How To Order Stalls & Other Fees On Showorks AFTER You've Entered

Log in to Your Showorks Account that you previously made when you entered by going to <u>https://calgary4hrodeo.fairwire.com/</u> and choosing 'I am an EXHIBITOR' from the drop down menu. Fill in the name you previously registered with and choose "I have previously registered this year". You will then see the password field pop up. Enter your password and press 'Continue' to log in.

4-H Rodeo Calgary Stampede							♣ Home Hello, houdi ~ ▼
🖺 Save 💉 Edit		- <u>~</u>	3	4	5	6	7
🏋 Your Entry Cart	Register	Entries	Items	Review	Pay	Confirm	Finish
IOUDI B:	Registration						
unior (9-11) \$15.00							
unior (9-11) \$15.00 unior (9-11) \$15.00 tall Fee \$50.00	Tip: Are you a family or group with multiple exhibitors:	Sign in as a Quick Gro	up to submit entries for multiple fam	ly members or a group of exhibitors and ch	eck out all in the same cart.		×
OTAL \$110.00	I am not a Team or Company						
*		First Name	houdi				
Calgary Stangard		Last Name	b				
Powered by ShoWorks		It's free and lets yo notifications when it	or Sign in ou securely keep your information and e 's time to show or entries have been jud Tell me more				
		Password	Forgot your password? Click here to res	et your password.			
	○ I am a new exhibitor or have yet to register this year ● I have previously registered this year						
				Continue 🗲			

Once logged in, select 'create entries' to bring up your starting screen again.

4-H Rodeo Calgary Stampede	Hello, hou	ldi 🗸 🔻
🖺 Save 💉 Edit	Account Information	
₩ Your Entry Cart HOUDI B: Junior (9-11)\$15.00 Junior (9-11)\$15.00	Saved cart available: You have a recently saved cart which has not been completed by the check-out process. Click the button below to review this saved cart and continue.	×
Junior (9-11)\$15.00 Junior (9-11)\$15.00		
Stall Fee \$25.00 5 Items \$85.00 TOTAL \$85.00	View/Print transactions made by this Exhibitor	

You should now see a numbered menu across the top of your screen. Click on circle '3'Items.

4-H Rodeo						🖀 Home	Hello, houdi 🗸 🔻
Save Catigaty Stampede	Register	Entries	3 Items	4 Review	5 Pav	Confirm	Finish
HOUDI B:	Entries						
Junior (9-11)\$15.00 Junior (9-11)\$15.00 Junior (9-11)\$15.00 Junior (9-11)\$15.00 Stall Fee \$25.00		Department	All Departments		~		
5 items \$85.00 TOTAL \$85.00		Division	Choose a Division		~		

This will bring up the list of fees you can select from such as stalls. Use the '+' button to add as many stalls that you want. Then press 'Continue'.

Register	Entries	3 Items	4 Review	5 Pay	6 Confirm	7 Finish		
Additional Items						~		
Select the quantities for any items you wish to add by clicking the + and - buttons, then click 'Continue'.								
Fee Items		Amou	nt Qty	Total				
Stall Fee		\$25.0	00 1+	- \$25.0	00			
		3 Reset V	alues					

You will now be at a screen that allows you to review your 'cart' (ie. What you want to purchase). If everything looks correct, press 'Check-Out'. If you need to make changes, press the ' 🤌 ' next to your



Once you are satisfied with your order, select 'Check-Out'. From here you will be prompted to enter your credit card information in order to pay for your items. You will receive a receipt in your email once you have successfully paid for you items.

If you need any assistance, please email <u>agriculture@calgarystampede.com</u> and we will be happy to help!