



REFORMATION BIBLE COLLEGE

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# CATALOG

ACADEMIC CATALOG 2025-2026

888-RBC-1517



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“You may be called to be a pastor or missionary—or even the best physicist or economist that God has ever put on the earth. But whatever you do, get the knowledge of God as the foundation for whatever God calls you to.”

DR. R.C. SPROUL

First President of Reformation Bible College



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# Our Vision and Convictions

## VISION

The vision of Reformation Bible College is to be faithful in educating students in the historic Christian faith, as affirmed in the Reformed confessions, so that they know, serve, and worship God in all of life.

## PURPOSE

The purpose of Reformation Bible College is to produce knowledgeable and articulate students who embrace God in His holiness as taught in the Reformed classical tradition.

## DISTINCTIVES

1. We offer a comprehensive program of biblical and theological studies because of the timeless value of theological education for all of life.
2. We emphasize the great works of literature, history, and philosophy because a true liberal arts education best prepares students for all vocations today.
3. We train students in the skills of communication, critical thinking, and problem solving because these competencies are essential to success in all endeavors.
4. We are an intentionally small community of dedicated mentors and students because theological education includes personal discipleship.

## CONVICTIONS

1. We uphold the inerrant and infallible Word of God as our authority and are committed to teaching the whole counsel of God.
2. We affirm the historic, orthodox, Reformed tradition as summarized in the ancient statements of faith, the five *solas* of the Reformation, and the consensus of the historic Reformed confessions as taught in the Three Forms of Unity, the Westminster Standards, and the 1689 Baptist Confession of Faith.
3. We serve alongside families and the church to disciple students to have an increasing love for Christ.
4. We believe that the holiness of God governs and animates our life together as faculty, staff, and students.
5. We affirm the vision of Ligonier Ministries to propagate the Reformed faith to the church throughout the world and the mission of Ligonier to proclaim, teach, and defend the holiness of God in all of its fullness to as many people as possible.



# From Our President

DR. STEPHEN NICHOLS

Our name defines us. We are a college committed to theological higher education, grounded in and governed by the Bible, and rooted in the past while reaching forward for a new Reformation.

R.C. Sproul, our founder and first president, had a distinct and clear vision for RBC. To remain faithful to that vision, we provide a uniquely integrated and comprehensive program of biblical and theological studies. Additionally, we emphasize the great works of literature, history, and philosophy. We also seek to equip our students to be compelling communicators in an age when truth, goodness, and beauty are compromised, cheapened, and even denied.

At RBC, we are an intentionally small community of dedicated mentors and students because we believe that theological education is discipleship. The faculty and staff here at RBC are invested in the lives of our students and seek to see them grow in the knowledge of God and His holiness. As I interact with students, I am profoundly grateful for their commitment to God and deeply impressed with their sense of calling. We count it a privilege to play this role in their education.

If there is anything we can do to serve you, please connect with us.

Warm regards in Christ,

Stephen J. Nichols, Ph.D.

President





# Our Doctrinal and Discipleship Commitments

## DOCTRINAL COMMITMENTS

We affirm the historic, orthodox, Reformed faith as summarized in the ancient statements of faith, the five *solae* of the Reformation, and the consensus of the historic Reformed confession as taught in the Three Forms of Unity, the Westminster Standards, and the 1689 Baptist Confession of Faith.

The institution's doctrinal commitments also include endorsements of the Chicago Statement on Biblical Inerrancy, the Cambridge Declaration of the Alliance of Confessing Evangelicals, and the Ligonier Statement on Christology.

The student body of RBC represents a broad range of evangelical affiliations. All students are required to comply with the Student Standards of Faith and Conduct (see pages 47–48).

## DISCIPLESHIP COMMITMENTS

As a community of teachers and learners, we are committed to promoting excellence by openly requiring, regularly urging, and making every effort to display the fruit of the Spirit in our lives. Although good teaching, study habits, and intellectual ability are crucial for success at RBC, what is truly indispensable is the sober-minded and joyful application of Christian graces to all teaching and learning.

At RBC, we believe that theological education includes personal discipleship between dedicated mentors and students. Faculty disciple students in the classroom and in individual meetings. The Student Care team regularly meets with students for prayer and support and hosts occasional events throughout the academic year aimed at spiritual formation. During the semester, the entire college community meets weekly for chapel services held in the sanctuary of Saint Andrew's Chapel on Thursdays at 11:00 a.m. Chapel attendance is required for all degree-seeking, full-time students. Finally, students are expected to attend weekly services in a local church and to be regularly involved in the activities of that church body. See the Student Handbook for more details.

Together, the RBC community seeks to cultivate our growth in the knowledge of God and increase our love for God and obedience to His Word, as demonstrated in a commitment to faithful service in the church and in the world.



# Our Board of Directors

Mr. Jim Campisi

Dr. W. Robert Godfrey

Mr. Chris Larson

Dr. Stephen J. Nichols

Mrs. Vesta Sproul

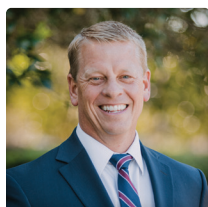
Mr. Robert Wohleber



# Administration

## STEPHEN NICHOLS

President and Professor of Apologetics



Dr. Stephen J. Nichols is president of Reformation Bible College, chief academic officer for Ligonier Ministries, and a Ligonier Ministries teaching fellow. Dr. Nichols earned his M.A. in philosophy from West Chester University, M.A.R. in theology from Westminster Theological

Seminary, and Ph.D. in apologetics from Westminster Theological Seminary. He also received an honorary D.H.L. from Geneva College. He has authored or edited more than thirty books, including volumes in the *Guided Tour* series on Martin Luther, Jonathan Edwards, and J. Gresham Machen. He also authored *R.C. Sproul: A Life* and is the general editor of the *Church History Study Bible*. In addition, he hosts the podcasts *5 Minutes in Church History* and *Open Book*.

