



Aberdeen Football Club Job Description

Name:	
Job title:	Women's Team Assistant Manager
Line Manager:	Head of Women's & Girls Football
Line Manager for:	N/A
Date Started:	
Overall Purpose of Job:	
Assisting the Head of Women's & Girls football in developing and coaching players in the Aberdeen Women's squad, reflecting the coaching philosophy of Aberdeen Football Club.	
Main Responsibilities/Description of Duties:	
• Provide a high standard of coaching to the Aberdeen Women's squad. • Assist in preparing and delivering 3 training sessions per week, and assisting in Women's 1st Team fixtures. • To assist and support in the completion of 4 individual progress reports for each player per season. • Ensure all players are receiving regular, honest feedback on the development throughout the season, whilst managing expectation levels. • To support in player recruitment for the Women's 1st Team squad. • Develop & maintain effective working relationships with Girls Programme Lead & Girls Academy Coaches. • To ensure all players adhere to the Players Code of Conduct. • To adhere to the Coaches Code of Conduct. • To be available to provide feedback to players throughout the season regarding their performance. • To be aware of and comply with Aberdeen Football Club's Social Media Policy. • Complete CPD (Continuous Professional Development) to maintain coaching qualifications. • To attend coach in-service days as instructed by the Head of Women's & Girls Football. • To develop the players in a healthy lifestyle, diet, drug awareness, education • To take the necessary action if they have reasonable cause to suspect, or believe, a young person is being abused and to follow the guidelines in the Child Protection Policy to ensure all reasonable steps have been take to minimise risk. • To attend Sports First Aid and Child Protection courses as required. • To assess trialists at both training and games and feedback to the Head of Women's & Girls Football. • To assist with sport science input where required at training sessions. • Utilise the HUDL platform to carry out team & player analysis – lining this to Individual Player Development Plans.	
<i>Please note that this job description is not designed to cover a comprehensive list of activities, duties or responsibilities that are required of the employee for this role. The duties and responsibilities may change within reason at any time with or without notice to suit the needs of the Club.</i>	



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Person Specification: Experience/Qualifications/Training/Personal Qualities	
Essential: • UEFA B License. • A valid driving license. • Sports First Aid qualification. • High level of communication skills, both orally and written. • Personable and enthusiastic with a strong work ethic. • Competent I.T. skills • Working within a multidisciplinary team to assist with player and team performance. • Willingness to work in the evenings and at weekends. • Desire to be an ambassador for AFC in a public role. • Suitable PVG through Disclosure Scotland.	Desirable: • UEFA A License. • Previous coaching experience working within Women's & Girls Football. • Previous Child Protection training. • Use of Hudl or video analysis softwares.
Signed by Employee:	Signed by Line Manager:
Date:	Date: