

ENVIRONMENTAL MANAGEMENT



Sydney Airport tenants are responsible for conducting their activities in an environmentally responsible manner and for complying with applicable legislation (including the *Airports Act 1996* and Regulations and the *Environment Protection and Biodiversity Conservation Act 1999*), the Sydney Airport Environment Strategy 2013-2018 and the Sydney Airport Environment Policy.

TENANT CLASSIFICATION

Sydney Airport has classified tenants into three tiers based on the environmental risk posed by their activities:

- **Tier 1** tenants have the greatest potential for significant environmental risk. These include airlines that have substantial maintenance facilities at the airport and bulk fuel suppliers.
- **Tier 2** tenants have a medium potential for significant environmental risk. These include hire car companies; hotels and non-terminal fast food outlets; freight companies; some international, domestic and regional airlines; general aviation (including corporate aviation and helicopters); and refuelling companies.
- **Tier 3** tenants pose the least potential for significant environmental risk. These include terminal retail, food and beverage operators.

ENVIRONMENTAL MANAGEMENT SYSTEM AND ENVIRONMENTAL MANAGEMENT PLAN REQUIREMENTS

Tier 1 tenants at Sydney Airport are required to develop and maintain an individual Environmental Management System which

complies with ISO 14001:2004 environmental management systems requirements.

In addition, Tier 1 and Tier 2 tenants are required to develop and implement an Environmental Management Plan (EMP) which ensures that:

- Their activities are in compliance with the Airports Act 1996 and Regulations, as well as the Sydney Airport Environment Strategy 2013-2018; and
- They have identified all environmental risks associated with their operations, and have appropriate controls and programs to eliminate or minimise these risks.

An EMP should be consistent with ISO 14001:2004 and include:

- A description of tenant ground based activities;
- The identification of environmental risk, the level of risk and the impact associated with these activities;

- Methods and procedures (including spill response and recognition of the Sydney Airport Emergency Plan where necessary) to be used to address these identified risks and to ensure compliance with relevant legislation;
- Targets for environmental performance;
- Procedures to advise Sydney Airport of changes to activities and their associated environmental risks;
- Management of environmental records and documents;
- Staff training programs;
- Contractor management;
- Allocated responsibilities for the upkeep, review and auditing of the EMP; and
- Contact details of the person responsible for the EMP.

Tier 3 tenants at Sydney Airport pose the least environmental risk. Sydney Airport's environmental awareness programs and lease arrangements incorporate generic environmental requirements in the functional areas of waste management, energy and resource usage for these tenants.

ENVIRONMENTAL AUDITS AND INSPECTIONS

Sydney Airport adopts a comprehensive review process to ensure the ongoing effectiveness of the Sydney Airport Environmental Management Framework. The four key components of this process are:

- Tenant audits;
- Tenant inspections;
- Sydney Airport operations and contractor audits; and
- Environmental Management System review.

TENANT AUDITS

Tier 1 and Tier 2 tenants are required to carry out an environmental audit of their activities on an annual basis.

The following table summarises tenant auditing requirements:

	Tier 1 Tenants	Tier 2 Tenants
EMS	Yes	No
EMP	Yes	Yes
External Audit	Biennially	No
Internal Audit	Biennially	Annually

*Environment audit to be carried out by an independent certified environmental auditor

**Done in alternate year to external audit

The audit should cover the following elements:

- Compliance with EMP and statutory requirements;
- Compliance with EMP requirements listed in the Sydney Airport Environment Strategy 2013-2018;
- An assessment of the environmental impacts and of the methods/procedures/mitigation measures used to minimise these environmental impacts;
- Additional or new activities and the associated risk, impact and environmental procedures that have been established or are required; and
- Assessment of progress in achieving environmental performance targets.

The results of the audit should be provided to Sydney Airport annually.

TENANT INSPECTIONS

Tenant inspections are conducted by Sydney Airport on a regular basis in consultation with the tenant, depending on the particular airport tenant's classification, as well as the tenant's annual environment audit results and EMP.

The main purpose of the inspection is to assist the tenant in complying with the requirements of the Sydney Airport Environment Strategy 2013-2018 and the *Airports (Environment Protection) Regulations*. The inspection also includes a review of progress in implementing any recommendations outlined in previous environmental audits. Tenant inspections undertaken by Sydney Airport are intended to complement the tenant's own auditing program.

DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT AIRPORT ENVIRONMENT OFFICER

The Airport Environment Officer (AEO) is appointed by the Secretary of the Department of Infrastructure and Regional Development and is authorised under the *Airports Act 1996* to exercise statutory powers regarding environmental issues. Focusing on strategic environmental goals, the AEO liaises with Sydney Airport, airport tenants and operators. The AEO conducts regular meetings, site inspections, facility audits and reporting requirements to ensure management of the airport environment is within the intent of the Act and Regulations.

Further information

For more information please contact Sydney Airport's Environment department on (02) 9667 9111, email environment@syd.com.au or visit our website www.sydneyairport.com.au.

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www.sydneyairport.com.au