



# Position Announcement

**Position:** Wastewater Plant Operator I

**Date Officially Opened:** 09/20/2023

**Hourly Starting Salary Range:** \$19.11 to \$23.69 (DOQ)

(Full Salary Range to \$28.27)

**Department:** Operations

**Section (s):** NE Operations / Aubrey, TX

**Normal Work Hours:** Day Shift 6:00am to 6:00pm, Night Shift 6:00pm to 6:00am, Rotating 3-4 Schedule

## **Position Function:**

Under the direction and supervision of the Wastewater Operations Superintendent, Wastewater Operations Supervisor, Senior Operator, or assigned Lead Shift Operator, and working as part of a team, assists with the performance of duties necessary to operate and maintain equipment in the wastewater treatment plant and transmission system. May work varying shifts, hours, or locations to become trained in all aspects of the WW treatment plants and collection system.

## **Typical/Essential Duties:**

- 1) Maintains and cleans plant and system facilities and equipment by completing PM work orders. Cleans all plant facilities and control rooms including all outbuildings and structures, plant grounds, lab and lab equipment, bathroom, and breakroom and other facilities as assigned. Hoses out filters and basins, cleans and organizes vehicles and equipment storage areas and performs maintenance duties as assigned.
- 2) Assists with conducting lab sampling and analysis, plant rounds and equipment monitoring and testing, and security and safety rounds and monitoring as needed.
- 3) Under the supervision of a licensed Wastewater Operator II, Wastewater Operator III, or Senior Operator, monitors and adjusts the Wastewater Plants and collection system flows, and treatment process conditions, by monitoring the status of production, via hands-on and remotely via SCADA to determine system status and performance is within operational guidelines.
- 4) Assists with maintaining system records by compiling daily reports and logs, recording all data accurately and in a timely manner, and transferring data from paper to appropriate computer files.
- 5) Attends external training classes and gains operational experience through hands-on plant specific training needed to obtain "C" Wastewater Treatment Operator License through TCEQ.
- 6) Performs other related duties as assigned.

## **Knowledge, Skills, and Abilities:**

Must possess a High School Diploma or GED equivalent. Must obtain a TCEQ Class C Wastewater Treatment Plant Operator License within the first two (2) years of employment. Must be able to read and comprehend technical information, directives, manuals, memos, reports, as well as, other work related materials. Must have the ability to prepare analysis sheets, reports, inventories, logbooks, and work requests. Must be able to calculate dosages and perform general math calculations. Must possess a valid Texas 'Class C' Driver's License. Must be able to pass applicable pre-employment Drug Screen, Physical, and Background Checks.

**Position is considered "Open Until Filled." Note: All applicants must complete an employment application and submit it to the District's Human Resources Department to be considered for employment. Please visit the District's website at [www.utrwd.com](http://www.utrwd.com) to obtain an application and for instructions on how to apply.**