

EMBRACE *Grace*

FULFILLMENT INTERNSHIP

Embrace Grace is looking for an intern who is passionate about the Pro-Love Movement! At Embrace Grace, our mission is to inspire and equip the church to love on single and pregnant young women and their families. We would love to have someone supporting our mission and gaining valuable experience in the nonprofit space simultaneously!

DUTIES & RESPONSIBILITIES:

Duties and Responsibilities will vary but may consist of the following:

- Fulfilling Incoming Orders
- Addressing Cards
- Assisting Volunteers and Logging Hours
- Counting Incoming Shipments
- Prepping Stock for Future Orders

REQUIREMENTS:

- Junior or Senior in High School, University student, or recent graduate
- Available for 8-10 hours a week
- Responsible and Dependable
- Self-starter passionate about the mission of Embrace Grace
- Strong desire to learn
- Flexible and team-oriented attitude
- Ability to stand for long periods of time and some moderate lifting may be required

Please note that Internships are unpaid.

To apply, please complete the following questionnaire and email to jobs@embracegrace.com

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Intern Questionnaire

Name: _____

1. What school do you attend and what is your major?
2. What do you hope to achieve through your internship?
3. What days and times are you available each week?
4. Are you able to commit to a minimum of 5 month internship (1 semester)?
5. How do you connect to what Embrace Grace is about and what appeals to you about interning with the ministry?
6. What are your personal beliefs concerning the pro life movement?
7. Would you consider yourself to be pro life without exception?
8. What would you say your greatest strength is?
9. What is your greatest weakness?
10. Do you prefer being on the phone or office work?