## JOHN TWEEDDALE

Vice President of Academics and Professor of Theology



Dr. John W. Tweeddale is vice president of academics and professor of theology at Reformation Bible College. He is also a teaching elder in the Presbyterian Church in America, a visiting scholar at Queen's University Belfast, and a fellow of the Royal Historical Society. He previously

served as senior associate editor of *Tabletalk* magazine, as senior pastor of First Reformed Presbyterian Church in Pittsburgh, and as adjunct professor of systematic and historical theology at Reformed Presbyterian Theological Seminary. He earned his M.Div. from Reformed Theological Seminary in Jackson, Miss., and his Ph.D. from the University of Edinburgh, Scotland. He is author of *John Owen and Hebrews* and coeditor of *John Calvin: For a New Reformation* and the *T&T Clark Handbook of John Owen*.

## MADIE MARTIN

Director of Enrollment Strategy



Mrs. Madie Martin is director of enrollment strategy at Reformation Bible College. She previously served as senior national college recruiter for GEICO, where she worked for more than fifteen years. She earned a B.S. in business administration from Toccoa Falls College in Georgia.

## KRISTINE O'NEIL

Director of Operations



Mrs. Kristine O'Neil is director of operations at Reformation Bible College. With a deep commitment to the mission of RBC, Kristine ensures that all aspects of the college run smoothly, enabling faculty and students to focus on their academic and spiritual growth.



# Faculty

## KEITH MATHISON

### Professor of Systematic Theology



Dr. Keith A. Mathison is professor of systematic theology at Reformation Bible College. He earned his M.A. from Reformed Theological Seminary in Orlando, Fla., and his Ph.D. from Whitefield Theological Seminary. He is author of several books, including *Toward*

*a Reformed Apologetics* and *Given for You: Reclaiming Calvin's Doctrine of the Lord's Supper*. He served as an associate editor of the *Reformation Study Bible* and previously served as associate editor of *Tabletalk* magazine.

## BEN SHAW

### Professor of Old Testament



Dr. Benjamin Shaw serves as professor of Old Testament at Reformation Bible College. He is also an assistant pastor at River Oaks Church (PCA). He earned his M.Div. from Pittsburgh Theological Seminary, Th.M. from Princeton Theological Seminary, and Ph.D. from Bob Jones University. He previously served as academic dean and professor of Hebrew and Old Testament at Greenville Presbyterian Theological Seminary. He is author of several academic articles on Old Testament biblical studies, contributor to several anthologies on matters pertaining to Old Testament and applied theology, and author of *Ecclesiastes: Life in a Fallen World*.

## MATTHEW DUDRECK

### Associate Professor of New Testament



Dr. Matthew A. Dudreck is associate professor of New Testament at Reformation Bible College. He earned two M.A. degrees from Wheaton College (biblical exegesis; historical and systematic theology), a Th.M. from Trinity Evangelical Divinity School

(New Testament), and a Ph.D. from Westminster Theological Seminary, where he also previously taught as lecturer in New Testament. In his dissertation, he examined the use of Jeremiah in the book of Revelation.

## LEVI BERTNISON

### Associate Professor of Theology



Dr. Levi Berntson is associate professor of theology at Reformation Bible College. He is also a teaching elder in the Presbyterian Church in America. He earned his M.A. (Theological Studies) and M.Div. from Reformed Theological Seminary in Jackson, Miss. and his Ph.D. from

the University of Aberdeen. He is the translator and editor of *The Fundamentals of Sacred Theology* by Campegius Vitringa.



# Faculty

## SINCLAIR FERGUSON

### Visiting Professor



Dr. Sinclair B. Ferguson is a visiting professor at Reformation Bible College. He is also a Ligonier Ministries teaching fellow, vice-chairman of Ligonier Ministries, Chancellor's Professor of Systematic Theology at Reformed Theological Seminary, and a preaching associate at

Trinity Church in Aberdeen, Scotland. He earned his B.D., M.A., and Ph.D. from the University of Aberdeen, Scotland. He is the author of many books, including *The Whole Christ*.

## W. ROBERT GODFREY

### Visiting Professor



Dr. W. Robert Godfrey is a visiting professor at Reformation Bible College. He is also a Ligonier Ministries teaching fellow and chairman of Ligonier Ministries. He is president emeritus and professor emeritus of church history at Westminster Seminary California. He

earned his M.Div. from Gordon-Conwell Theological Seminary and his A.B., M.A., and Ph.D. from Stanford University. He is the author of many books, including *Saving the Reformation*.

## DEREK THOMAS

### Visiting Professor



Dr. Derek W.H. Thomas is a visiting professor at Reformation Bible College. He is also a Ligonier Ministries teaching fellow and Chancellor's Professor of Systematic and Pastoral Theology at Reformed Theological Seminary. He previously served as senior minister of

First Presbyterian Church in Columbia, S.C. He earned his M.Div. from Reformed Theological Seminary in Jackson, Miss., and his Ph.D. from the University of Wales. He is the author of many books, including *Let Us Worship God*.



