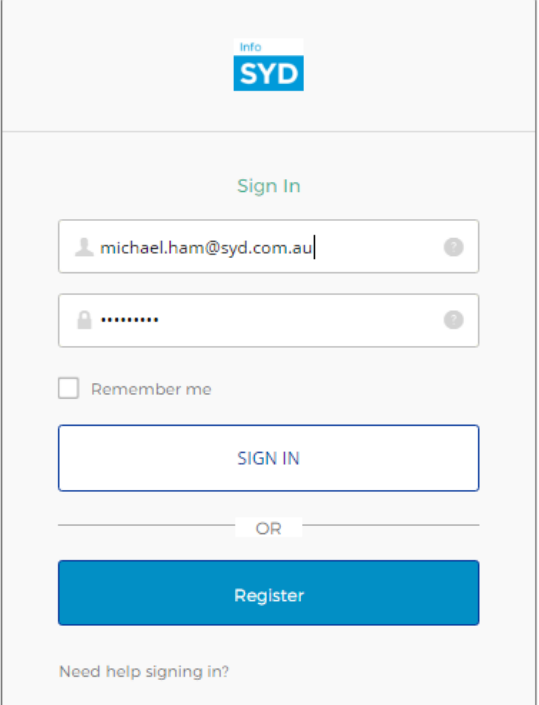


InfoSYD Portal is Sydney Airports website for Airlines, Partners and Workers to get the latest information and access to applications about working at the airport from a single secured location. Below are the steps for accessing the portal:

1. Click [Here](#) to go to the logon page. Existing users can sign in with their email and password. If you are a new user click **Register**.

A screenshot of the InfoSYD Sign In page. At the top is the "Info SYD" logo. Below it is the heading "Sign In". There are two input fields: the first contains the email address "michael.ham@syd.com.au" and the second contains a masked password ".....". Below the password field is a checkbox labeled "Remember me". There are two buttons: a white "SIGN IN" button and a blue "Register" button. Below the buttons is a link that says "Need help signing in?".

Info SYD

Sign In

michael.ham@syd.com.au

.....

Remember me

SIGN IN

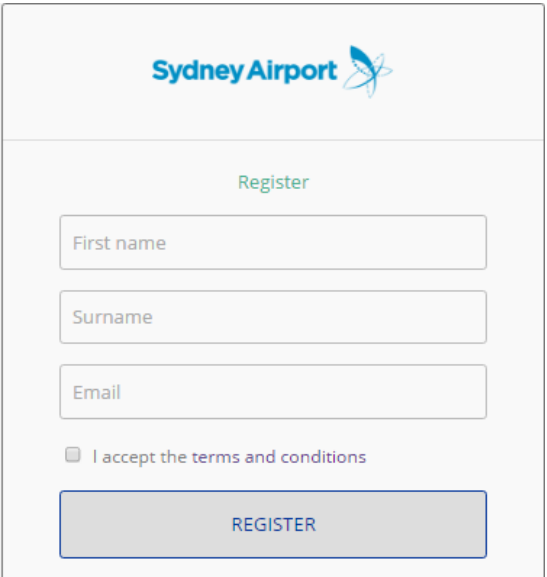
OR

Register

Need help signing in?

2. This will take you to the registration screen where you can enter your name and email. You will need to **accept** the terms and conditions and click **Register**.

Please note you must use a registered work email with an approved domain i.e. joe.bloggs@syd.com.au we do not accept personal email accounts (@gmail, @hotmail, etc).

A screenshot of the Sydney Airport Register page. At the top is the "Sydney Airport" logo. Below it is the heading "Register". There are three input fields: "First name", "Surname", and "Email". Below the email field is a checkbox labeled "I accept the terms and conditions". There is a grey "REGISTER" button.

