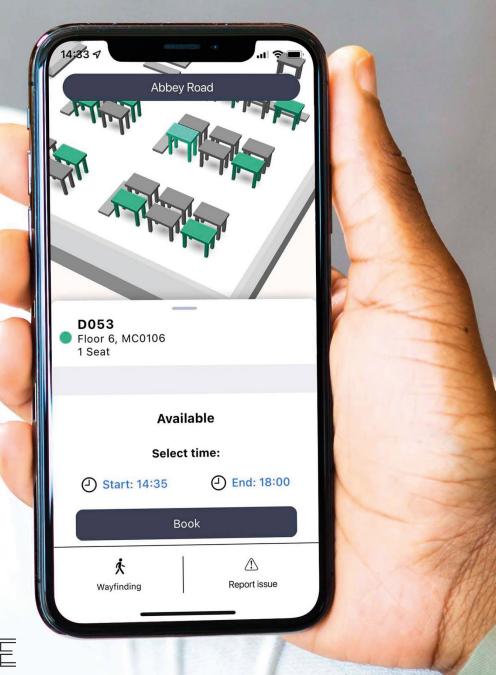
# Space Management Solution

Creating spaces for people since 2011







# Flowscape Space Management Solution

## Going hybrid?

It's time to create spaces for the era of flexibility and collaboration. 73% of business leaders responded in a recent study that hybrid work will be part of their long-term strategy after Covid-19 lockdowns (CBRE 2020), which in turn creates new challenges for facility managers in their quest to keep office spaces both cost effective and employee centered.

We at Flowscape believe that spaces should be created for the people using it, and that facility managers deserve the best tools possible to design them. Flowscape provides a comprehensive space management solution specifically designed to manage hybrid work schedules, creating a seamless flow in each step of the space management process.

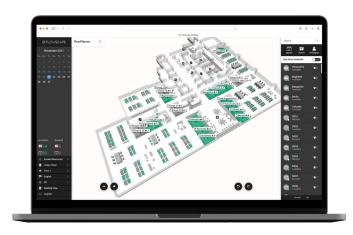
# With Flowscape's Space Management Solution, you will be able to

- Save time on your real estate management with an all-in-one software solution
- Get a clear overview over your office spaces using 3D maps
- Collect accurate utilization data of your office resources using sensor technology
- Produce extensive utilization reports of all your office resources
- Right-size your office space for a hybrid work environment
- Build future space management strategies based on how employees are using the office
- Retain your staff with an inspiring work environment
- Increase employee productivity with space booking solutions that work

PFLOWSCAPE 1

## Clear space overview and supervision

The Flowmap enables you to manage your office space with efficiency and ease. The 3D map displays all office resources and gives facility managers, as well as employees, a complete overview of the resources in the company's offices. Flowscape is the acknowledged market leader in terms of quality, user friendliness, adaptability, and function. All spaces and resources are easy to manage in the Flowscape Admin portal, and Facility Managers can get a clear overview of the exact number of resources within a building or a set of buildings. Employees get a market-leading user interface for them to book resources and find colleagues for interaction.











#### Collect accurate utilization data with Sensors

Flowscape uses wireless battery-operated sensors or USB sensors to collect accurate, granular real-time data about the precise utilization of every single resource throughout the day. Sensors have proven to be the most economic option to monitor utilization, with the annual cost likely to be less than a month of manual measurement. Sensors can also be combined with Flowscape's Booking Solutions to measure bookings of rooms, desks, and parking spaces.

Flowscape has a wide range of sensors that can cover all parts of your office. Our solution experts will help you to select the best solution for your needs.



# Easy deployment suitable for utilization audits

It is simple to deploy Flowscape's sensors. Register the office resources in Flowscape's admin portal and connect them with a sensor simply by typing its serial number. Easily mount the sensors under the desks, in the rooms or at parking spaces with the included adhesive tape or with screws. The sensors are battery supplied and connect wirelessly to a the included LoRa based network, that can run outside your IT-infrastructure.



# Right-size your office space for a hybrid work environment with FlowManager

Flowmanager is an integrated module to our application and is used to view and analyze historical data about the utilization of various resources in your office. The portal is built on a leading Bi Platform with the possibility to create custom views and export data to statistical programs of choice. The system can handle large amounts of data and multiple offices in one single platform. Flowscape also offers extended analytic capabilities for multi-office companies and global corporations to centralize property management.

#### **Utilization Metrics**

Flowmanager allows you to analyze difference in utilization for core hours, days of the week, time of day or fluctuations during a single day. Filter data for different buildings, floors, zones, rooms, desks, lockers, or parking spaces. Manage the collected data from a monthly, weekly, or daily view, or select a specific period you want to analyze. You can also compare the data to any time period before office changes were made.