# Adjunct Faculty

## MICHAEL BEATES

### Adjunct Professor

Dr. Michael Beates is the chaplain and Bible teacher at The Geneva School in Casselberry, Fla. He earned his D.Min. from Reformed Theological Seminary in Orlando, Fla.

## THOMAS BREWER

### Resident Adjunct Professor

Rev. Thomas Brewer is resident adjunct professor at Reformation Bible College. He is also vice president of publishing at Ligonier Ministries and a teaching elder in the Presbyterian Church in America. He earned his B.A. in letters and classical languages from the University of Oklahoma and his M.Div. from Reformed Theological Seminary in Orlando, Fla.

## KEVIN GARDNER

### Resident Adjunct Professor

Rev. Kevin D. Gardner is resident adjunct professor at Reformation Bible College. He is also associate editor of *Tabletalk* magazine and a teaching elder in the Presbyterian Church in America. He earned his B.A. in journalism from Pennsylvania State University and his M.Div. from Westminster Theological Seminary.

## AARON GARRIOTT

### Resident Adjunct Professor

Rev. Aaron L. Garriott is resident adjunct professor at Reformation Bible College. He is also managing editor of *Tabletalk* magazine and associate pastor of church planting at Spruce Creek Presbyterian Church (PCA). He earned his B.A. in communication from Wheaton College and his M.Div. from Reformed Theological Seminary in Orlando, Fla.

## ROBERT INGRAM

### Program Advisor and Resident Adjunct Professor

Rev. Robert Ingram is the program advisor for the minor in Reformed Classical Education and resident adjunct professor at Reformation Bible College. He is a retired teaching elder in the Presbyterian Church in America and the retired headmaster of The Geneva School near Orlando, Fla., where he also serves as a founding board member and chairman of the Society of Christian Learning. He was also the senior vice president of Ligonier Ministries from 1986 to 1995. Rev. Ingram is a graduate of The College of Wooster in Ohio and has master's degrees from Pittsburgh Theological Seminary and Geneva College.

## JARED JETER

### Resident Adjunct Professor

Rev. Jared Jeter is resident adjunct professor at Reformation Bible College. He is also content curator at Ligonier Ministries and an ordained minister. He earned his B.A. in biblical and theological studies from Reformation Bible College and his M.Div. from Westminster Seminary California.

## HEIDI NICHOLS

### Resident Adjunct Professor

Dr. Heidi L. Nichols is resident adjunct professor at Reformation Bible College. She earned her M.A. in English from Villanova University and her Ph.D. in literature and criticism from Indiana University of Pennsylvania. She is the author of *The Fashioning of Middle-Class America: Sartain's Union Magazine of Literature and Art and Antebellum Culture* and *Anne Bradstreet: A Guided Tour of the Life and Thought of a Puritan Poet*.



# Adjunct Faculty

## MICHAEL O'STEEN

### Resident Adjunct Professor

Mr. Michael O'Steen is resident adjunct professor at Reformation Bible College. He earned his B.A. in interdisciplinary studies from the University of Central Florida and his M.Div. from Reformed Theological Seminary in Orlando, Fla.

## JOSHUA OWEN

### Adjunct Professor

Dr. Joshua Owen is the senior pastor of Spruce Creek Presbyterian Church (PCA) in Port Orange, Fla. He earned his Ph.D. in New Testament Literature from The Southern Baptist Theological Seminary.

## DREW PACE

### Resident Adjunct Professor

Mr. Drew Pace is resident adjunct professor at Reformation Bible College. He directs the Reformation Chorale and also serves as the organist at Saint Andrew's Chapel. He earned his M.M. in organ from the Westminster Choir College, a Certificate in Church Music from the Saint Andrew's Conservatory, and undergraduate degrees in piano and composition from the University of Central Florida. He is active as a commissioned composer and has performed across the United States and in Europe.

## ROBERT ROTHWELL

### Resident Adjunct Professor

Rev. Robert Rothwell is resident adjunct professor at Reformation Bible College. He is also senior writer at Ligonier Ministries, associate editor of *Tabletalk* magazine, and associate pastor at Spruce Creek Presbyterian Church (PCA). He earned his M.Div. from Reformed Theological Seminary in Orlando, Fla., his M.Th. from the University of Wales, and is currently pursuing his D.Min. at Reformed Theological Seminary in Orlando, Fla.

## C.J. WILLIAMS

### Adjunct Professor

Dr. C.J. Williams is professor of Old Testament at Reformed Presbyterian Theological Seminary. He earned his Ph.D. in Biblical and Ancient Near Eastern Civilization from Towson University.



