



AUTHORISED UNION OFFICIAL REPRESENTATIVE APPLICATION

This form is for an eligible employee to grant a Union Official authority to obtain information about their long service leave record.

1. ELIGIBLE EMPLOYEE GRANTING AUTHORITY

LSL Number	<input type="text"/>		
Surname	<input type="text"/>	First name	<input type="text"/>
Date of birth	<input type="text"/>	Contact number	<input type="text"/>
Email	<input type="text"/>		
Postal address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>

2. AUTHORISED ENTITY

In this authorisation an 'Official' means:

- Any member of the Union that is not an employee of the Union and has been:
 - elected by the Union's members into a permanent position with the Union to represent the interests of the members of the Union; or
 - appointed by the Union into a permanent position with the Union to represent the interests of the members of the Union; or
- Any person employed by the Union, within its structure, that represents the interests of members of the Union.

I authorise A specific named Official **OR** Any Official

Union name	<input type="text"/>		
Contact name	<input type="text"/>	Role/Job title	<input type="text"/>
Email	<input type="text"/>		
Postal address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>



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This form is for an eligible employee to grant a Union Official authority to obtain information about their long service leave record.

3. EMPLOYEE'S DECLARATION

I authorise the above nominated union official to obtain information regarding my long service leave record.

I understand that:

- This authorisation permits the above nominated Official/s to access information relating to my long service leave record only. It does not authorise the above nominated Official/s or Employee to make changes to my long service leave record, or to act on my behalf;
- Coal LSL is not obligated to recognise my authorised Official/s if it is inappropriate in the circumstances to do so (where it is inappropriate for Coal LSL to recognise the authorised Official/s or Employee the Eligible Employee will be advised accordingly); and
- I may withdraw my authority at any time

Employee's signature

Date

Email your completed form to: employeeconnect@coallsl.com.au

About your authorisation

- ▲ You may withdraw your authority at any time.
- ▲ Your authorised representative must be aged 18 or older.
- ▲ We are not obliged to recognise your authorised representative. We will not liaise with your preferred representative if we think they are not acting in your best interests or behaves unreasonably when liaising with us.

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IT'S YOUR TIME.