The data can be viewed in different formats, select freely between percentage, averages, numerical format, or grid format. The data can also be shown with graphs, select between pie chart graphs, bar charts or linear graphs.





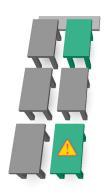
#### Other functionalities:

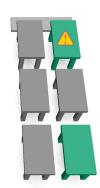
#### **Cleaning Reports**

Flowscape's workplace analytics portal also provides desk and room usage reports for cleaning staff. Simply give access to your cleaning staff and they can easily prioritize which areas to clean during the day. The system updates continuously so the data can be used during working hours without interfering with the employee's day-to-day work.

#### **Fault Reporting**

Use the Fault Reporting feature to instantly create support requests and streamline the management of fault reports across your facility. Facility issues can now be solved within hours instead of days. The fault report is marked on the map and is visible to all users so more suitable resources can be booked until the issue is resolved.





Ø FLOWSCAPE 4

### Increase employee productivity with Space Booking Solutions

It is estimated that employees spend over 15 minutes a day in finding available and optimal office resources like meeting rooms, desks, and parking spaces. By adapting an employee centered space management tool, Business owners can make sure that employees find resources with the equipment and location needed for their specific needs. Flowscape provides comprehensive booking solutions that make your workplace manageable for the people using it.

#### **Hot Desking Solution**

Book a desk from the mobile app or desktop. If you click on a green desk on the Flowmap, you will book it and it will turn red to inform others it is occupied. Grey desks are blocked to ensure social distancing, if preferred. Use the search function to filter with your preferences to find an available desk. You can also use the colleague finder if you want to sit near a team member. You can book a desk for any time period, several days in advance, as well as book on behalf of colleagues. Find your booked desk with our built-in Wayfinder. If Flowscape's USB Desk sensor is installed, you will get automatic check-in to your booked desks and accurate usage data for statistics.





#### **Meeting Room Booking**

When booking a room and inviting participants to a meeting, Flowscape's plug-in ranks the available rooms from best to least suited, based on your preferences and suitable size. You can also book a room directly through the mobile app, desktop software, or kiosk screen. Click on a green room to book it or use the search function, which you can filter with your preferences. Use our built-in Wayfinder to guide you to the room, and if there is any issue, you can report it in the app using Flowscape's housekeeping function.

#### **Parking Space Management**

Flowmap, our interactive color 3D map that displays all the parking spaces and is available through any desktop web-browser as well as mobile apps. Parking spaces can be booked either in advance or upon arrival to the office. Just select the date and click on an available parking space on the Flowmap to book it. Filters are available for Parking Space equipment like electric charger for electric cars. The name of the employee who booked the parking space can be shown on the map to easily identify who is parked in which space in case of emergencies.



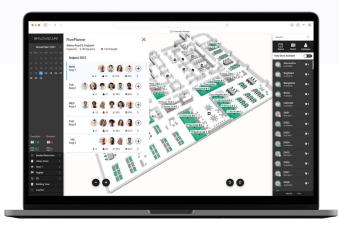
Ø FLOWSCAPE 5

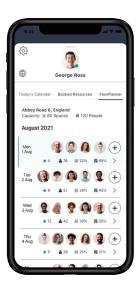
#### FlowPlanner - NEW FEATURE! -

FlowPlanner is our new web application that empowers employees to efficiently plan their attendance in the office. Flowplanner enables staff to tag specific colleagues in order to view when they will be in the office, so that they can then book the same days if they need to collaborate on project work. Employees can set up a 'colleagues list' to scan all of their future office attendances with just one click. And with one further click a desk or workspace can be booked. Flowplanner is also a useful application for Building Managers to monitor office attendance and to ensure that it never exceeds the building capacity. If the maximum capacity is reached for a certain day, the employee will be guided to book a space on another day. Building Managers can also view an attendance report for any specific day.

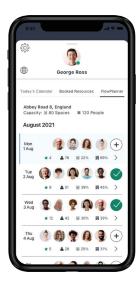
#### With FlowPlanner you can:

- · Plan in advance which days you should go to the office
- · View colleagues' planned office attendance
- Add team members to your selected 'colleague list'
- View desk availability to determine if a desk needs to be pre-booked
- Limit attendance at the office based on office capacity
- Report office attendance on specific days











#### Contact us!

To find out more about Flowscape's solution or to request a demo, please email sales@flowscapesolutions.com