Sydney Airport

Register

First name

Surname

Email

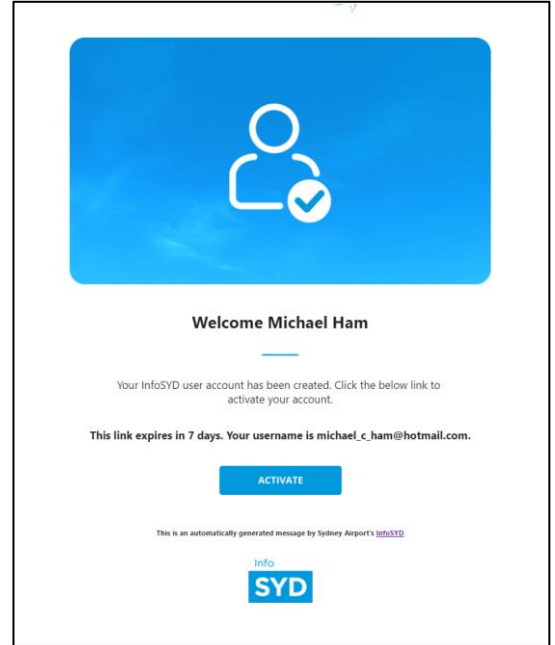
I accept the terms and conditions

REGISTER

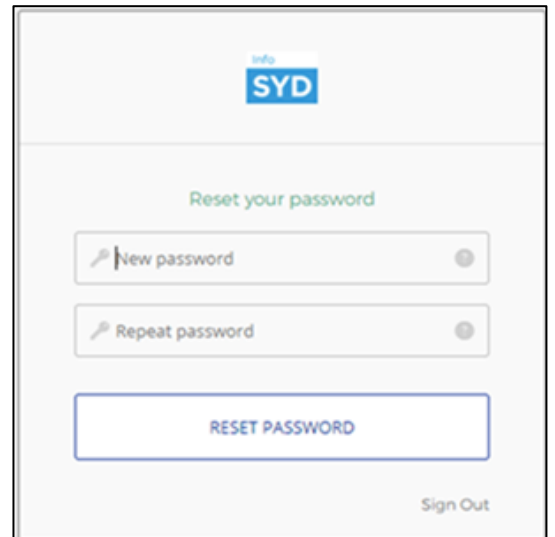
3. You will receive a confirmation that your registration is successful

You have successfully registered
Please check your email to continue the registration process

4. You will shortly receive an email from the InfoSYD portal asking you to reset your password.
5. Press **“Activate”** and you will be taken to the **“Reset your password”** screen.

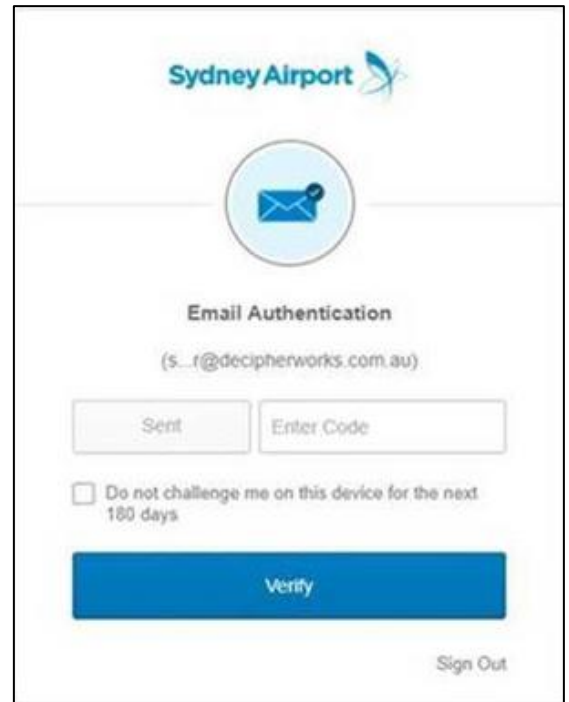


3. Enter a complex password with at least 1 CAPITAL, 1 NUMBER, and a SYMBOL (e.g. @, #, %, *). The password must be at least 8 characters long.



4. You will be asked to validate your email address – this should automatically send the activation PIN via email, if you do not receive one click “Send” which will email you an activation PIN.

Note - there is a time expiry limit of 24 hours. If you fail to activate within 24 hours, you will have to re-register. The ACTIVATE button takes the User to the <https://www.sydneyairport.com.au/infosyd>



5. Enter the **PIN** and you will be taken to the portal which means you are now authenticated to use Sydney Airport’s InfoSYD

