



Australian Government

Coal Mining Industry  
(Long Service Leave Funding) Corporation



Connecting  
employees with  
their long service  
leave benefits.

**COAL LSL**

IT'S YOUR TIME.



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## ABOUT US

Coal LSL is a corporate Commonwealth entity that connects employees in the black coal mining industry with their long service leave benefits.

Our role is to regulate and manage scheme entitlements on behalf of employees and employers.

Working in the Australian black coal mining industry provides you with access to one of the most generous long service leave schemes available. We exist so you can take time when you need it most.

# BENEFITS OF THE SCHEME



## Long service leave that is portable

When you move from one registered employer to another, your long service leave entitlements will move with you.



## Entitlements that stay with you

You can take a career break of up to 8 years and return to the industry with a registered employer, and your entitlements will continue to accrue from where they left off.

Once you have completed 8 years of qualifying service, your entitlements remain available to you for life or until they are fully used.



## Entitlements are safeguarded

As the administrator of the Scheme, we connect eligible employees with their long service leave benefits by recording and maintaining employee leave information and balances.

If your employer becomes insolvent, we will provide payment directly to you for your entitlements.

LONG  
SERVICE  
THAT  
DOESN'T  
LEAVE.



# ELIGIBILITY

## Am I eligible?

To qualify for the Scheme, your primary role must be directly related to the daily operations of a black coal mine.

Eligible employees may include those who are:

- ✔ working for an employer in the industry
- ✔ working for contractors
- ✔ working for job agencies.

Employees may work full-time, part-time or casual.

For more information on eligibility visit: [bit.ly/clsl eligibility](http://bit.ly/clsl eligibility)



## ACCRUING LEAVE

### How do I accrue long service leave?

Your leave entitlements accrue in hours, based on your employment status as submitted by your employer:

- **Full-time employees** are entitled to 455 hours after 8 years of qualifying service
- **Part-time employees** entitlement in hours accrue at a rate that reflects the number of working hours each week. The maximum accrual for 8 years is the equivalent of a full-time employee (455 hours)
- **Casual employees** entitlement in hours accrue at a rate that reflects the number of working hours each week, averaged over the quarter. The maximum accrual for 8 years is the equivalent of a full-time employee (455 hours)

### Does my accrued long service leave expire?



You are allowed to take a break from working in the industry for up to **eight years without losing your accrued hours.**



## ACCESS TO LEAVE

### Early Access

You might be entitled to early access to your long service leave in the following instances:



### When can I take long service leave?

To take long service leave, you need to complete **8 years of qualifying service** as an eligible employee.



#### Redundancy

If you're made redundant and you have completed 6 years of qualifying service, you may be entitled to access your entitlements early.



#### Ill health

If you are not able to work due to health reasons, you might be entitled to access your entitlements regardless of qualifying service accrued.



#### Retirement

If you retire from the industry and are over the age of 60, you are eligible to access long service leave regardless of qualifying service completed.



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**COALLSL**



Visit our website  
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