



AGENDA

P.O. Drawer 305 • Lewisville, TX 75067

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**NOTICE OF MEETING
UPPER TRINITY REGIONAL WATER DISTRICT
BOARD OF DIRECTORS**

THURSDAY, April 6, 2023, 12:30 PM

**LOCATION
BOARD MEETING ROOM
900 N. KEALY AVE.
LEWISVILLE TX 75057**

In accordance with Section 551.131 of the Government Code which allow for telephone or video conference public meetings.

Board Members and public may attend the Board of Directors Meeting in-person, or access the meeting via video conference, or telephone conference call.

- **To join the meeting from your computer, tablet or smartphone, click on the following link:**
<https://meet.goto.com/897242957>
- **To join the meeting by phone (Toll Free)**
Dial: 1(866) 899-4679; Access Code: 897-242-957

NOTICE IS HEREBY GIVEN that there will be a Board Meeting of the Upper Trinity Regional Water District at the above date, time and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

12:30 P.M.

WORK SESSION - - To discuss agenda items and related matters of interest to the Board of Directors.

- A. Report from the Audit Committee and Staff (Lester Harris)
- B. Briefing concerning FY2022 Audit results by Deloitte & Touche, Independent Auditors (Blake Rodgers)

REGULAR SESSION BOARD MEETING

1. Call to Order
2. Roll Call and Confirm Quorum
3. Pledge of Allegiance and Invocation
4. Oath of Office


5. Opening Remarks:
 - A. President's Remarks concerning current events, conduct of the meeting, posted agenda items, committee assignments, and related matters.
 - B. Executive Director's Status Report about legislation and regulatory matters, budgets, current projects and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
 - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities and Staff.
6. Visitor Comments Concerning Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 pm on Wednesday, April 5. Please include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)


CONSENT AGENDA *

7. Adopt Minutes of March 2, 2023 Board Meeting.
8. Accept Monthly Management Report for the period ended February 28, 2023.
9. Accept Annual Comprehensive Financial Report, Audit Report prepared by Deloitte & Touche, Independent Auditors, and related documents (including the Governance Letter to Management) for fiscal year ended September 30, 2022.
10. Authorize the Executive Director to enter into appropriate purchasing agreements with Sigler Communications and certain media outlets, based on recommendations from Sigler Communications, for advertising related to the District's Water Conservation and Watershed Protection education and outreach programs.
11. Authorize the Executive Director to enter into a purchasing agreement with Q-Mation, Inc. for the purchase of three years of Supervisory Control and Data Acquisition (SCADA) software license and support.
12. Receive report of construction change orders approved by staff.

* Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

ITEMS FOR INDIVIDUAL CONSIDERATION

13. Authorize the Executive Director to enter into a Professional Services Agreement with William Peck & Assoc., Inc., for preparation of design and construction documents for the 802 N. Kealy Annex Improvements Project.
 14. Consider adoption of a Resolution to approve proposed Mid-Year Budget Amendments.
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15. Engineering Contracts and Task Orders: (Weighted Capital Vote)
 - A. Consider authorizing staff to proceed with Construction Manager at Risk (CMAR) procurement method for assistance in finalizing design and for construction of the Taylor Water Treatment Plant Phase 3 Expansion and Lewisville Lake Intake Pump Station Improvements.
 - B. Consider approval of Task Order No. 8 with Plummer Associates, Inc. for engineering services related to preliminary design and CMAR delivery of the Taylor Regional Water Treatment Plant Phase 3 Expansion Project and Lewisville Lake Intake Pump Station Improvements.
 - C. Consider approval of Task Order No. 10 with Carollo Engineers, Inc. for engineering services related to preliminary design of the Harpool Water Treatment Plant Phase 2 Expansion Project.
 - D. Consider approval of Task Order No. 4 with Kimley Horn Associates, Inc. for engineering services related to final design of the Harpool Northeast Pipeline Phase 2 Project.
 16. Lake Ralph Hall Agenda Items: (Weighted Capital Vote)
 - A. Consider authorization for staff to issue a Request for Proposals for Carbon Credit Development on District Properties at Lake Ralph Hall.
 - B. Consider approval of Task Order No. 3 to an existing Contract with Jacobs Engineering Group, Inc. for design of a Fishing Jetty and Amenities for Lake Ralph Hall.
 - C. Consider approval of Amendment No. 3 to an existing Construction Manager at Risk Agreement with Archer Western Construction, LLC to establish a Progressive Guaranteed Maximum Price No. 2 – Raw Water Pump Station Construction.
 - D. Consider authorization of Change Order No. 1 to an existing Contract with HGS, LLC dba RES Environmental Operating Company, LLC.
 17. Executive Session concerning granting or acquisition of easements, rights-of-way and other property including leases for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, according to location maps of the projects available in the District Office; and regarding water rights and related permits; for discussion of security matters pursuant to Texas Government Code, Section 551.076, and concerning personnel matters relating to employment contract and compensation for Executive Director Section 551.074, and, regarding General Counsel and Executive Director's review of legal implications for the relocation of a District water pipeline; and, regarding potential lawsuit related to construction projects; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session including but not limited to construction contracts and projects related to Lake Ralph Hall.
 18. Consider action on property matters, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
 19. Approve Resolution(s) deeming necessity and authorizing acquisition of property including exercising the Power of Eminent Domain for the Lake Ralph Hall Project. (Weighted Capital Vote)
 20. Consider action on Lake Ralph Hall construction change orders, some of which may have been discussed in Executive Session. (Weighted Capital Vote)
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21. Approve Resolution(s) deeming necessity and authorizing acquisition of property including exercising the Power of Eminent Domain for the IH35E Water Line Relocation Project.
22. Review potential agenda items, activities and announcements for future Board meetings.
23. Visitor Comments Concerning Non-Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 pm on Wednesday, April 5. Please include your name and address, along with your comment in the body of the email. Each speaker will be limited to three (3) minutes. To provide all members of public an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)
24. Adjournment.



Larry N. Patterson, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: March 31, 2023 Time: 1:00 pm
By: Nancy T. Tam
Nancy T. Tam, Assistant Secretary, Board of Directors