# Theology for Life



# Academic Calendar

## 2025–2026

### FALL 2025

<b>March 1</b>	Early Application Deadline
<b>March 1</b>	Scholarship Deadline
<b>May 1</b>	Regular Application Deadline
<b>June 1</b>	New Student Registration for Fall Opens
<b>August 11</b>	Online Student Orientation
<b>August 12</b>	Final Day to Register for Classes
<b>August 13</b>	Move-In Day
<b>August 14</b>	New Student Orientation
<b>August 15</b>	All Student Orientation
<b>August 18</b>	First Day of Classes
<b>August 18–22</b>	Online Add/Drop Period
<b>August 18–29</b>	On-Campus Add/Drop Period
<b>August 22</b>	On-Campus Tuition and Fees Due (Payment in Full)
<b>August 22</b>	Online Courses Initial Payment Due
<b>September 1</b>	Standard Course Withdrawal Period Opens
<b>September 1</b>	Labor Day (No Class)
<b>September 5</b>	Convocation
<b>October 6–10</b>	Fall Break
<b>October 17</b>	Online Courses Final Payment Due
<b>October 17</b>	Final Day of Standard Course Withdrawal Period
<b>October 20</b>	Late Course Withdrawal Period Opens
<b>October 31–December 17</b>	Returning Student Spring Registration Period
<b>November 7</b>	Final Day of Late Course Withdrawal Period
<b>November 18–21</b>	Reading Days
<b>November 24–28</b>	Thanksgiving Break
<b>December 5</b>	Final Day of Classes
<b>December 8–12</b>	Final Examinations
<b>December 26</b>	Grades Available to Students

### ON-CAMPUS

<b>August 18–29</b>	Add/Drop Period
<b>September 1–October 17</b>	Standard Course Withdrawal Period
<b>October 20–November 7</b>	Late Course Withdrawal Period

### ONLINE

<b>August 18–22</b>	Add/Drop Period
<b>August 25–October 17</b>	Standard Course Withdrawal Period
<b>October 20–November 7</b>	Late Course Withdrawal Period

### SPRING 2026

<b>September 1</b>	Early Application Deadline
<b>November 1</b>	Regular Application Deadline
<b>December 1</b>	New Student Registration for Spring Opens
<b>January 5</b>	Online Student Orientation
<b>January 5</b>	Returning Students Move-In Day
<b>January 6</b>	Final Day to Register for Classes
<b>January 9</b>	New Student Orientation
<b>January 12</b>	First Day of Classes
<b>January 12–16</b>	Online Add/Drop Period
<b>January 12–23</b>	On-Campus Add/Drop Period
<b>January 16</b>	Online Courses Initial Payment Due
<b>January 16</b>	Winter Conference
<b>January 16</b>	On-Campus Tuition and Fees Due (Payment in Full)
<b>January 26</b>	Standard Course Withdrawal Period Opens
<b>March 1</b>	Intent to Graduate Form Due
<b>March 2–6</b>	Spring Break
<b>March 13</b>	Final Day of Standard Course Withdrawal
<b>March 13</b>	Online Courses Final Payment Due
<b>March 16</b>	Late Course Withdrawal Period Opens
<b>March 27–May 27</b>	Returning Student Fall Registration Period
<b>April 1–7</b>	Easter Break
<b>April 3</b>	Final Day of Late Course Withdrawal Period
<b>April 9–11</b>	Ligonier National Conference
<b>April 21–24</b>	Reading Days
<b>May 1</b>	Final Day of Classes
<b>May 4–8</b>	Final Examinations
<b>May 8</b>	Commencement
<b>May 11</b>	Move-Out Day
<b>May 22</b>	Grades Available to Students

### ON-CAMPUS

<b>January 12–23</b>	Add/Drop Period
<b>January 26–March 13</b>	Standard Course Withdrawal Period
<b>March 16–April 3</b>	Late Course Withdrawal Period

### ONLINE

<b>January 12–16</b>	Add/Drop Period
<b>January 19–March 13</b>	Standard Course Withdrawal Period
<b>March 16–April 3</b>	Late Course Withdrawal Period



# Systems and Support

## PORTAL

The RBC student portal is a web-based platform that serves as a centralized online hub for systems access and college information. The portal provides RBC students with a range of academic and administrative resources and services. The purpose of the student portal is to enhance communication, streamline processes, and improve the overall student experience.

Access the portal at [portal.ReformationBibleCollege.org](http://portal.ReformationBibleCollege.org) by logging on via SSO with a college email address. Once on the portal, students will find helpful links to RBC course information, grades and transcripts, official college communications, financial information, library resources, technology support, and more.

## CANVAS

Canvas is the primary learning management system at RBC. It is used to view recorded lectures, see your courses, submit assignments, take quizzes and exams, see important class announcements, and interact with other students and TAs.

## POPULI

Populi is the student information system used by Reformation Bible College for academic, financial, and student records. In Populi, you are required to pay your tuition and fees. You may also view your transcripts and courses, and update your personal information. Each student has a Populi account. Using single sign on (SSO) with your RBC Gmail account to log in, you will be taken to your main page and see links to Home, My Profile, and Courses. Students are encouraged to learn the system by using the Help link.

## PRONTO

Pronto serves as RBC's designated student communication platform, facilitating interaction between faculty, staff, and students. It is the primary conduit for disseminating course-related information, campus updates, event notifications, alerts, and more. As such, students are required to regularly check Pronto. Through Pronto, students can communicate with professors, teaching assistants, and staff members, as well as collaborate with peers.

Students will be automatically added to RBC-created Pronto groups and can access the platform within Canvas via web browser and through computer and mobile applications. Pronto is also accessible via the student portal.

**CONTACT INFORMATION:** A student's contact information is found under My Profile > Info. Students are responsible to keep their contact information updated.

Contact information for others in the RBC community can be found using the Search feature on the right side of the page. Students may make their contact information unavailable to other students under My Profile > Info.

Students may export academic information such as degree audits, class schedules, and unofficial transcripts under My Profile > Student.



# Systems and Support

**FILES:** Academic and financial forms are made available to students under Files > Shared with Everyone.

**ACADEMIC INFORMATION:** Students have access to their academic information under My Profile > Student. Here, students will have access to their academic records. Individual course information, such as syllabi, professor information, and required books, is available by selecting the name of each course.

