

Tools of Trade

Terms and Conditions

Section 4.62 of the Aviation Transport Security Regulations 2005 allow for certain persons to carry prohibited and/or restricted items as Tools of Trade through the security screening point and use them in the Sterile Area.

Only those staff with Sydney Airport issued ASICs or an ASIC issued by another Issuing Body supplemented with a Sydney Airport Access Card can apply for a permanent Security Direction Card.

Upon completion of this induction you will have read, understood and acknowledged your responsibilities for carrying and using prohibited and restricted items as Tools of Trade and the consequences of breaching these responsibilities.

Sydney Airport Corporation Limited (Sydney Airport) requires any person that is identified as eligible to carry Tools of Trade to have completed the following induction.

WHAT IS A TOOL OF TRADE?

Tools of Trade are prohibited and restricted items that a person requires for the purpose for which he or she is in the Sterile Area.

WHAT IS A PROHIBITED ITEM?

A prohibited item is an item that could be used to commit acts of unlawful interference with aviation. A prohibited item includes but is not limited to:

- Sporting goods, kitchen utensils, tools, and other items with sharp edges or points capable of injuring a person (e.g. axes, hatchets, box cutters, crampons, darts, drills, ice axes and ice picks, ice skates, knives (including leather working knives), meat cleavers, metal cutlery, open razors (also called straight razors), rock climbing equipment (such as pitons, hooks, hammers and bolts), saws, scalpels, screwdrivers, crowbars, hammers, pliers, wrenches, ski poles, utility knives);
- Sharp items that are not weapons but are capable (with or without modification) of causing harm by penetration (e.g. letter-openers, bodkins, pointed metal scissors, manicure scissors, scissors with blades more than 6cm long, razor blades, hypodermic needles (whether or not attached to syringes));
- Blunt items (other than walking sticks, crutches, or other mobility aids, or dressing sticks designed to assist a person to dress or undress) that are able to be used to bludgeon or threaten to bludgeon a person (e.g. baseball, softball, and cricket bats and any similar item used in sport; Hockey and lacrosse sticks and any similar item used in sport; billiards, pool or snooker cues; golf clubs; Any other piece of wood, metal or any other substance big enough to threaten a person with);
- Household flammable goods (e.g. aerosol containers, including cans of spray paint; petrol and any other flammable liquid; Fireworks; Toy caps);
- Items capable of being used to restrain a person that are not authorised under a provision of the Act, the regulations or the instrument (e.g. cable ties or handcuffs); and
- A knife or knife-like item (whether or not made of metal) strong enough to be used as a weapon.

WHAT IS YOUR RESPONSIBILITY TO CARRY PROHIBITED ITEMS AS TOOLS OF TRADE?

- You must carry prohibited items in a secure manner on your person while in the Sterile Area.
- You must ensure prohibited items are under constant supervision when being used in the Sterile Area. This means that the item(s) you are carrying must be under physical and visual control at all times or ensuring the prohibited item is secured by a flexible steel cable or chained to an immovable part of the work area (e.g. knife chained to a bench or scissors to a cash register).
- The item must be locked away when not being used in the Sterile Area or removed from the area, if the item is not chained or cabled to an immovable part of the work area.
- Access to prohibited item/s are restricted to an unauthorised person.
- Notify Sydney Airport on 02 9667 9673 if you lose control of a prohibited item in the Sterile Area.

WHAT IS A RESTRICTED ITEM?

A restricted item relates to the over 100ml restriction on Powder, Liquid, Aerosol or Gel (PLAG) product that can be taken through the (T1) international screening point. A PLAG is defined as any item that can be poured, sprayed or smeared. This includes but is not limited to:

- Water and other drinks, soups, syrups, jams, stews, sauces and pastes
- Foods in sauces or containing a high liquid content
- Creams, lotions, cosmetics and oils
- Perfumes
- Sprays
- Gels
- Contents of pressurised containers
- Pastes/glues
- Liquid solid mixtures
- Lighters

It is recognised that airline and airport concessionaire staff may have occasion to bring PLAGS into the Sterile Area as a Tool of Trade. This could include, but is not limited to; cleaning products, sealants, degreasers, glues, paints and oils. PLAGS taken through an international screening point to be sold, delivered or given away in the Sterile Area are not subject to PLAGS restrictions but will be subject to screening as per current practices. Personal items such as beverages, perfumes, cosmetics, thermoses and other similar items are not considered Tools of Trade and are subject to PLAGS restrictions. PLAGS that are for personal use must meet the PLAGS guidelines (i.e. no single item can be greater than 100mls and all items are to be in a clear resealable plastic bag).

Tools of Trade

Tools of Trade Application Form

OFFICE USE ONLY

Lodgement Date	Test Completed	Expiry Date	Issued by

ASIC/Access Card Number:

TOT Number:

APPLICANT DETAILS

APPLICANT NAME

ASIC NUMBER ASIC EXPIRY

EMPLOYER CERTIFICATION (to be completed and signed by listed signatory with Sydney Airport)

AUTHORISED SIGNATORY NAME

COMPANY NAME

Signature: _____ Date:

EMPLOYER SIGNATURE

OFFICE USE ONLY – APPLICANT TO SIGN BEFORE COLLECTING TOT

WHAT IS YOUR RESPONSIBILITY TO CARRY RESTRICTED ITEMS AS TOOLS OF TRADE?

- Must have a lawful purpose to carry PLAGS as a Tool of Trade through the security screening point.
- Are aware of PLAGS restrictions for personal use items.

Sydney Airport reserves the right to enforce severe penalties for non compliance if any person is found not complying with the responsibilities of having Tools of Trade in the Sterile Area.

These penalties include:

- Removal of the prohibited/restricted item(s) from the person
- Removal of the prohibited/restricted item(s) from the Sterile Area
- Cancellation of access rights to the Sterile Area
- Cancellation/suspension of your ASIC
- Cancellation/suspension of your Tools of Trade Security Direction Card

ACKNOWLEDGEMENT

I have read and understand this Tools of Trade induction.
I agree to comply with all of the responsibilities relating to carrying Tools of Trade through a security screening point and using them in the Sterile Area and understand the implications of not complying.

Signature: _____ Date:

APPLICANT SIGNATURE