



General and Business Aviation (GA/BA)
Conditions of Use (COU)

Version 1.0

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General and Business Aviation

Sydney Airport is designated as a Level 3 airport as defined in the Worldwide Airport Slot Guidelines (WASG). ACL Asia Pacific (ACL) is the appointed Slot Manager to allocate airport slots to airlines and other aircraft operators using or planning to use Sydney Airport. Slot usage and slot management are governed by the Sydney Airport Slot Management Scheme 2025, Sydney Airport Demand Management Act 1997 (Cth) and Sydney Airport Demand Management Regulations 2025

No General Aviation / Business Aviation (GA / BA) operator is permitted to operate to or from Sydney Airport without first obtaining an Airport Slot from ACL or Airservices Australia (as relevant).

ACL's working hours for slot requests are Monday to Friday (excluding public holidays) from 0830 to 1600 Sydney local time. During this period, requests for movements should be sent in IATA SSIM Chapter 6 format to slots@acl-international.com.

Requests for same day and following day operations submitted after 1600 Sydney local time should be made to Airservices Australia (NOMC) at atfmu@airservicesaustralia.com. On weekends (ie., after 1600 Sydney local time on Fridays) and Public Holidays (both national and NSW) – any requests relating to operations on Saturday, Sunday, or Monday should also be made to NOMC at atfmu@airservicesaustralia.com.

GA / BA operators who subscribe to Online Coordination System (OCS) may submit their slot requests directly to ACL but must keep their Handling Agent at the airport fully informed of the status of these requests.

All other GA / BA operation slot requests must be submitted by the GA / BA operator's authorised Handling Agents to ACL electronically using OCS (<https://www.online-coordination.com>) which is always available, or by sending a SCR message in IATA SSIM Chapter 6 format to slots@acl-international.com containing the basic information required for a slot to be allocated.

Each Handling Agent will assign a 'PVT flight' number from the range provided by ACL as follows:

- ExecuJet / Luxaviation: PVT1000-1999
- Aero Adapt: PVT3000-3999

For GA / BA operators requesting slots directly with ACL a PVT flight number range can be provided on request.

Basic Information:

- Local or UTC time
- Arrival/Departure Flight Number
- Date of operation
- Number of seats = 0
- Aircraft type (*IATA aircraft type*)
- Origin/Last station
- Arrival time(s) requested
- Turnaround days (if the departure is 1 or more days after arrival)
- Departure time(s) requested
- Next/Destination station
- Arrival/Departure Service Type = D
 - *All general and business aviation flights must use IATA service type 'D'*
- Aircraft Registration – mandatory for non-airline requests
- Timing flexibility

Handling agents must not re-assign slot times between different GA / BA operators.

GA / BA operator's performance is monitored according to the confirmed coordinated slot. Poor performance or the intent to operate in a manner other than agreed with ACL may be investigated and action taken in line with the Sydney Airport Demand Management Act 1997 (Cth) and related regulation. All GA / BA operators may be required to cooperate and provide any information requested by ACL during an investigation.