

# Introduction to 2025 Disclosure Cycle

Supply Chain Standard Supplier Support Webinar

June 2025

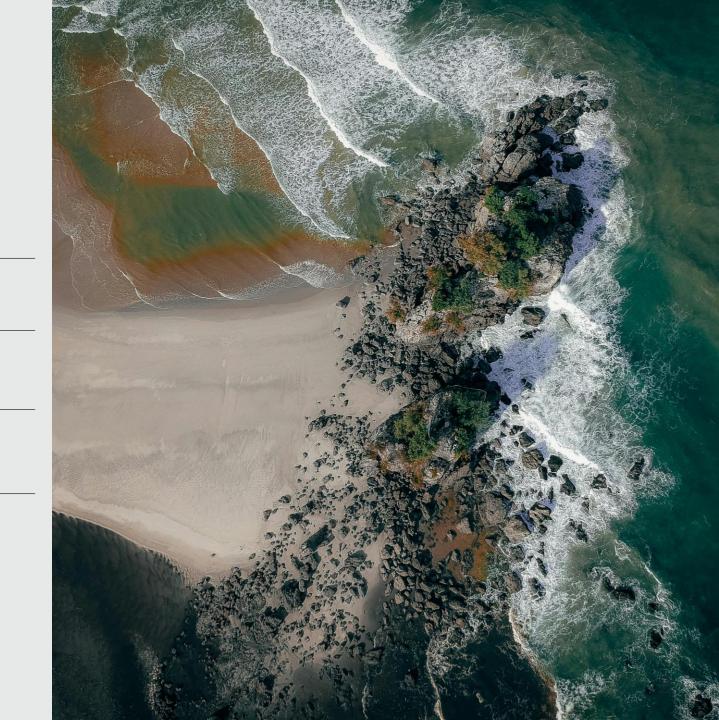
# Content

#### **CDP Introduction**

2025 Disclosure

Getting Started: Registration and the Portal

Resources: Guidance and Support

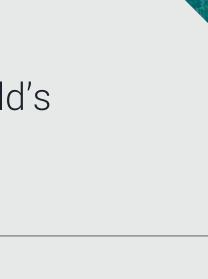






# About CDP

CDP is a global non-profit that runs the world's environmental disclosure system for companies, cities, states and regions.





**640+** 

Investors with US\$127 trillion of assets



**250+** 

purchasing organizations



**1 24,800+** 

disclosing companies worth two thirds of global market capitalization



1,000+

disclosing cities, states & regions



# Moving the market for 25 years



245 companies disclose at the request of 25 investors

2002



Moving the market beyond climate: CDP introduces water, followed by forests

2009



CDP co-founds SBTi, changing the face of climate targets

2015

Disclosure through CDP passes 10,000. Mandatory disclosure introduced for first time

2020

CDP integrates corporate questionnaire, aligns with ISSB climate standard, expands alignment with TNFD

2024



2000

CDP is founded at 10 Downing Street, UK 2007

Engaging the chain: Supply Chain
Program
launches

2014

First states and regions disclose



2018

CDP aligns with the TCFD framework, scaling its use across the global economy 2023

Plastics
disclosure
begins, following
biodiversity in
2022

2024

Disclosure through CDP reaches 25,000 organizations



# Why disclose through CDP



#### **Build resilient business models**

Disclosure helps protect your bottom line, by illuminating risks and identifying opportunities, supporting sustained business growth while protecting our planet...



#### Disclose once, for many uses

Our "write once, use many" approach ensures organizations can turn a single disclosure into powerful market intelligence that fuels decision-making at all levels. Disclosing through CDP provides a competitive edge, allowing users to secure capital, reduce risks, and boost efficiency.



#### Drive impact through alignment and insight

CDP has forged powerful partnerships to ensure disclosed data goes further and faster. We are progressing alignment with the world's most relevant frameworks and standards, supporting organizations to prepare for incoming regulation and evolving market demands.



#### Stable partnership in an uncertain world

For 25 years, CDP has remained a trusted partner in an ever-changing market. In 2025, our focus is on providing requesters and disclosers with the maximum level of stability.

## How we work

Investors and purchasing companies use CDP to make informed decisions, reward companies with superior performance and drive action.

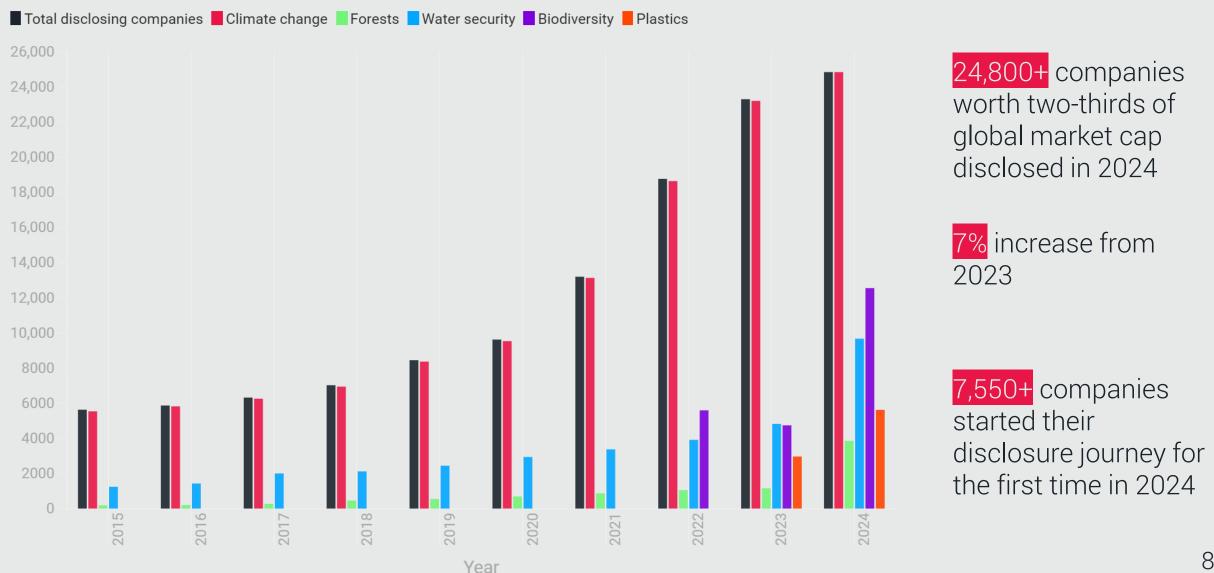




Companies and suppliers provide data on environmental impacts, risks, opportunities, investments, strategies and more.

### CDP has made disclosure a business norm





# The impact of supply chain disclosure

Supply chains naturally create a domino effect of environmental impacts on a large scale - something that you as a supplier can collectively be part of.



Companies that disclose through CDP may reduce direct emissions by 7-10% within just 2 years – demonstrating that disclosure is not just another tick box exercise.



Year on year, CDP disclosers are more likely to take environmental action with 69% of third-time disclosers having emissions reduction initiatives, compared to 38% with first-time disclosers.





# CDP's alignment with IFRS S2

All companies disclosing through CDP will be disclosing against the IFRS S2 standard for climate-related disclosure. In 2024, CDP delivered the first S2-aligned dataset to the market.







Relevant questions will be tagged and detailed mapping will soon be available on CDP's website.



CDP's questionnaire provides an effective tool to support companies on their path to ISSB compliance.



