

Marcial Boo  
Chief Executive – IPSA  
4<sup>th</sup> Floor  
30 Millbank  
London  
SW1P 4DU

29<sup>th</sup> March 2018

Dear Marcial,

Within the next few weeks, the Conservative Party will be employing a campaign manager to cover my seat and the neighbouring seat of Blackpool South. I have offered this campaign manager a desk within my IPSA funded office. I currently have 4 full-time members of staff working in the office and have five desks. My intention is for the campaign manager to work from the 'spare' desk.

I appreciate that political work cannot be funded by the tax-payer, so I wish to propose that 20% of office related costs are repaid annually to IPSA in arrears by the Party for office rent, electricity, internet, machine use, and any other relevant costs. I aim to start this from 1<sup>st</sup> April 2018 with the first repayment being sent to IPSA within the first few weeks of the new financial year in 2019.

Can I ask you if this arrangement would be acceptable and that you hold this letter as a matter of record of my intention to re-charge costs incurred of work undertaken of a party political nature?

Yours sincerely,