



EMPLOYER REGISTRATION FORM

Office Use Only

For employers who are **obliged** to pay the Long Service Leave Levy for “**eligible employees**”, as defined in the **Coal Mining Industry (Long Service Leave) Administration Act 1992**, to the Coal Mining Industry (Long Service Leave Funding) Corporation.

Company Name

Company Trading Name (if different to above)

ACN / ABN

Business Structure (please tick)

Company Trust Partnership Sole Trader

Business Address

Postcode

Postal Address (if different to business address)

Postcode

Telephone

Facsimile

Email

Main Contact – Full Name

Main Contact - Position

Additional Contact 1 – Full Name

Additional Contact 1 – Position

Additional Contact 1 – Email

Additional Contact 1 - Phone Number

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Additional Contact 2 – Full Name

Additional Contact 2 – Position

Additional Contact 2 – Email

Additional Contact 2 - Phone Number

*'Eligible' Employer Commencement Date

Financial Year Month End (e.g. Jun)

Please Note* this is the date you employed 'eligible' employees

*Bank Account Details for Reimbursement

Account Name	
Financial Institution	
BSB	
Account Number	

Please Note* Bank Account Details for Reimbursement require verification of bank details. (See below)

Name of Authorised Officer

Position

Signature of Authorised Officer

Date

Please post, fax or email the completed form as well as:

- Verification of ASIC registration details or ABN registration details
- Verification of bank details for reimbursement:
 - the top of a bank statement with relevant details listed
 - **or** a copy of a void bank deposit slip
 - **or** bank details on company letterhead signed by an authorised officer

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