CDP is developing data tools to support post-disclosure analysis for organizations and data users.



CDP continues to build on the baseline to enable the most ambitious environmental disclosure.

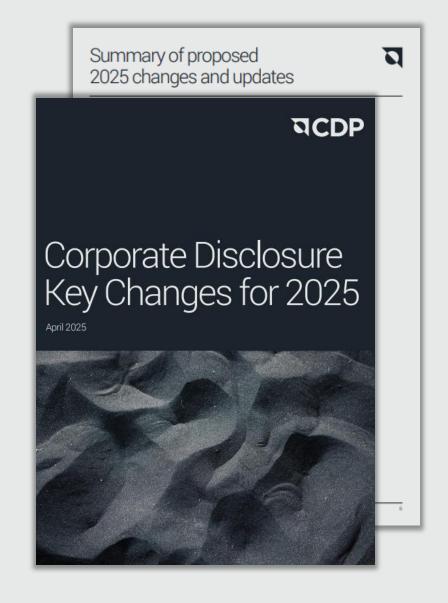


# Corporate Disclosure Key Changes for 2025

Following the structural changes and framework alignments introduced in 2024, the 2025 questionnaire maintains a streamlined approach, with **only minor refinements aimed at improving clarity and usability**. The majority of datapoints remain consistent, ensuring continuity for organizations. CDP's scoring methodology is also stable with only small changes planned and improvements for consistency.

CDP\_2025\_Corporate\_Disclosure\_ENG.pdf

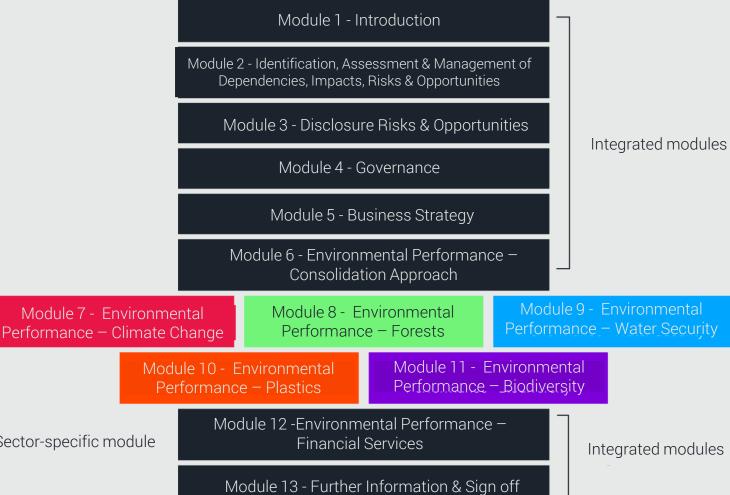
Also available in: Chinese, Japanese, Portuguese, Spanish





### One corporate questionnaire for streamlined and holistic reporting

Full corporate questionnaire structure:



**Environmental** issue-specific modules

Sector-specific module



# Environmental issue assignment

Environmental issue	Disclosers		
Climate change	All corporate disclosers		
Plastics and Biodiversity	All corporate disclosers responding to Full corporate questionnaire (except SMEs and Public Authorities)		
Forests	Corporate disclosers if at least one of the following is met (for SMEs #1a, 2, 4 only):  1. CDP's forests/water industry impact classification; a. Sample setting process for organizations with a Capital Markets request b. Applied in questionnaire setup for organizations with no Capital markets request		
₩ Water security	<ol> <li>A requestor has asked the discloser to report on forests/water security (e.g., a CDP Supply Chain member);</li> <li>Self-assessment: the organization has identified dependencies, impacts, risks or opportunities relating to forests/water security;</li> <li>Opt-in to forests/water security.</li> </ol>		



# How integrated questions look

**Question:** Does your organization have a process for identifying, assessing, and managing environmental dependencies, impacts, risks, and opportunities?

	Indicate whether there is a process in place	Primary reason for not having a process	Explain why you do not have a process	Indicate whether this assessment process accounts for other environmental issues
Climate change	<ul> <li>List of options:</li> <li>Yes</li> <li>No, but we plan to do so within the next two years</li> <li>No, and we do not plan to do so within the next two years</li> </ul>	List of options:  • Important, but not an immediate priority  • Judged to be unimportant,  • explanation provided  • Lack of internal resources/ capabilities  • Other, please specify	Text field	List of options:  • Yes  • No
Forests	As above	As above	As above	As above
Water	As above	As above	As above	As above
Plastics	As above	As above	As above	As above
Biodiversity	As above	As above	As above	As above



## SME questionnaire:

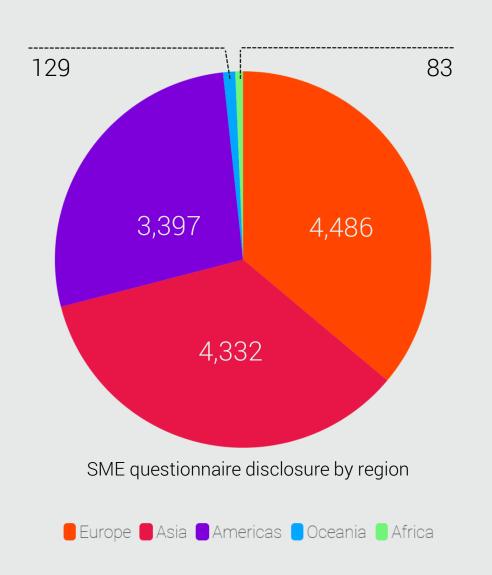
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2024 was a critical milestone in CDP's efforts to better support and empower SMEs across major and emerging markets.

12,500+ companies disclosed through the new SME questionnaire

55% of SME survey respondents said the 2024 experience was 'better' or 'much better' than 2023

400 SMEs chose to disclose through the CDP full corporate questionnaire



# SME questionnaire

#### SME questionnaire scope:

- Headcount, revenue, and ACS data.
- Tailored integrated datapoints, including risk and opportunities, governance, and strategy.
- Tailored environmental performance climate module.
- Integrated forests and water security datapoints.
- Supply chain requested content, spread throughout the questionnaire.

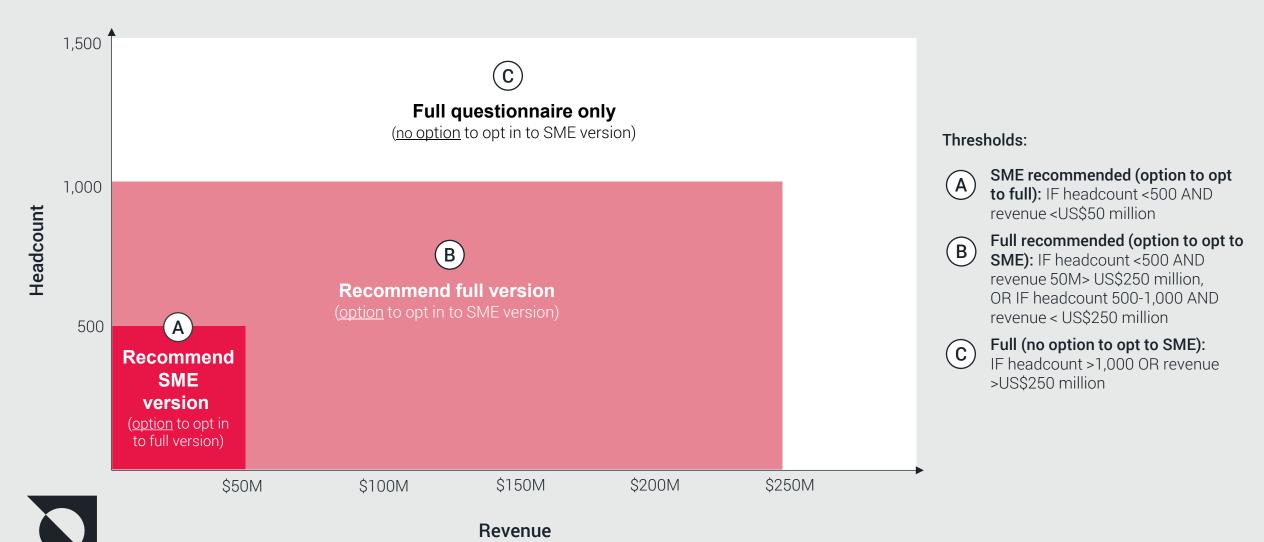
#### SME questionnaire resources:

- 2025 SME Questionnaire and Guidance
- 2025 SME Supplier Support Webinar registration pages by region:

Region	Languages	Webinar page
Asia Pacific	English, Korean	Register here
China	Chinese	Register here
Europe	English, German, French	Register here
Japan	Japanese	Register here
Latin America	Portuguese	Register here
Latin America	Spanish	Register here
North America	English	Register here
UK, Middle East and Africa	English	<u>Register here</u>



# SME criteria and options for disclosure



# SME Questionnaire

#### Layout and Structure

Module 14 – Introduction

Module 15 – Identification, Assessment, Management of Risks & Opportunities

Module 16 – Disclosure of Risks & Opportunities

Module 17 - Governance

Module 18 - Business Strategy

Integrated modules

Module 19 – Environmental Performance – Consolidation Approach

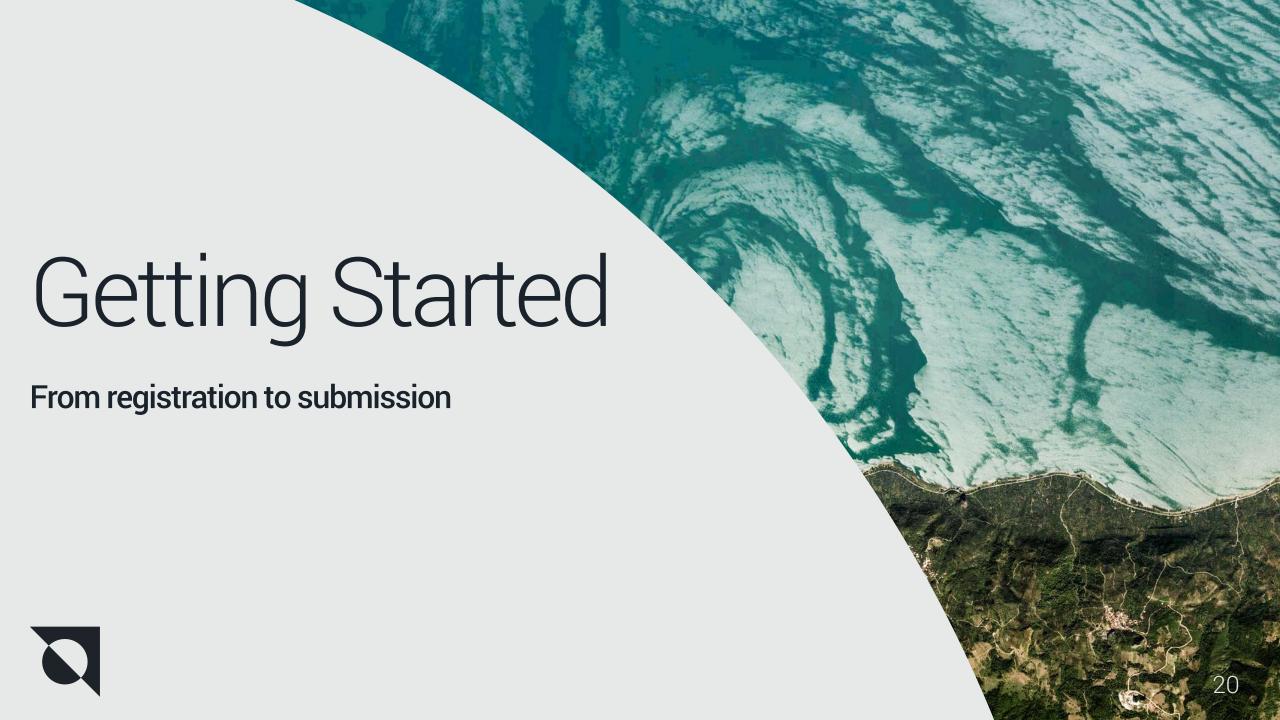
Module 20 – Environmental Performance – Climate Change

**Module 21 –** Further Information & Sign off

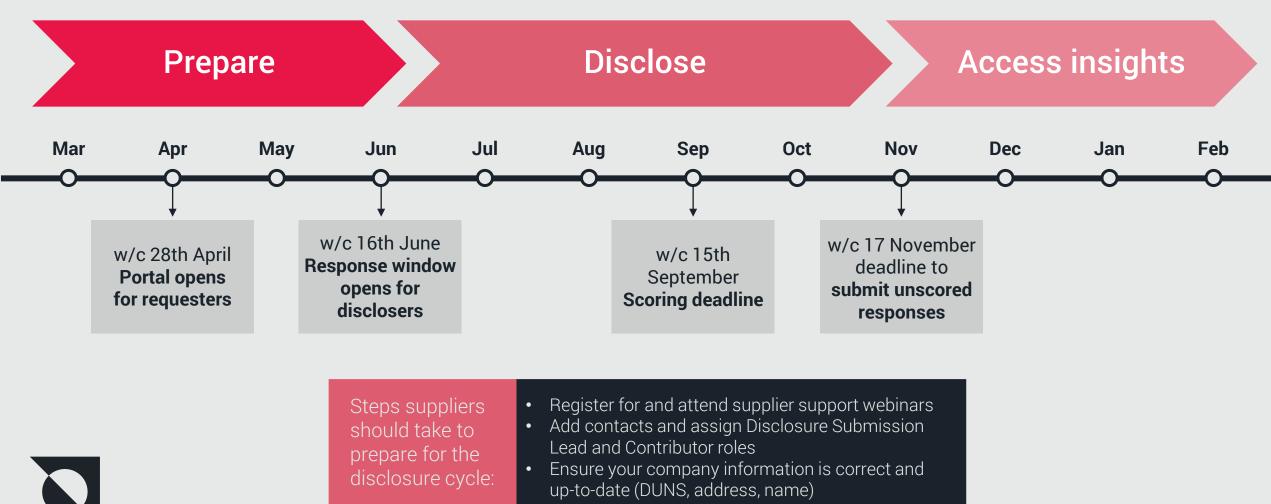
Climate-specific modules

Integrated module





# 2025 disclosure timeline



### How to access the CDP Portal



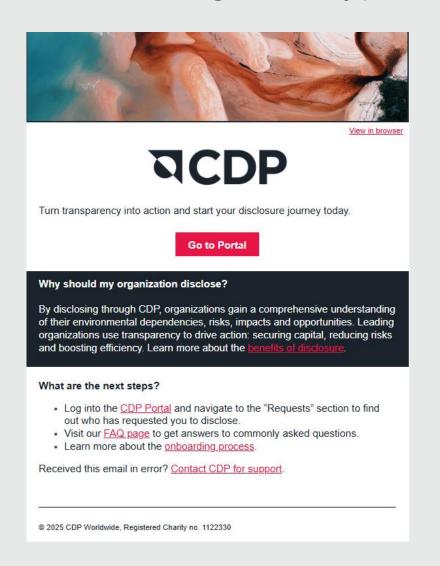
Your organization will be receiving one of the following invitations:

- 1. Email from <a href="mail@cdp.net">mail@cdp.net</a> to enter <a href="mayportal.cdp.net">myportal.cdp.net</a>
- 2. Activation link from CDP or your customer to setup your username and password
- 3. Register to Disclose form link from your customer to request access to your organization (available week commencing June 16th).

\*Please ensure you check your junk mail and that <a href="mail@cdp.net">mail@cdp.net</a> is whitelisted by your organization's IT department.

### If you are already registered with CDP:

Route 1: Email to login to myportal.cdp.net



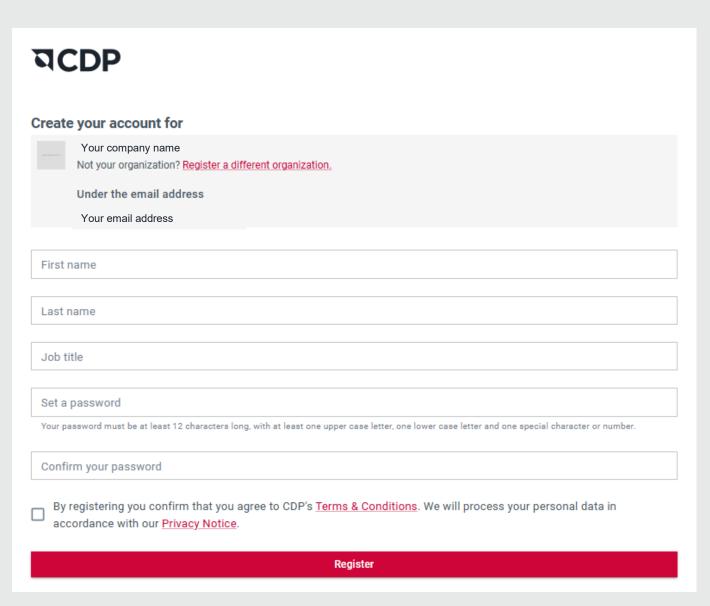




### To register a contact with CDP:

Route 2: Activation Link

- You may receive a registration link from CDP or your customer to setup your username and password.
- Please ensure the company name and your email address are both correct.
- Once you submit your registration, you may login to <u>MyPortal.cdp.net</u> with your username (email) and password.



### Register a Contact with CDP:

#### Route 3: Register to Disclose form

#### Register to disclose

Thank you for taking the first steps to start your disclosure through CDP.

You should complete this form if your organization is disclosing through CDP for the first-time and require access to the CDP Portal to start your disclosure.

If you have colleagues with access to the CDP Portal, we encourage you to contact them instead, to assist with adding you to your organization's CDP Portal account directly.

Please complete this form in English as best as you can to ensure you are accurately matched to your organization.

Please select your purpose for this registration:

My customer(s) and/or CDP Capital Market signatories have requested my organization to disclose through CDP My organization has not been formally requested to disclose by anyone but would like to disclose through CDP independently

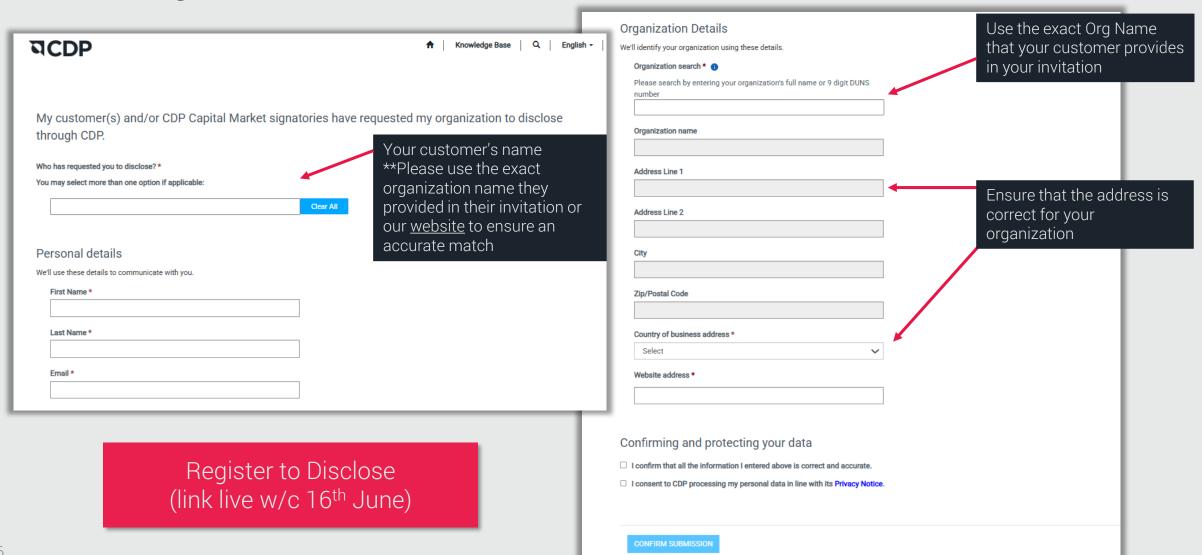
I am part of a City, State or Region that would like to disclose through CDP

Find out more about CDP Disclosure Requests

Register to Disclose Instructions

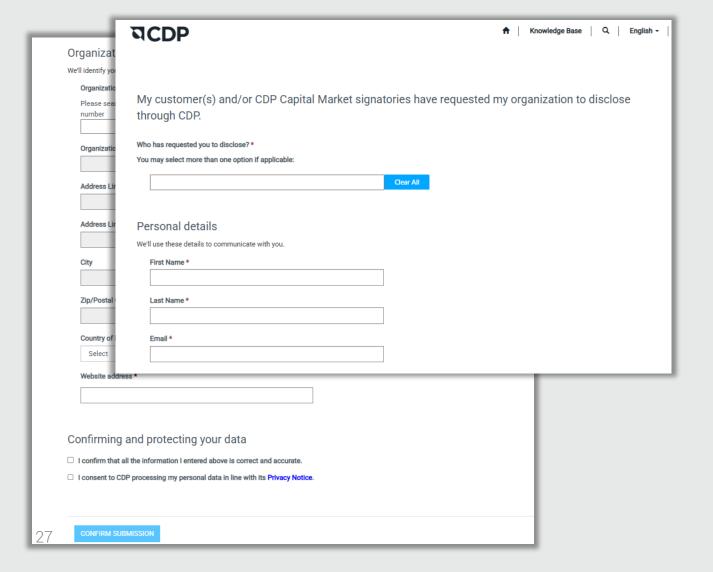
### Register a Contact with CDP:

Route 3: Register to Disclose form



### Register a Contact with CDP:

#### Route 3: Register to Disclose form



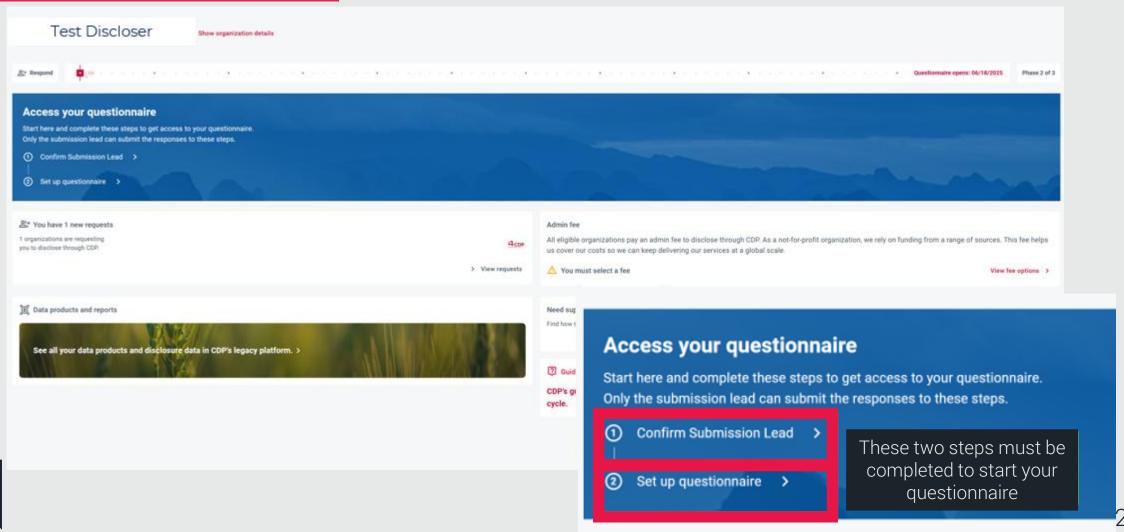


- If there doesn't appear to be a clear match to your customer's organization, please reach out to them to clarify the exact Org Name + DUNS number to use
- Once submitted, CDP will process this over a few business days.
- After it was successfully processed, you will receive an email from mail@cdp.net with an activation link to set up your Portal login.

\* Please ensure you check your junk mail and that <a href="mail@cdp.net">mail@cdp.net</a> is whitelisted by your organization's IT department.

## CDP Portal – Sign in & Homepage

#### https://myportal.cdp.net/



### Confirm Submission Lead

#### **Invite team members & set permissions**

The Submission Lead is responsible for submitting the questionnaire on behalf of your organization. Every organization needs a Submission Lead in order to submit the questionnaire.

You've joined the Portal as a Contributor; you may choose to take the Submission Lead role now or at any other time in the Team members page.

<u>i</u>

The Submission Lead must accept CDP's Website Terms of Use in addition to CDP's Terms of Disclosure. The Submission Lead must indicate that they have read and understood these terms, and that they agree to abide by them. If they do not agree to these terms, they must not use our website, or the CDP Portal.

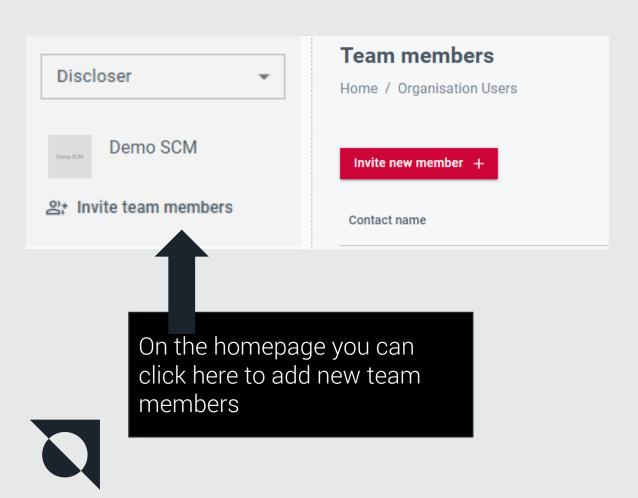
**Continue as a Contributor** 

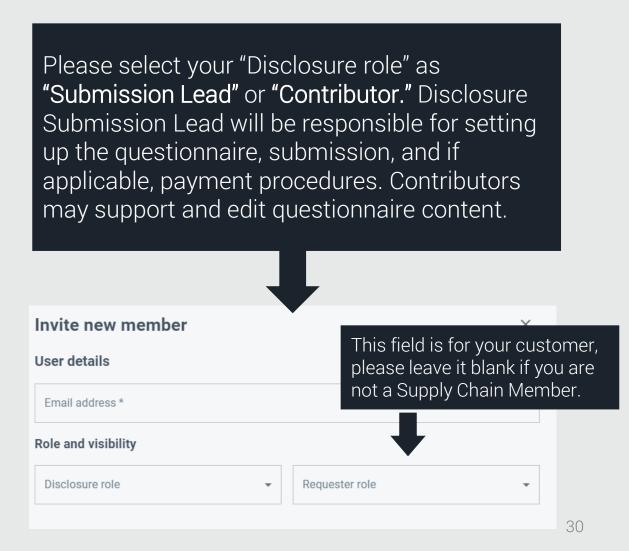
**Review permissions** 



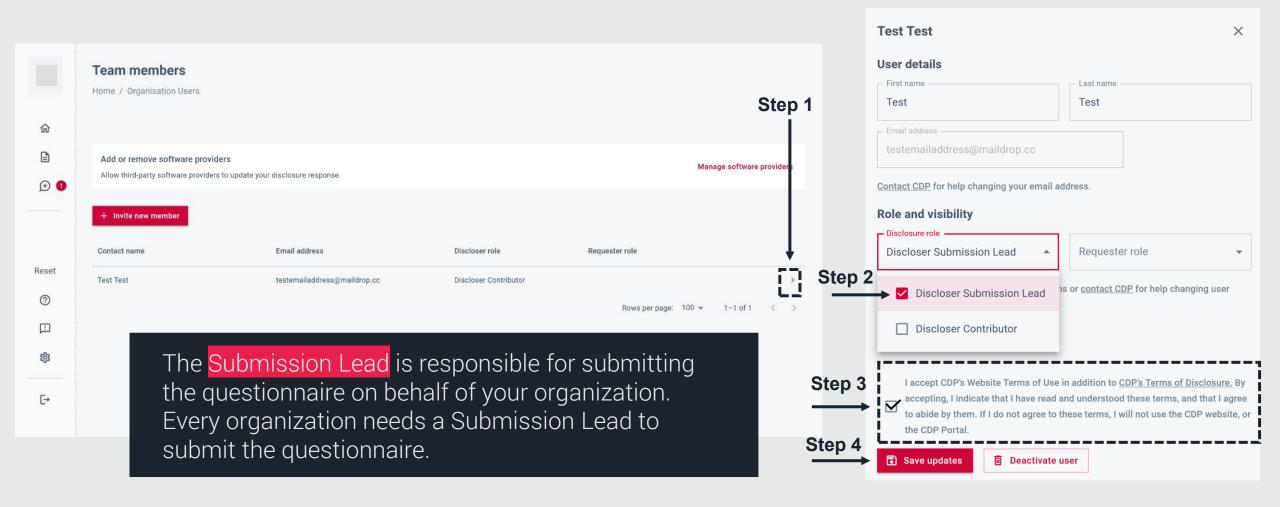
### Contact Changes and Updates

If you already have access to your organization's CDP questionnaire and have a log-in username and password, you can access the Portal and choose to "Invite new member"



