
Wheels and Walks

Frequently Asked Questions

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Applying and Funding

1. How many tranches (phases) of funding are there?

TfGM's Wheels and Walks programme will be available in three tranches. A tranche is what we refer to as an opportunity to apply for available funding. To ensure TfGM provide the best support package to all successful groups we're offering three separate opportunities to apply. These tranches, or phases, are early 2025, late 2025 and early 2026.

2. Can I apply after the deadline?

No, we will not accept applications after the deadline. However, we can inform you when our next tranche, or opportunity, is available.

3. How many groups are TfGM supporting?

TfGM will support the following number of groups for each tranche:

- Tranche 1 (early 2025) - 10 groups
- Tranche 2 (late 2025) - 20 groups
- Tranche 3 (early 2026) - 10 groups

4. Is this the only funding TfGM are offering?

No. Depending on what you're applying for TfGM could signpost you, or support you, in applying for other funding opportunities. TfGM will inform you if your application, and items you're wishing to purchase, would be better in a different funding opportunity.

5. Can we receive funding in more than one tranche?

No. TfGM will only provide funding once to your group if you are successful in your application. You cannot apply for additional funding.

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6. If we've been unsuccessful in a previous tranche, can we apply again?

Yes. TfGM encourage all groups to consider re-applying if their applications has not been successful. TfGM can reasonably support applications with feedback and advice to make re-applying easier.

Activity and Audience

1. Our group or organisation offers more than walking, wheeling or cycling. Can we still apply?

Yes. If your group or organisation delivers multiple activities, then you can still apply. Your application, and funding request, however must purely focus on your walking, wheeling or cycling activities only. TfGM will not provide funding for activities other than walking, wheeling or cycling.

2. My organisation is registered outside Greater Manchester, can we still apply?

Yes. Your organisation may be registered outside of Greater Manchester however you must deliver activity within Greater Manchester. Your application must show that you currently are, or will delivering, activity within Greater Manchester. And your application must show that you will spend the funding on the activity that is delivered in Greater Manchester only.

3. My organisation delivers activities outside Greater Manchester, can we still apply.

Yes, however you must offer regular activity within Greater Manchester and only have occasional 'aways days' to locations outside of Greater Manchester. For example, you have a weekly walking group that walks in Greater Manchester, but once a month, or less-frequently, have an 'away day' to the Peak District or Lake District.

4. We provide activities across different Greater Manchester boroughs. Can we still apply?

Yes. Your group or organisation can offer multiple activities across different boroughs.

5. Our activity supports a different audience to the one's you've referenced. Can we still apply?

Yes. TfGM have listed what they believe to be general target audiences, but this list isn't exclusive. Please use the space provided to write who your target audience is. Please be specific.

6. Our activity supports multiple target audiences. Do we have to reference each type of target audience?

Yes. Please reference the specific audiences your activity will support. For example, if your activity supports less physically active people who are also from low-income households then please select both from the list. Please refer to this when talking about their barriers, and how your activity can address them.

Support Package and Sustained Activity

1. What is the support package?

TfGM will work with you to identify what support your group requires to sustain your activity. The support will be tailored for each group. The support package will contain funding up to £5,000, training, development and support networks.

2. Does sustainable activity mean environmentally friendly?

No. Sustainable activity does not refer to the environment in this instance. Although TfGM encourage making positive choices towards the environment your application will not be scored on how environmentally sustainable your activity is.

3. What do you mean by sustained activity?

When TfGM refer to sustainable activity, or sustained activity, we are referring to how your activity can continue when our funding has been spent. For example, spending your money on cakes to incentivise participants would not be considered sustainable. Spending money on training more people to deliver your activity would be considered sustainable.

Grant Money and Payments

1. How will we receive the grant money?

All funding will be made by TfGM via bank transfer. All eligible groups must have a business, charity or community bank account, i.e. a non-personal account. TfGM will not accept or release funding into personal accounts.

2. Our group doesn't have a business, charity or community bank account. Can we still apply?

You can still apply, however your group will need to create a business, charity or community account before TfGM sign any legal agreement and release any funding. TfGM will only release funding when it is confirmed you have a registered business, charity or community bank account.

3. Are you flexible on paying 50% upfront? i.e. can you provide more than 50% upfront?

Yes, this is flexible. TfGM will only be flexible in limited scenarios and only to those who fully account and justify their need for additional money upfront. Therefore, please provide the costs you require, quotes, and a written reason why this is required. Please capture this in the item and details aspect of the cost breakdown.

4. Will we receive £5,000 even if we have applied for less?

TfGM will only provide funding to the amount you have applied for. If you have requested less than £5,000 then TfGM will pay what you have requested.

5. Will we receive £2,500 upfront regardless of what we've applied for?

You will receive 50% of the amount you've applied for upfront. For example, if you've applied for £4,000 then TfGM will provide £2,000 upfront, and £2,000 retrospectively.

6. Our circumstance has changed and we need to purchase different items, yet we've already submitted our application. Can we amend our application?

Yes. We recognise changes may happen. We ask that you firstly inform the Wheels and Walks team what has changed and why. Depending on the stage of the process we will work with your group to administer the changes. You will still need to provide quotes, and receipts of purchase after.

7. Do I have to keep receipts of my purchases?

Yes. We require you keep receipts of your purchases. We may ask you to prove your purchases in relation to your application.

Declaration and Grant Agreement

1. Are we entering a legal agreement with TfGM?

Yes. A general grant agreement will be produced to ensure each party is accountable for delivering on their obligations, i.e. TfGM will pay the agreed amount, and you as a group will spend the money on the items referenced in your application.

2. What does the agreement contain?

The grant agreement details that TfGM will pay the funds in a timely manner to your group upon successful application to the fund.

The grant agreement details you will spend the funds as applied for, and provide evidence for this. It also states you will follow data protection policies, have insurance, have appropriate safeguarding in place, will liaise in a timely manner with TfGM, and monitor activity in accordance with TfGM's, amongst other aspects.

3. Why do we have to monitor and evaluate our activity? And what does this look like?

As part of the funding agreement TfGM ask you to capture the impact of your delivered activity. TfGM will provide one, or multiple, surveys for you to give to your participants to complete. The survey will ask basic questions to understand how taking part in your activity has affected their motivation towards active travel. TfGM will evaluate the results.

TfGM will also ask you, as the deliverer of the group activity, to complete a separate survey about the programme and funding in general. This will provide TfGM with an understanding of how successful our operation was.

TfGM also recognise the positive impact your activity will have on individuals. Where appropriate TfGM would love to recognise these in a case studies, and ask you to support us in capturing them. Case studies can play an important part in recognising change in behaviour, celebrating their achievements, and influencing others to achieve the same.