



# AGENDA

P.O. Box 305 • Lewisville, TX 75067

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**NOTICE OF MEETING  
UPPER TRINITY REGIONAL WATER DISTRICT  
BOARD OF DIRECTORS**

**THURSDAY, MARCH 7, 2024 | 12:30 P.M.**

**LOCATION  
BOARD MEETING ROOM  
900 N. KEALY AVENUE  
LEWISVILLE, TX 75057**

In accordance with Section 551.131 of the Government Code which allow for telephone or video conference public meetings.

Board Members and public may attend the Board of Directors Meeting in-person, or access the meeting via video conference, or telephone conference call.

**To join the meeting from your computer, tablet, or smartphone, click on the following link:**

<https://meet.goto.com269532053>

**To join the meeting by phone (Toll Free)**

**Dial: 1 (877) 309-2073; Access Code: 269-532-053**

**NOTICE IS HEREBY GIVEN** that there will be a Board Meeting of the Upper Trinity Regional Water District at the above date, time, and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

**12:30 P.M.**

**WORK SESSION - -** To discuss agenda items and related matters of interest to the Board of Directors.

- A. Member Highlight: Presentation by Mike Fairfield, General Manager | Lake Cities Municipal Utility Authority
- B. Water Conservation Outreach Plan for Spring/Summer 2024

**REGULAR SESSION BOARD MEETING**

1. Call to Order
2. Roll Call and Confirm Quorum
3. Pledge of Allegiance and Invocation
4. Oath of Office


5. Opening Remarks:
  - A. President's Remarks concerning current events, conduct of meeting, posted agenda items, committee assignments, and related matters.
  - B. Executive Director's Status Report about legislation and regulatory matters, budgets, current projects, and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
  - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities, and Staff.
6. Visitor comments concerning agenda topics. (Members of the Public who desire to address the Board should email to: [speaker-request@utrwd.com](mailto:speaker-request@utrwd.com) by 5:00 pm on Wednesday, March 6. Please include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

#### CONSENT AGENDA\*

7. Adopt Minutes of February 1, 2024 Board Meeting.
8. Accept Monthly Management Report for the period ended January 31, 2024.
9. Authorize the Executive Director to enter into appropriate purchasing agreements with Sigler Communications and certain media outlets, based on recommendations from Sigler Communications, for advertising related to the District's Water Conservation and Watershed Protection education and outreach programs.
10. Receive report of construction change orders approved by staff.
11. Authorize advertisement to prequalify bidders for Harpool Northeast Transmission Pipeline Phase 2.
12. Authorize advertisement for bids for long lead equipment for the Taylor WTP Expansion.

\*Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

#### ITEMS FOR INDIVIDUAL CONSIDERATION

13. Consider adoption of Resolution of Appreciation and Commendation for Frank Jaromin and his distinguished service as a member of the Upper Trinity Regional Water District Board of Directors.
  14. Consider adoption of Resolution of Appreciation to Jeff Walker for his service as Executive Administrator of Texas Water Development Board (TWDB).
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15. Consider approval of Task Order No. 2 with Kimley-Horn Associates, Inc. related to utility coordination, design, and construction services for TxDOT FM 1385 widening improvements and related budget amendment. **(Weighted Capital Vote)**
16. Lake Ralph Hall Agenda Items: **(Weighted Capital Vote)**
  - A. Consider approval of Task Order No. 2 with Halff Associates, Inc. for continued design of the Lake Ralph Hall – Lake Support Facilities and Recreational Grant Consultation Services.
  - B. Authorize the Executive Director to enter into a contract with Johnston Technical Services, Inc. (JTS) for installation of microwave radio equipment, tower construction/erection, with antennae connection and alignment to provide a secondary communications path for District facilities of the Lake Ralph Hall conveyance system.
17. Executive Session concerning granting or acquisition of easements, rights-of-way and other property including leases for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; for discussion of security matters pursuant to Texas Government Code, Section 551.076, and, regarding General Counsel and Executive Director's review of legal implications for the relocation of a District water pipeline; and, regarding potential lawsuit related to construction projects; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session including but not limited to construction contracts and projects related to Lake Ralph Hall.
18. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
19. Consider action on Lake Ralph Hall construction change orders, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
20. Review potential agenda items, activities, and announcements for future Board meetings.
21. Visitor comments concerning non-agenda topics. (Members of the Public who desire to address the Board should email to: [speaker-request@utrwd.com](mailto:speaker-request@utrwd.com) by 5:00 pm on Wednesday, March 6. Please include your name and address, along with your comment in the body of the email. Each speaker will be limited to three (3) minutes. To provide all members of public an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)
22. Adjournment.



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Larry N. Patterson, Executive Director



The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: March 1, 2024 Time: 12:30 pm

By: Nancy T. Tam  
Nancy T. Tam, Assistant Secretary, Board of Directors