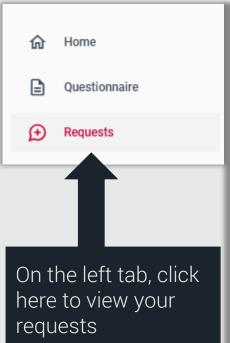


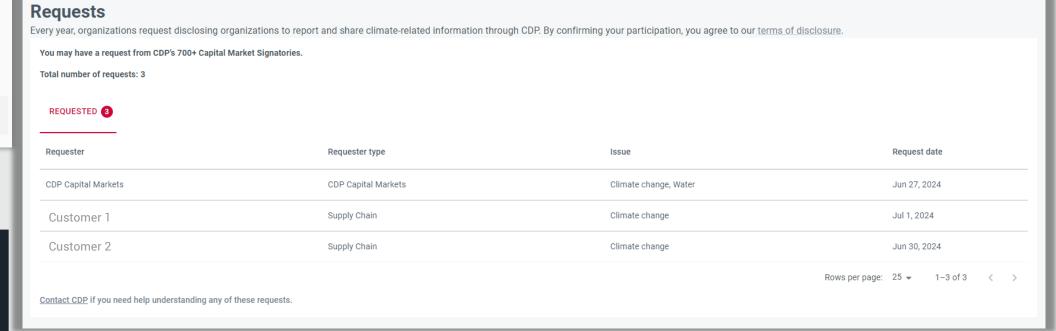
### Confirm Submission Lead



# View your requests

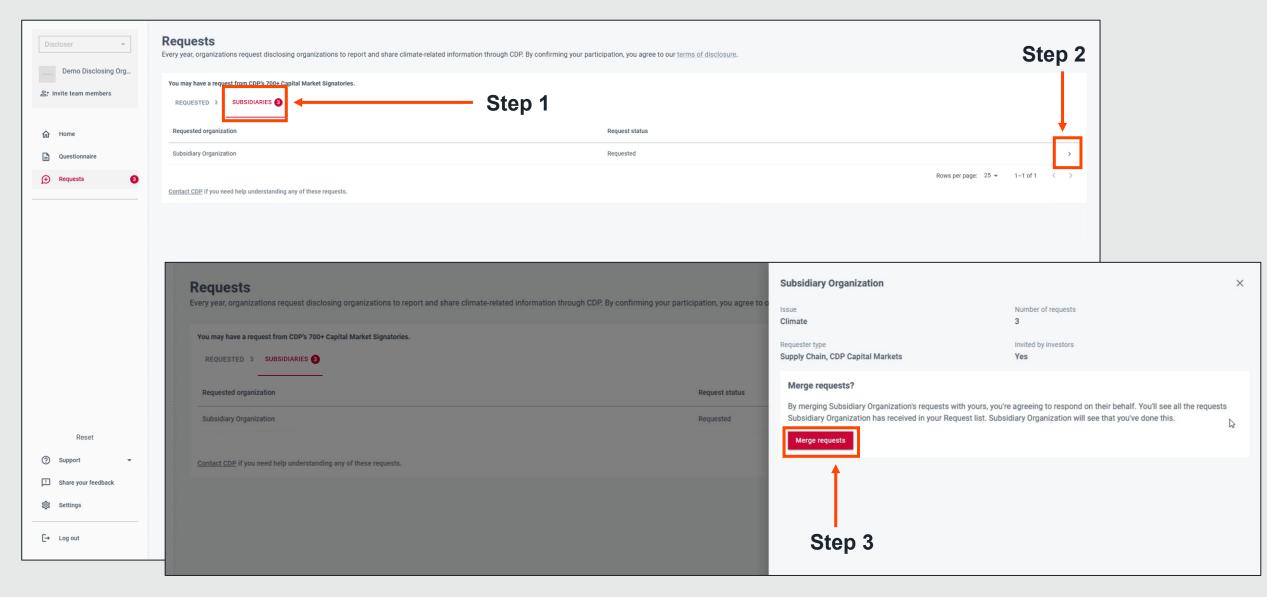
The Requests page of the CDP Portal enables you to access the list of organizations that are requesting your CDP Disclosure along with the environmental issues(s) they are requesting and the date they submitted their request. You can also see if your organization received a Capital Markets request.



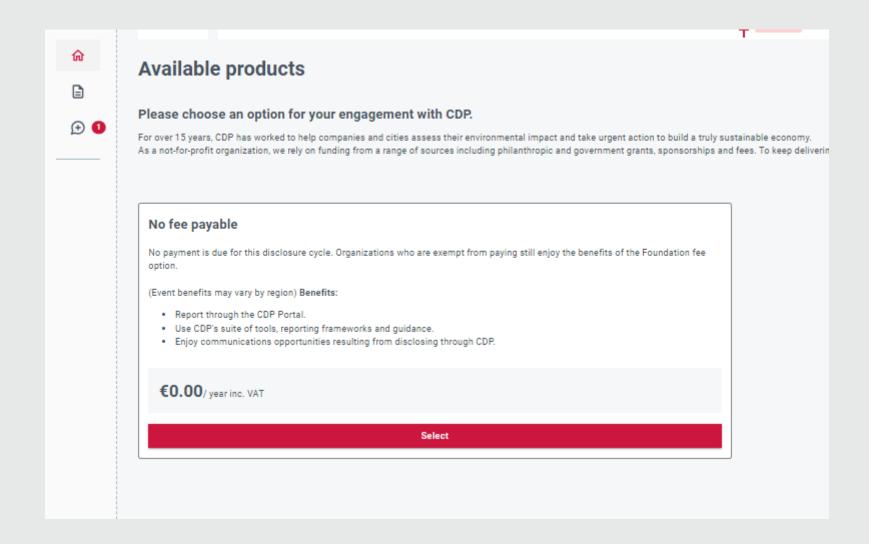




# View and merge subsidiary requests

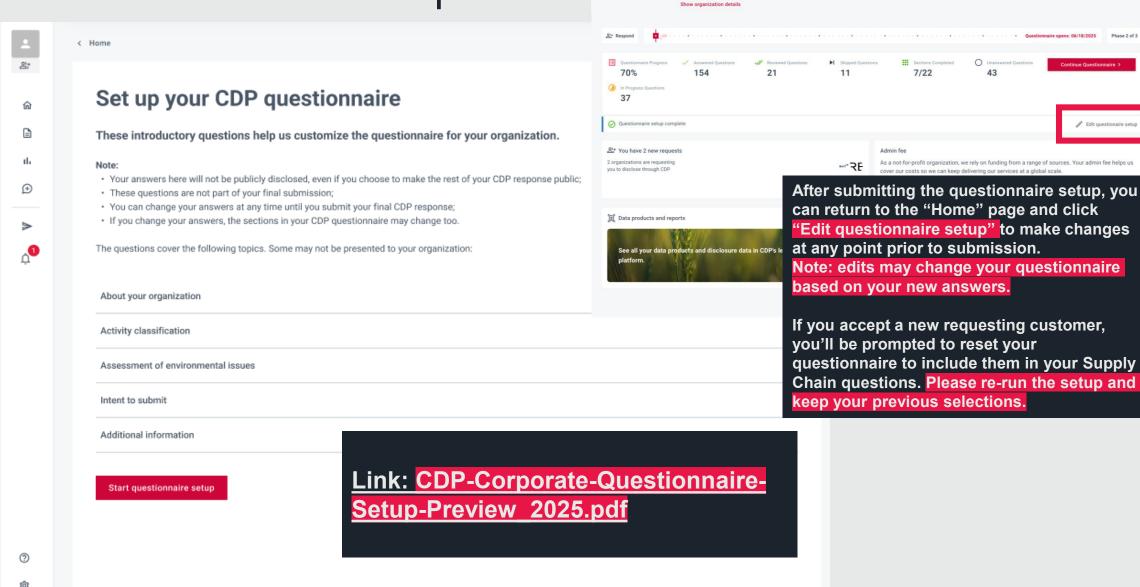


### Choose disclosure fee





# Questionnaire Setup



7/22

# Questionnaire set-up questions

The 'Questionnaire set-up' allows CDP to customize the questionnaire relevant to the reporting organizations, based on their selections.