Students may export academic information such as degree audits, class schedules, and unofficial transcripts under My Profile > Student. Official transcripts can also be requested from My Profile > Student.

**FINANCIAL RECORDS:** Students may access their financial records under My Profile > Financial. Payments must be made online through Populi by selecting Make a Payment. Invoices may also be sent to a third party for payment. This option can likewise be found under Make a Payment.

## ACKNOWLEDGMENT

Some instructions listed here and following are modified from directions given by Populi and Canvas support.



# Learning Resources

## LIBRARY

The RBC library is intentionally designed to promote biblical and theological studies in the Reformed tradition and the great works. The library volumes have been carefully curated to support the RBC curriculum and provide reference materials for theological research.

## PRINT RESOURCES

The physical library collection consists of more than 12,000 volumes of theology, biblical studies, history, literature, and philosophy. All curated volumes are added to the open public access catalog (OPAC), labeled, and shelved. Book cataloging is accomplished using Surpass, a cloud-based integrated library system. Once added to Surpass, book records can be accessed using the online RBC library catalog at [rbc.library.site](http://rbc.library.site). The online catalog allows users to search for books in the library collection, locate them on the shelves, and find books on the same topic or by the same author.

## ELECTRONIC RESOURCES

In addition to print resources, RBC provides students access to several electronic databases for further theological research. The RBC library enables students to access academic journal articles and monographs through six online databases: JSTOR Arts and Sciences III, the Atla Religion Database with AtlaSerials Plus, the Atla Historical Monographs Collection Series 1 and 2, the EBSCO Religion & Philosophy Collection, and the EBSCO eBook Religion Collection.

On-campus and online students may access these resources from any device connected to the RBC network, or remotely with a personal user account (EBSCO) or their RBC email account (JSTOR).

## THE HANSEN RARE BOOK ROOM

This special collection contains more than 1,000 rare, valuable, unique books and ancient artifacts.

## STUDY CENTER

The RBC study center is regularly available to on-campus students. This is a place where students can work with tutors who are upperclassmen and find help with concepts, research methods, and biblical language development.

## CANVAS STUDY MATERIALS

On-campus and online RBC students have access to an online Canvas study course featuring instructional videos. These videos provide helpful guidelines on topics such as Turabian formatting, exegesis papers, theological papers, footnotes, and study tips.



# Enrollment

## REGISTRATION

Registration for classes takes place during the registration periods shown on the academic calendar. Registration for returning degree-seeking students takes place during the semester prior to the term they are registering for. Registration for incoming students begins on June 1 for the fall semester and December 1 for the spring semester.

## REGISTRATION PROCESS

Students must settle all financial obligation to the college, including a \$300 non-refundable registration deposit prior to registering. This deposit will be applied toward tuition for the semester for which they are registering.

Registration paperwork is made available by the registrar's office. Each student completes the Registration Form and Financial Acknowledgment Form. Students may also apply to pay on-campus tuition in installments throughout the semester through the Payment Deferral plan.

Students complete registration by enrolling online. Populi will feature a Registration tab during registration periods.

Faculty advisors are available for counsel before registration.

## COURSE LOAD

RBC degrees require fifteen credit hours per semester for completion within the regular time frame. Students should note that they risk scheduling conflicts if they enroll in classes out of order.

Students who enroll in twelve or more credit hours are considered full-time, while those who enroll in fewer than twelve are considered part-time. Enrollment in more than eighteen credit hours is allowable upon approval from the vice president of academics.

## AUDITORS

Registration for auditors begins on July 1 for the fall semester and December 8 for the spring semester. Auditors may listen to class lectures and discussions if space permits. Auditors should defer to the interests of credit-seeking students. Ordinarily, students may not audit language courses.

## ADD/DROP & WITHDRAWAL PERIODS

The add/drop period follows initial registration. During this period, students may make class schedule adjustments or change a course status from audit to credit. Students may add, drop, or change the status of a course without academic consequence during the add/drop period only. A student may add, drop, or change a course with the approval of the student's advisor and the course instructor. Respective deadlines for the on-campus or online add/drop periods are indicated on the academic calendar. Failure to attend a class does not constitute a drop. Students must request an add/drop form from the Registrar's Office.

After the add/drop period has ended, the standard course withdrawal period begins. During the standard course withdrawal period, students must request a course withdrawal form from the Registrar's Office. A student may withdraw from a course with the approval of the student's advisor and the course instructor. Any withdrawals made during the standard course withdrawal period receive a grade of "W" on a student's permanent academic record or transcript. A grade of "W" indicates that the student withdrew from a class with no effect to the student's GPA and no credit earned. The deadline of the standard course withdrawal period is indicated on the academic calendar.



# Enrollment

The late course withdrawal period begins after the standard course withdrawal period has ended, as indicated on the academic calendar. Any course withdrawal forms submitted during this period are considered late and are subject to a grade of “W” or “F” assigned at the instructor’s discretion. Withdrawals are not allowed during the final two weeks of classes, except for medical reasons and with approval by the vice president of academics.

## CANCELLATION OF COURSES

RBC reserves the right to cancel any course scheduled to be offered during a given semester.

## WITHDRAWAL FROM RBC

Students who want to withdraw from RBC are required to submit a completed institutional withdrawal form to the registrar’s office and complete an exit interview.

