



## CANCELLATION REQUEST

### 1. EMPLOYEE DETAILS (to be completed by employee)

LSL number	<input type="text"/>	Date of birth	<input type="text"/>
Surname	<input type="text"/>	First name	<input type="text"/>
Email	<input type="text"/>	Phone	<input type="text"/>
Residential address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>

### 2. LEAVE CANCELLATION DETAILS (to be completed by employee)

Leave application type (please select only one)                      Cessation                      In-service

**Note: please only fill in one of the two options below.**  
You must use the details originally supplied on application request.

#### 1. Cessation application

Cessation date	<input type="text"/>	Cessation code	<input type="text"/>
Hours requested	Total entitlement	Specific hours:	<input type="text"/>

#### 2. In-service application

Start date	<input type="text"/>	End date	<input type="text"/>	Hours applied for:	<input type="text"/>
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### 3. EMPLOYEE ACKNOWLEDGEMENT

Employee signature	<input type="text"/>	Date	<input type="text"/>
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### 4. EMPLOYER DETAILS

Leave Authorisation number	<input type="text"/>		
Employer name	<input type="text"/>	Employer ID	<input type="text"/>

Form must be submitted by an employer authorised contact. Coal LSL cannot accept forms from employees.

Submit form online via [Online Services](#)