Questionnaire set-up is made up of five different sections, including theme relevance and any sector allocation. Note that not all sections may be presented to your organization.

Section	Prompts / Questions		
General information	Annual revenue (in US\$) for reporting year Staff headcount Full or SME questionnaire		
Activity classification	Review or complete CDP-ACS information		
Assessment of environmental issues	Assessment and identification of forests- and/or water-related dependencies, impacts, risks, and/or opportunities		
Intent to submit	Request to disclose on climate change Request to disclose on additional environmental issues Intent to submit		
Additional information (if relevant)	Commodities disclosure (F only) Operation of mines and mining projects during the reporting period		



Please ensure this section is completed accurately so your organization is requested to disclose on the most relevant information

#### General information

This first set of questions in the 'Questionnaire setup', based on an organization's annual revenue and staff headcount, determines whether an organization is eligible to complete the full version or the SME version of the questionnaire.

Section	Prompts / Questions	
General information	Annual revenue (in US\$) for reporting year Staff headcount Full or SME questionnaire	
Activity classification	Review or complete CDP-ACS information	
Assessment of environmental issues	Assessment and identification of forests- and/or water-related dependencies, impacts, risks, and/or opportunities	
Intent to submit	Request to disclose on climate change Request to disclose on additional environmental issues Intent to submit	
Additional information (if relevant)	Commodities disclosure (F only)  Operation of mines and mining projects during the reporting period	



#### Activity classification

Indicate the percentage of your revenue derived per business activity (according to the CDP Activity Classification System).

- This determines that your organization is presented with the most appropriate sector- specific questions. Note that your CDP score is based on your primary questionnaire sector only
- This information is also used to determine forests and water requests according to CDP's Industry Impact Classification.

Section	Prompts / Questions	
eneral information  Annual revenue (in US\$) for reporting year  Staff headcount  Full or SME questionnaire		
Activity classification	Review or complete CDP-ACS information	
Assessment of environmental issues	Assessment and identification of forests- and/or water-related dependencies, impacts, risks, and/or opportunities	
Intent to submit	Request to disclose on climate change Request to disclose on additional environmental issues Intent to submit	
Additional information (if relevant)	Commodities disclosure (F only) Operation of mines and mining projects during the reporting period	



Link: The full list of classifications for CDP's Activity Classification System

## Assessment of environmental issues

This question asks whether companies have assessed their forests and/or water dependencies, impacts, risks and opportunities. If so, forests/water data points may also be relevant to your organization.

Section	Prompts / Questions	
General information	Annual revenue (in US\$) for reporting year Staff headcount Full or SME questionnaire	
Activity classification	Review or complete CDP-ACS information	
Assessment of environmental issues	Assessment and identification of forests- and/or water-related dependencies, impacts, risks, and/or opportunities	
Intent to submit	Request to disclose on climate change Request to disclose on additional environmental issues Intent to submit	
Additional information (if relevant)	Commodities disclosure (F only) Operation of mines and mining projects during the reporting period	

Link: CDP-Industry-Impact-Classification-2025.pdf



## Intent to submit (on forests/water security)

Whether you are requested to disclose following an authority request or following CDP's industry impact classification or your own self-assessment, you can either accept or decline to respond. If you are eligible for scoring and decline, this may affect your CDP score.

Note that companies can still opt-in to respond to forests or water on a voluntary basis. If you choose to decline in this case this will not impact your score.

Section	Prompts / Questions	
General information	Annual revenue (in US\$) for reporting year Staff headcount Full or SME questionnaire	
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#### Additional information

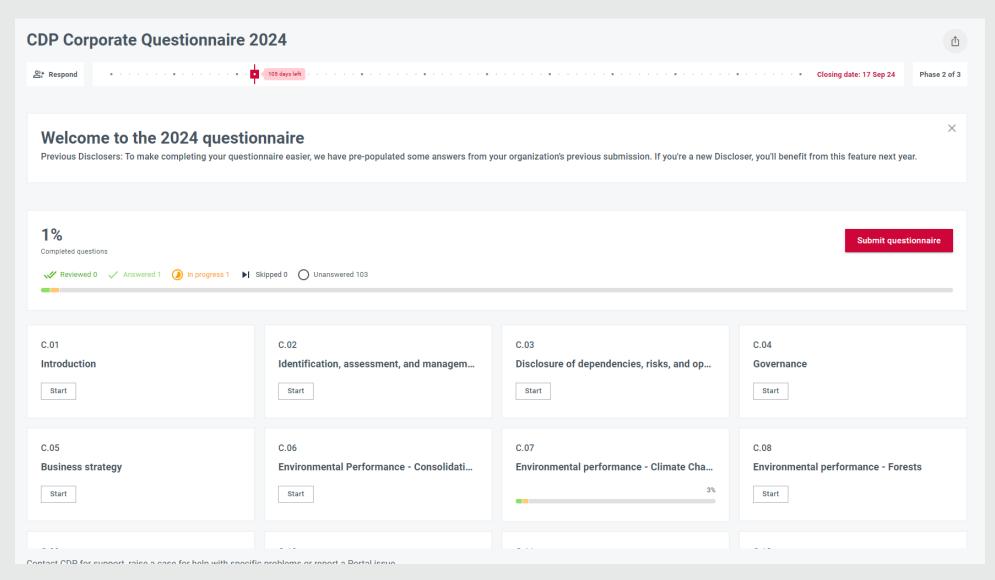
If your organization intends to submit through the forests route, they will also select which forests commodities they produce or source and whether they intend to disclose on these.

Finally, if relevant, your organization confirms if they have any mining activities or run mining projects, in which case they will be presented with the mines biodiversity route (previously the forests mining questionnaire).

Section	Prompts / Questions	
General information	Annual revenue (in US\$) for reporting year Staff headcount Full or SME questionnaire	
Activity classification	Review or complete CDP-ACS information	
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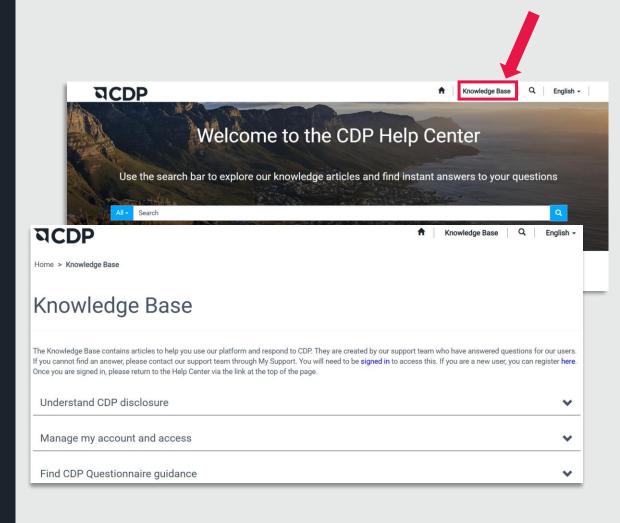
## You can now begin the CDP Questionnaire!