RBC will not process a college withdrawal for personal, non-medical reasons during the last two weeks of classes for the semester. Students who withdraw will be assessed on their academic standing in each of their courses at the time of their withdrawal and will receive the same notation as a student withdrawing from an individual course.

RBC reserves the right to administratively withdraw students who are no longer active.

## REFORMATION BIBLE COLLEGE AUTHORIZATION

RBC is in compliance with Section 1005.06(1)(f), Florida Statutes pursuant to religious institutions. Being in compliance, RBC is not required to obtain licensure and is not licensed.

## NOTICE OF NON-DISCRIMINATION

Reformation Bible College is committed to providing a respectful environment free of discrimination, unlawful harassment, and other unbiblical conduct. RBC does not discriminate against applicants or students on the basis of race, color, national and ethnic origin, sex, age, or disability in the administration of its policies, practices, programs, activities, and procedures.

For information about the registration process for RBC online courses, see the online student handbook.



# Academic Policies

## PROGRAM AND COURSE REQUIREMENTS

**PROGRAM REQUIREMENTS:** Program completion includes completing all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale. General credit requirements are listed below. Specific requirements of each program are listed under each program's description and curriculum page.

Programs	Certificate or Degree Received	Total Credit Requirements:
Foundation Year (1 year)	Certificate in Theology	24 credit hours
Associate of Arts degree (2 years)	Associate of Arts in Theology	60 credit hours
Degree completion & second bachelor's degree (2 years)	Bachelor of Arts in Theology	60 transfer credit hours 60 RBC credit hours
Bachelor of Arts degrees (4 years)	Bachelor of Arts in Theology Major: Biblical Studies –Traditional Degree –Accelerated Degree Christian Thought Minor: Reformed Classical Education	120 credit hours

**COURSE REQUIREMENTS:** Professors will provide students with a course syllabus at the beginning of each course. Students are expected to have assignments completed for the days assigned. Any changes must be approved by the professor.

**COURSE SCHEDULING:** Courses are scheduled with appropriate classroom time and work load for the assigned credit hours. Course scheduling changes every semester; schedules are published at the time of registration.

## CLASSIFICATION OF STUDENTS

RBC classifies students according to the number of credit hours they have earned toward their degree.

**Freshman:** 29 or fewer credit hours

**Sophomore:** 30–59 credit hours

**Junior:** 60–89 credit hours

**Senior:** 90 or more credit hours

## GRADING

RBC uses a four-point grading system:

Grade	Points	Percentage
A+	4.00	100–98
A		97–95
A–	3.67	94–93
B+	3.33	92–90
B	3.00	89–87
B–	2.67	86–85
C+	2.33	84–82
C	2.00	81–79
C–	1.67	78–77
D+	1.33	76–75
D	1.00	74–72
D–	0.67	71–70
F	0	69–0

Grades are released within ten business days from the last day of final exam week and are recorded on the student's permanent transcript.

**A RANGE:** The student's work is outstanding, exceeding course requirements and exhibiting an exemplary and demonstrably superior grasp of course content and method.

**B RANGE:** The student's work is sound, meeting course requirements and exhibiting a solid grasp of course content.

**C RANGE:** The student's work is satisfactory, meeting some course requirements or exhibiting an uncertain grasp of course content and method. Courses in which a student re-



# Academic Policies

ceives a grade in the “C” range may be retaken in order to raise one’s grade. Students who receive a grade of “C” in the first-year of a language course are strongly advised to take the steps necessary to improve their proficiency in the language before taking additional courses in that language.

**D RANGE:** The student’s work is unsatisfactory but passable, meeting few course requirements or exhibiting a minimal grasp of course content and method. Any student who receives a grade of “D” in a course is strongly advised to retake the course for credit and may be required to do so in order to graduate. A student who receives a “D” in any language course is required to retake the course before continuing to the next level.

**F:** The student’s work is unacceptable, meeting no course requirements or exhibiting no grasp of course content or method. Any student who receives a grade of “F” in a required course must retake the course in order to graduate.

## ACADEMIC STANDING

RBC reviews every student’s academic standing at the end of each semester.

Each RBC student is categorized into either good standing or probationary standing. Students may use their grades and cumulative GPA issued at the end of each semester to determine their academic standing or request a report on their academic standing from the registrar’s office.

**GOOD STANDING:** Students are considered to be in good academic standing when their GPA, both in the given grading period and in the cumulative total, is at least a 2.0 on a four-point scale.

**PROBATIONARY STANDING:** Students are considered to be in academic probationary standing when their GPA, either in the given grading period or in the cumulative total, is lower than a 2.0 on a four-point scale.

**ACADEMIC LISTS:** RBC honors full-time students who have demonstrated a high level of academic performance in a given semester. Based on their semester GPA and grades, full-time students may receive one of the following honors:

**President’s List:** Students awarded the honor of placement on the RBC President’s List must receive a semester GPA of 4.0.

**Dean’s List:** Students awarded the honor of placement on the RBC Dean’s List must receive a semester GPA of 3.55–3.99 with no grade lower than a C.

**ACADEMIC PROBATION:** A student is placed on academic probation when his/her GPA falls below 2.0 on a four-point scale either in a given grading period or in the cumulative total. Such students must achieve at least a 2.0 within the subsequent fifteen hours of coursework.

**ACADEMIC SUSPENSION:** Students who do not satisfy the conditions to be restored from academic probation face suspension from RBC for one academic semester.

