

Team GB Games Services Manager & Games Services Kit Manager

Position Type: Permanent, Full Time
Location: London W1 (min. 3 days per week office based)
Salary: £50k plus performance related bonus



British Olympic Association and Team GB

Team GB is the British and Northern Irish Olympic team – one of the nation’s most successful teams and one of its favourite brands. Run by the British Olympic Association (BOA), Team GB competes at Olympic and Olympic Winter Games and other events such as the European Games, Youth Olympic Games and European Youth Olympic Festivals.

The BOA’s primary purpose is to:

- Select, lead and manage Team GB at Olympic and Olympic Winter Games and all International Olympic Committee (IOC) and European Olympic Committee (EOC) accredited events such as Youth Olympic Games, European Youth Olympic Festivals and the European Games, and;
- Develop the Olympic Movement and promote the principles and values of Olympism in our territory of responsibility.

The Roles

The BOA is recruiting for two roles that will sit within the Games Services Team. These roles will contribute to Team GB across Olympic and Olympic Winter Games, European Games, Youth Olympic Games and European Youth Olympic Festivals. Both roles may require extensive travel and periods of time away from home.

- The **Games Services Manager** will support the preparation, planning and participation of Team GB.
- The **Games Services Kit Manager** will be responsible for the end-to-end kit process for all Olympic events from product selection and order placement through to kit distribution. This role will also contribute to wider Games Services planning and delivery including accreditation, accommodation, travel, transport, logistics and warehousing.

Key Responsibilities

- Lead the delivery of Team GB entry processes, including accreditation applications, eligibility forms, database management and submission requirements
- Work closely with National Governing Bodies (NGBs) to collect athlete and officials’ data, manage long lists and support the selection and accreditation allocation processes
- Manage the Games-time accreditation systems, including validation, access, rotation and guest pass strategies
- Manage sport entries by liaising with International Federations on qualification systems, quota places and submission of entry forms
- Support accommodation planning, allocation and Games-time operations across Olympic Villages and satellite sites, including all setup and operations
- Support delivery of Team GB operational hubs and “Home-from-Home” environments
- Support the planning and coordination of official host city recces, including logistics, itineraries and accommodation
- Support operational planning for Youth Olympic Games, European Youth Olympic Festivals and European Games
- Liaise with organising committees, NGBs and internal stakeholders to coordinate participation and planning across all events
- Support wider Games Services activities and projects as required

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The Games Services Kit Manager has specific responsibilities including:

- Build and maintain strong relationships with adidas and other kit providers for product selection, procurement and distribution in line with supply obligations and VIK management.
- Working with kit providers, internal functional areas and National Governing bodies for Sports to scope the kit range and requirements for the events ensuring the kit packages are specific, comprehensive and performance focused.
- Ensure all kit is fully IOC and IF compliant and secure appropriate sign-offs.
- Manage the collation of all sizing data and analysis of data into accurate sizing curves.
- Responsible for the distribution of kit and supporting event delivery, working closely with venues, suppliers, volunteers and attendees.
- Produce and manage processes for inventory control and issue resolution.
- Work with kit providers on areas to improve sustainability e.g. packaging, minimising surplus and product life cycle.
- Ongoing finance forecasting and review to ensure end-to-end delivery is within budget/VIK agreements.

Person Specification

- A passion for, and understanding of high performance Olympic sport and the factors that drive competitive advantage
- Confident communicator with strong presentation and stakeholder engagement skills
- Proven ability to plan, manage, and deliver complex projects, often balancing multiple priorities
- Highly organised, with strong analytical thinking and problem-solving capability
- Demonstrated ability to work calm under pressure
- Demonstrates a commitment to fairness, inclusion, and teamwork, working collaboratively and positively to support team and organisational success.
- Experience of operating within an Olympic environment or Sporting Organisation
- For Games Services Kit Manager: Knowledge of building kit orders for large, complex sport teams and familiarity with size curves and SKUs.
- Must have right to work in the UK

How to Apply:

To apply for the role of Games Services Manager, please submit your CV and a cover letter detailing the skills and experience that you can bring to the position.

All applications should be submitted to Recruitment@TeamGB.com. Candidates need to only apply once to be considered for both roles, but are requested to include a reference for their preferred role of either Games Services Manager (GSM26), or Games Services Kit Manager (KM26) in the subject line. Please include the designation OLY in the subject line also if you are a Team GB Olympian.

The deadline for applications is 0900 Monday 6th July 2026.

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At the heart of Team GB is our vision to unite and inspire the nation through Olympic sport. To achieve this, we are committed to building a workforce that reflects the diversity of the communities across Great Britain and Northern Ireland. Guided by our shared values of pride, unity, responsibility and respect, we actively encourage applications from people of all backgrounds—particularly those currently underrepresented in our organisation, including individuals from ethnically diverse communities.

We believe that a diversity of perspectives and experiences strengthens our ability to support athletes and deliver excellence on and off the field of play. If you are excited about this role, we would love to hear from you.

We are committed to providing an inclusive and accessible recruitment process, so please let us know if there are adjustments we can make to support you