## Using CDP's Help Center

- https://help.cdp.net/
- Knowledge Base: Repository of self-help articles for immediate support
- "My Support" once logged in, you can raise a ticket for CDP (will link to your account)
- Support in multiple languages: English, Portuguese, Japanese, Chinese (Simplified), Spanish





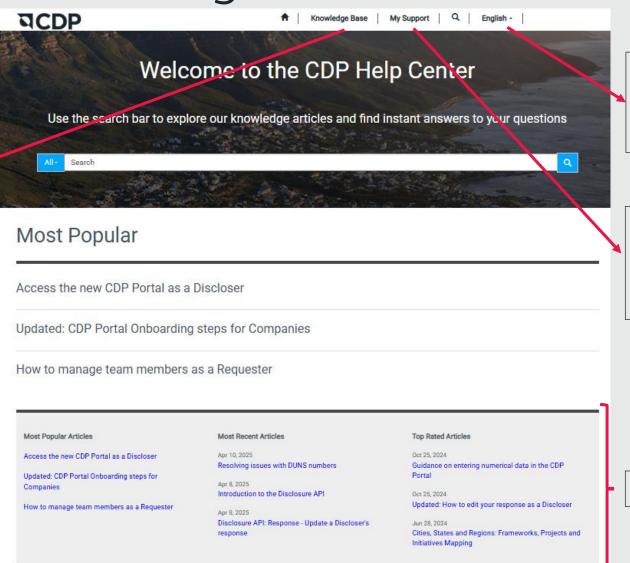
## CDP Help Center Page

#### <u>Knowledge Base</u> :

Repository of selfhelp articles for immediate support

https://help.cdp.net/





Support in multiple languages: English, Japanese, Chinese (Simplified), Spanish and Portuguese.

"My Support" - once logged in, you can raise a ticket for CDP (will link to your account)

Popular articles

If you cannot find an answer, please contact our support team through My Support. You will need to be signed in to access this. If you are a new user, you can register here. Once you are signed in, please return to the Help Center via the link at the top of the page.

# General Guidance and Support

- Visit our online Disclosure
   Guidance page: <u>Our Question</u>

   <u>Bank CDP</u>
- Hub for all available guidance documents.

### Questionnaire and reporting guidance 2025

Our focus on stability and core functionality delivery underpins the rationale for minimal changes to the questionnaire and scoring methodology in 2025 – as well as improved support available through detailed quidance and training for account managers.

Disclosers can prepare for the disclosure cycle by downloading PDF versions of our questionnaire and reporting guidance for 2025, below.

Translated versions of these documents will be available in May.



#### Companies

Questionnaire and guidance for those responding to the CDP Full Corporate questionnaire in 2025

DOWNLOAD - MODULES 1 TO 6 (PDF) &

DOWNLOAD - MODULE 7 (PDF)

DOWNLOAD - MODULES 8 TO 13 (PDF) &



#### Small and Medium Sized Enterprises (SMEs)

Questionnaire and guidance for those responding to the CDP SME Corporate questionnaire in 2025

DOWNLOAD - MODULES 14 TO 21 (PDF) &



#### Cities, States and Regions

CDP-ICLEI Track questionnaire and guidance for those responding to either the CDP Cities questionnaire or States & Regions questionnaire in 2025

DOWNLOAD (PDF) ±



# CDP Questionnaire Released (PDF)



#### Companies

Questionnaire and guidance for those responding to the CDP Full Corporate questionnaire in 2025

DOWNLOAD - MODULES 1 TO 6 (PDF) &

DOWNLOAD - MODULE 7 (PDF) 🕹

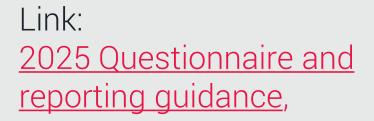
DOWNLOAD - MODULES 8 TO 13 (PDF) &



#### Small and Medium Sized Enterprises (SMEs)

Questionnaire and guidance for those responding to the CDP SME Corporate questionnaire in 2025

DOWNLOAD - MODULES 14 TO 21 (PDF) 🕹



2025 SME Questionnaire and Guidance



## Supplier Support Webinars

- The rest of our Supplier Support Webinars focus on the following topics:
  - **SME questionnaire** (June 23-27)
  - **Climate Change** (July 7-11)
  - Water (July 21-25)
  - Forests (Aug 4-8)
- Languages: English, Spanish, Portuguese,
   Chinese, Korean, Japanese, French, and German
- Find more information, registration links, and recording links at the webinar webpages.

Region	Languages	Webinar webpage
Asia Pacific	English, Korean	Register here
China	Chinese	Register here
Europe	English, German, French	Register here
Japan	Japanese	Register here
Latin America	Portuguese	Register here
Latin America	Spanish	Register here
North America	English	Register here
UK, Middle East and Africa	English	Register here



## Resources

#### Resources for Disclosure in 2025

- Questionnaire and reporting guidance 2025
- Corporate Disclosure Key Changes for 2025
- CDP Guidance and scoring methodology for companies
- <u>CDP Help Center</u>: Knowledge Base and Support Tickets
- FAQs: General disclosure information
- <u>CDP Carbon Accounting Webinars</u>
  - Scope 1 Emissions Training
  - Scope 2 Emissions Training
  - Other 2025 Standard Supplier Support webinar recordings

#### **GHG Emissions Accounting Resources and Science-Based Targets**

- EPA GHG Emissions Calculator
- GHG Protocol Corporate Standard
- GHG Protocol Calculation Tools
- <u>CDP Technical Note on Science-Based Targets</u>
- FAQs- The Science Based Targets Initiative





# Frequently Asked Questions

#### What if I can't respond to the full questionnaire?

- CDP always encourages suppliers to submit a partial response instead of none at all.
- Focus on the specific target questions put forward by your customers to reduce reporting burden.
- Perfection is not expected in your first response, do your best.

#### Do I have to pay the CDP admin fee?

- In 2025, suppliers do not need to pay a fee to respond to a request(s) from ONLY Customer(s).
- You will need to pay the admin fee if you are ALSO requested to disclose by CDP's <u>Capital Market Signatories</u>



# Frequently Asked Questions

- What if I'm based in a non-English speaking country? Can CDP still support me?
  - CDP has global staff willing to help suppliers understand the CDP information request. To request local support or learn about workshops and webinars in a particular country, you should use the online multilingual <u>Help Center</u>.
  - CDP also produces multiple guidance documents to support suppliers completing the questionnaire.
- I'm concerned about data protection and confidentiality
  - Data and information reported in Supply Chain questions are assigned specifically to the requesting company. No other company has access to that information.
  - Supplier scores are never publicly shared regardless of public/non-public submissions if only responding to customer request(s).
  - CDP is GDPR compliant and our terms & conditions for the questionnaires can be found at <u>Terms and</u> <u>Conditions - CDP</u>



