



AGENDA

P.O. Box 305 • Lewisville, TX 75067

(972) 219-1228 • www.utrwd.com

**NOTICE OF MEETING
UPPER TRINITY REGIONAL WATER DISTRICT
BOARD OF DIRECTORS**

THURSDAY, FEBRUARY 1, 2024 | 12:30 P.M.

**LOCATION
BOARD MEETING ROOM
900 N. KEALY AVENUE
LEWISVILLE, TX 75057**

In accordance with Section 551.131 of the Government Code which allow for telephone or video conference public meetings.

Board Members and public may attend the Board of Directors Meeting in-person, or access the meeting via video conference, or telephone conference call.

To join the meeting from your computer, tablet or smartphone, click on the following link:

<https://meet.goto.com/168195333>

To join the meeting by phone (Toll Free)

Dial: 1 (877) 309-2073; Access Code: 168-195-333

NOTICE IS HEREBY GIVEN that there will be a Board Meeting of the Upper Trinity Regional Water District at the above date, time, and location. The matters to be considered and acted upon at the Board Meeting are set forth below:

12:30 P.M.

WORK SESSION - - To discuss agenda items and related matters of interest to the Board of Directors.

- A. Member Highlight: Presentation by Clay Riggs, Director of Public Works, Town of Flower Mound.
- B. Brief TxDOT Project and Reimbursement Update.

REGULAR SESSION BOARD MEETING

1. Call to Order
2. Roll Call and Confirm Quorum
3. Pledge of Allegiance and Invocation
4. Oath of Office

5. Opening Remarks:
 - A. President's Remarks concerning current events, conduct of meeting, posted agenda items, committee assignments, and related matters.
 - B. Executive Director's Status Report about legislation and regulatory matters, budgets, current projects, and on-going programs of the District, including: the Regional Water System, Water Resource Development, Regional Water Reclamation Systems, Watershed Protection and Water Conservation.
 - C. Presentations about awards, recognitions, achievements, etc. of the District, Board Members, Member Entities, and Staff.
6. Visitor Comments Concerning Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 pm on Wednesday, January 31. Please include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email. Each speaker will be limited to three (3) minutes per agenda topic. To enable the conduct of business and to allow all topics to be covered, the President may limit the number of speakers per agenda item.)

CONSENT AGENDA*


7. Adopt Minutes of December 7, 2023 Board Meeting.
8. Accept Monthly Management Report for the period ended December 31, 2023.
9. Accept Quarterly Investment Report for the period ended December 31, 2023.
10. Consider approving a Resolution adopting the District's updated Water Conservation and Drought Contingency Plans.
11. Consider raising the check signatory authority of the Executive Director from \$100,000 to \$200,000.
12. Receive report of construction change orders approved by staff.

*Any Board Member may request an item on the Consent Agenda to be taken up for individual consideration.

ITEMS FOR INDIVIDUAL CONSIDERATION

13. Consider member contract matters related to Project for expansion of Doe Branch Water Reclamation Plant. (Weighted Capital Vote)
 - A. Amendment to Contract with City of Celina to increase its subscribed capacity.
 - B. Amendment to Contract with Town of Prosper to increase its subscribed capacity.



14. Authorize the Executive Director to enter into a contract with J.T. Vaughn Construction, LLC for the 802 N. Kealy Annex Building Improvements, Phase 2. **(Weighted Capital Vote)**
 15. Ratify Emergency Purchase Order with Smith Pump Co., Inc. for the repair of: **(Weighted Capital Vote)**
 - A. Raw Water Intake Pump No. 5 at Lewisville Lake in the amount of \$224,325.
 - B. Harpool Emergency Storage Pond Pump No. 2 in the amount of \$74,350.
 16. Consider approval of proposed Work Program Guidelines for Calendar Year 2024 as recommended by Officers and Staff.
 17. Executive Session concerning granting or acquisition of easements, rights-of-way and other property including leases for Water Resource Development or for Regional Treated Water System, pursuant to Texas Government Code, Section 551.072, and, concerning personnel matters related to compensation for Executive Director, pursuant to Texas Government Code, Section 551.074, and, according to location maps of the projects available in the District Office; and regarding water rights and related permits; for discussion of security matters pursuant to Texas Government Code, Section 551.076, and, regarding General Counsel and Executive Director's review of legal implications for the relocation of a District water pipeline; and, regarding potential lawsuit related to construction projects; and, meeting with legal counsel pursuant to Texas Government Code, Section 551.071, relative to a matter in which the attorney is required under the Texas Disciplinary Rules of Professional Conduct to convey advice in Executive Session including but not limited to construction contracts and projects related to Lake Ralph Hall, and Lease Agreements.
 18. Consider action on property matters, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
 19. Approve Resolution(s) deeming necessity and authorizing acquisition of property including exercising the Power of Eminent Domain for the NE Pipeline Phase 2 Project. **(Weighted Capital Vote)**
 20. Consider action on Lake Ralph Hall construction change orders, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
 21. Consider action on Master Equity Lease and Maintenance Agreements, some of which may have been discussed in Executive Session. **(Weighted Capital Vote)**
 22. Consider action on personnel and compensation matters for the Executive Director as discussed in Executive Session.
 23. Review potential agenda items, activities, and announcements for future Board meetings.
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24. Visitor Comments Concerning Non-Agenda Topics. (Members of the Public who desire to address the Board should email to: speaker-request@utrwd.com by 5:00 pm on Wednesday, January 31. Please include your name and address, along with your comment in the body of the email. Each speaker will be limited to three (3) minutes. To provide all members of public an opportunity to speak, the President may request speakers to avoid repetitious remarks. In accordance with the Texas Open Meetings Act, Members of the Board are not authorized to discuss items not on the posted agenda.)
25. Adjournment.



Larry N. Patterson, Executive Director

The District's Board of Directors reserves the right to convene in an Executive Session as to any posted item on the Agenda that necessitates an Executive Session pursuant to and in accordance with Chapter 551, Texas Government Code; Section 551.071 – Consultation with Attorneys; Section 551.072 – Deliberation Regarding Real Property; Section 551.074 – Personnel Matters; Section 551.076 – Security Matters; Section 551.087 – Economic Development Matters; and all other applicable sections of said Chapter 551.

Agenda Posted On: Date: Jan. 26, 2024 Time: 12:30pm

By: 
Nancy T. Tam, Assistant Secretary, Board of Directors

