



Safe return to the workplace



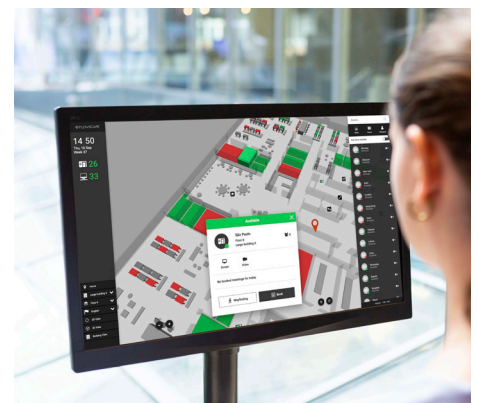
COVID-19 has forced businesses to upgrade their office resource management capabilities

Most businesses responded to the pandemic by introducing some type of desk booking capability, ideally deploying a map-based desk booking application, but in some cases only using manually filled in spreadsheets. While these new processes have succeeded in getting some staff back into their offices, businesses are now demanding both greater flexibility from their desk booking services and also the ability to perform data analysis on their desk utilisation.

Flowscape's Desk management solution

Flowscape's desk management solution is a cloud-based solution with software for the laptops, mobiles, tablets, and kiosk screens in the office. The core of the solution is our Flowmap, an interactive colour 3D map displaying all the office resources, including desks, meeting rooms and points of interest.

The desk management solution not only allows employees to seamlessly book desks from numerous devices, but it also enables the employer to exercise control of numerous booking parameters, to conduct analytics on the booking and utilisation data, and to produce specific reports for COVID-19 on tracing and sanitisation. Multiple offices' data can be compared in the same portal.



Use the solution and its analytics dashboards to:

- Block desk to ensure social distancing
- Manage bookable desks
- Control the density of employees in the office
- Monitor the utilisation of bookable desks
- Restrict specific zones for different teams
- Conduct contact tracing if illness reported
- Produce used desks reports for the office cleaning staff



Control of the density at the office

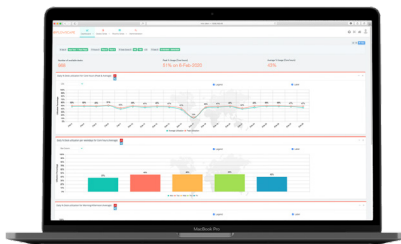
The Flowscape system is designed to create a booking experience which is both easy for employees and gives employers control over the density of people at the office.

The system administrator can block desks to limit the number of bookable desks available and to ensure that all the available desks are socially distanced. Employees can book a desk for a specific day or for several days at the same time. A green desk on the Flowmap indicates its availability to be booked with the knowledge that it is socially distanced from the nearest desks. Once booked, it will turn red and stay red for the rest of the day to ensure that no one else uses it that day.

The administrator can allocate specific days to individual teams or can limit the number of days for which an employee can book a desk. Flowscape's desk management solution is agile so it can be configured to match a company's business needs.

Monitor utilisation of bookable desks

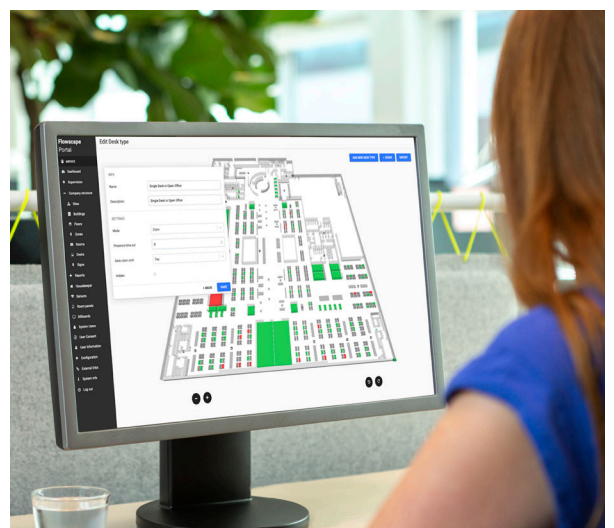
In the analytics portal, you can view a dashboard of booked desk statistics in a monthly, weekly and daily view. You can use the data to monitor the pace of the back-to-the-office transition. If some employees are wary about returning to the office, the data can be helpful to engender a feeling of safety about the degree to which social distancing is being implemented in each building, or by floor or zone.



Alternatively, if your company's challenge is that too many employees want to work from the office, then this data can be used to spread the utilisation and slow down the transition pace. As your business needs change and as new governmental guidelines are published, you can make instantaneously adjust the pool of bookable desks.

Restrict specific zones for different teams

If different teams sit in different zones of the office, you can use the analytics portal to monitor which uses the office more, and with what frequency. Use this information to adjust the size of teams' zones based on their relative preference for office compared with home working.





Conduct contact tracing if illness reported

If an employee contracts the virus, the analytics portal can be used to generate a contact tracing report by locating which desk the employee used over specific days, and then searching which employees sat at the close-by desks, so they can be informed and prevented from working in the office for a specific period. The administrator can also block the employee from being able to book a desk for these days.

Communicate with the cleaning staff

Flowscape's map visually indicates to your cleaning staff which desks were used on the day and the analytics portal can produce a report which can be emailed or printed, listing all the desks that require sanitisation.



Why choose Flowscape?

Flowscape's desk management solution incorporates booking, controlling, reporting and analytics capabilities. It has a proven track record in delivering agile workplaces globally and has been deployed as an integral part of companies' COVID-19 response strategy. The solution's modular architecture enables your desk booking capability to scale up based on your future business requirements, and also to adjust to the rapidly changing pandemic guidelines being issued in any country, region or city.



Contact us!

To find out more about Flowscape's solution or to request a demo,
please email sales@flowscape.se or call +44 20 3369 7369