



Job Title: Audio Visual Operator

Location: Grace Church Brooklyn Heights, 254 Hicks Street, Brooklyn, NY 11201

Hours: Part-time, Sundays from September to June, 10 am to 1 pm, competitive hourly wage

Responsibilities:

- Collaborate with clients to assess AV needs before events
- Check audio-visual equipment for live streaming Sunday services and other occasional non-Sunday morning services
- Test equipment to ensure proper connections and signal strength
- Identify and resolve technical issues related to audio, video, and lighting equipment
- Manage audio mixing and control, including volume levels, sound quality, and overall audio balance
- Monitoring: Monitor sound and video feeds
- Maintain and clean all equipment
- Create records related to inventory, maintenance, and other relevant tasks

Qualifications:

- Basic knowledge of audio-visual equipment, including cameras, controls, and microphones.
- Some experience with live streaming preferred
- Open to learning new technologies
- Excellent client service, verbal communication and interpersonal skills, and the ability to troubleshoot technical issues quickly and accurately
- Must be able to start on Sunday, September 15, 2024

SEND RESUMES TO: wardens@gracebrooklyn.org;