Students may appeal their suspension by petitioning the academic review panel for consideration of special circumstances. Students should submit their petition to the college at least two weeks prior to the start of term. Students whose appeal is sustained or who return from suspension will be placed on academic probation for the subsequent fifteen credit hours.



# Academic Policies

**ACADEMIC DISMISSAL:** Students who do not satisfy the conditions needed to be restored to good standing during the time frame prescribed above will be dismissed from RBC. Students may appeal the dismissal by petitioning the academic review panel in writing for consideration of special circumstances. Students should submit their petition to the college at least two weeks prior to the start of term. Students whose appeal is sustained will be placed on either academic probation for fifteen credit hours or suspension at the discretion of the academic review panel.

## CLASS ATTENDANCE

Class attendance is required. Students with more absences than there are credit hours for the course will fail the course.

## RETAKING COURSES

Courses in which a student receives a grade of “F” must be retaken in order to meet graduation requirements.

Courses in which the student receives a grade in the “D” range are encouraged to retake the course and may be required to in order to graduate. A student who receives a “D” range grade in any language course must retake the course to continue to the next level.

Students may retake courses in which they received a “C” range grade in order to raise their GPA. Students who receive a grade of “C” in the first year of a language course are advised to improve their proficiency in the language before taking additional courses in that language.

Courses in which the student receives a grade in the “B” range or higher cannot be retaken.

In the event that a course is retaken, the previous course grade remains on the transcript with the most recent course grade, but only the highest course grade will be counted toward the

student’s cumulative GPA. Following the completion of the retaken course, retaken courses are marked with an “(R).”

## EXTENSION FOR INCOMPLETE COURSEWORK

In the event that a student is unable to complete a course according to the academic calendar, an incomplete (“I”) grade may be given by the professor.

Students must secure their professor’s written approval for an incomplete grade prior to the final day of class. Students approved for an incomplete grade must submit their final coursework to professor within five weeks from the end of exam week.

If the deadline passes without record of coursework submission, the registrar has authorization to change the grade from incomplete (“I”) to a failing grade. The student and professor will be notified of all changes of grade.

## TRANSFER OF CREDIT

**TRANSFER OF CREDIT FROM RBC TO ANOTHER INSTITUTION:** Students who want to transfer credits earned at RBC to another institution should understand that the decision to accept credits earned at RBC is at the discretion of the receiving institution.

**TRANSFER OF CREDIT FROM ANOTHER INSTITUTION TO RBC:** Full or partial transfer of credits earned at another institution is at the discretion of RBC. For coursework to be considered for transfer credit, students must have earned a grade of “C” or above.

Applicants who want to transfer credits earned from an undergraduate program at another institution must communicate to the Admissions team their intention to transfer credit and must submit both an official transcript and catalog course descriptions to the registrar’s office. RBC will consider CLEP



# Academic Policies

and AP credits for transfer. Those transferring credit must take at least the final thirty credit hours at RBC.

Students who want to take and transfer credits from another institution while enrolled at RBC must comply with the following procedure: Before taking a course, a student must submit a written request for approval of transfer. Requests must be submitted to the registrar's office. Transfer approval for credit not yet received is always contingent on satisfactory completion of the credits. If a transfer request is approved, a student must have an official transcript sent to the registrar's office within two months of completing the coursework.

## TRANSCRIPT REQUESTS

Students can request a transcript through their Populi page, under the Student tab. The fee is \$10 for each official transcript. Transcripts are issued only after a student has settled all financial obligations. Official transcripts can only be mailed to another institution.

Students have the ability to export their unofficial transcript in Populi.

## GRADUATION REQUIREMENTS

**ACADEMIC REQUIREMENTS:** Academic requirements include completing all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale.

All coursework must be completed by the last day of final exams. Graduating seniors are required to take final exams. Failure to do so may result in forfeiting the privilege of graduation until the following academic year.

**NON-ACADEMIC REQUIREMENTS:** Non-academic requirements for graduation include continued compliance with the student standards of faith and conduct. All outstanding

financial obligations to RBC must be satisfied before a student can receive a diploma and have transcripts released.

## INTENT TO GRADUATE

Students are responsible to ensure that they are on track to complete all academic requirements before graduation. Students must submit the form expressing their intent to graduate and pay their graduation fee by the deadline listed in the calendar.

Participation in commencement exercises is a privilege and requires faculty approval. Appropriate academic regalia is supplied by RBC.

## GRADUATING HONORS

Students who have achieved a cumulative GPA of 3.55 graduate with *cum laude* honors; a cumulative GPA of 3.75 qualifies the student for *magna cum laude* honors; and a cumulative GPA of 3.90, with faculty review and approval, qualifies the student for *summa cum laude* honors. Honors will appear on transcripts and on the student's diploma.

## POST-GRADUATION

From time to time, RBC receives notice of vocational opportunities for students and graduates. Graduates should recognize that possession of an RBC degree does not in itself constitute certification of the abilities for a given vocational opportunity. Employers, ecclesiastical authorities, and licensing bodies determine an individual's fitness for a particular opportunity in light of a range of criteria that may go beyond the individual's education.



# Academic Policies

## PRIVACY POLICY

Reformation Bible College's privacy policy applies to all students and prospective students, referred to collectively as "students." While we are not obligated to the Family Educational Rights and Privacy Act of 1974, RBC is committed to following best practices concerning the privacy rights of students in regard to their educational records.

