.org for pre-approval: _____

Date report sent by post to GBIF Secretariat: _____