

Student Number:			
Date of Request:			
Name, Address and Date of Birth (currently recorded)			
Student Name and Address			
Date of Birth			
New or Correct Details (please ONLY add those you are seeking to update)			
Title		Family Name	
Given Name		Middle name	
Address			
Phone Contact		Email Address:	
Date of Birth			
Order of formal Name (as you are wanting it to appear on your Certificate) (if changed)			
Formal Name			

Documentary evidence is required to confirm your details. **Change of name - two forms of evidence** are required from lists below with new details (one from Primary and one from Secondary list.) **Change of date of birth - one form of evidence** is required from list below. **Change of address - one form of evidence** from the list below with new details.

A certified copy of your documents MUST be provided with this Form.

Change of Name (Primary):	Change of Name (Secondary):	Change of Date of Birth:
Citizenship papers	Medicare Card	Birth Certificate (or Extract)
Birth Certificate (or Extract)	Valid Driver's Licence	
Passport	National Identification Card	
Registered Deed Poll	Official Marriage Certificate or Divorce documentation/decree	Change in Address:
		Rental Agreement
		Utilities Bill
		Mortgage documents

Student Declaration

I have read and understood the requirements of this application form. I certify that all information, including supporting documentation and certificates, is correct.

Student Signature		Date	
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This Change in Personal Detail Form will not be accepted unless signed by the student.