**STUDENT POLICY:** Students may inspect their educational records within forty-five days of a written request; some exceptions may apply at the discretion of the RBC administration. RBC reserves the right for such a review to be in person and on campus. The educational record remains the property of RBC.

Students who believe their educational record to be inaccurate may discuss the issue with the RBC administration. The RBC administration will evaluate all such requests and determine a suitable course of action. In the event of any such complaint, the student will be granted the option to include a note expressing their perspective on the record. The note will remain part of the student's educational record.

**DIRECTORY INFORMATION:** Reformation Bible College may publicly disclose directory information. The student may request that his or her information remain confidential by notifying the registrar's office. Directory information includes:

- Name
- Sex
- Age
- Marital status
- Denomination
- High school
- Home church
- Dates of attendance
- Class level
- Enrollment status (full-time or part-time)
- Admissions status (degree seeking or non-degree seeking)

- Grade point average
- Academic awards
- Date of graduation or anticipated graduation date
- Degrees earned
- Participation in officially recognized activities
- Photographs

**DEMOGRAPHIC INFORMATION:** RBC may use demographic information for statistical and reporting purposes. This information will be used independent of student names and direct contact information to protect the privacy of those connected to RBC. Demographic information is used to enable RBC to better serve students, prospective students, and those connected with them.

## ADDITIONAL DISCLOSURE OF INFORMATION

**PARENTS:** For students under the age of eighteen, RBC provides full disclosure of records to the parents or legal guardians of the student. For students over eighteen, RBC will not release student records to parents or legal guardians.

**FACULTY AND STAFF OF REFORMATION BIBLE COLLEGE AND LIGONIER MINISTRIES:** If a student's record is necessary for an educational, employment, or disciplinary interest to a faculty or staff member of RBC or Ligonier Ministries, such information may be disclosed at the discretion of the RBC administration.

**OTHER PARTIES:** Student information may be disclosed to other parties at the discretion of the RBC administration. A record of disclosure regarding the release of student information will be kept with the student's educational record.

RBC may share student information with trusted third parties for the purpose of helping with RBC's and Ligonier Ministries' operations. These parties agree to keep this information confidential.



# Programs of Study

## DEGREES, MAJORS, AND OBJECTIVES

### Bachelor of Arts in Theology

#### Majors

- Biblical Studies
  - Traditional Degree
  - Accelerated Degree
- Christian Thought

#### Minor

- Reformed Classical Education

#### Degree Completion or Second Bachelor's

#### OBJECTIVES

The graduate of a four-year BAT degree will:

1. Demonstrate an extensive knowledge of the Bible, reformed theology, and the great works of literature, history, and philosophy.
2. Develop the critical thinking and communication skills to articulate, defend, and contend for the historic Christian faith.
3. Develop the personal skills and disciplines to serve God in one's calling.
4. Grow as a disciple of Christ, demonstrating a commitment to faithful service in the church and in the world.
5. Be prepared to begin seminary, graduate education, or a career path.

### Associate of Arts in Theology

#### Foundation Year: Certificate in Theology

On Campus  
Online



# Programs of Study

## Bachelor of Arts in Theology

Major: **Biblical Studies (Traditional Degree)**

The Biblical Studies major is a 120-credit-hour undergraduate academic degree program designed for students who desire a biblical and theological education with an emphasis on the study of the original languages and historical context of the Bible.

### ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

### ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of 120 credit hours is required. To graduate, a student must complete all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale. Completion of Career Development I–IV is required.

The schedule below is the proposed sequence of study. Each course is three credit hours unless otherwise noted.

#### FALL 1

BIB101 **Biblical Hermeneutics**  
BTH101 **Biblical Theology I**  
COR101 **Communication**  
HIS101 **History of Christianity I**  
STH101 **Introduction to Theology**

#### SPRING 1

BIB152 **Law**  
BTH152 **Biblical Theology II**  
HIS152 **History of Christianity II**  
HUM151 **Great Works of the Ancient World**  
STH152 **The Doctrine of God**

#### FALL 2

BIB203 **Prophets**  
GRE201 **Greek I**  
HUM202 **Great Works of the Middle Ages**  
PHI201 **History of Philosophy I**  
STH203 **The Doctrine of Humanity**

#### SPRING 2

BIB254 **Writings**  
GRE252 **Greek II**  
HIS253 **Ancient Near Eastern World**  
PHI252 **History of Philosophy II**  
STH254 **The Doctrine of Christ**

#### FALL 3

BIB305 **The Gospels**  
GRE303 **Greek III**  
HEB301 **Hebrew I**  
HIS304 **Greco-Roman World**  
STH305 **The Doctrine of the Holy Spirit and Salvation**

#### SPRING 3

BIB356 **Romans**  
COR452 **Vocation**  
HEB352 **Hebrew II**  
HUM355 **Great Works of the Rationalists and Romantics**  
STH356 **The Doctrine of the Church**

#### FALL 4

APO401 **Apologetics**  
BIB407 **Acts and Paul**  
HEB403 **Hebrew III**  
HUM304 **Shakespeare**  
TBD **Elective**

#### SPRING 4

BIB458 **Hebrews to Revelation**  
BIB459 **Advanced Biblical Exegesis**  
STH457 **The Doctrine of the Last Things**  
TBD **Elective**  
TBD **Elective**



# Programs of Study

## Bachelor of Arts in Theology

Major: **Biblical Studies (Accelerated Degree)**

The Accelerated Degree program is a 120-credit-hour undergraduate academic degree program for students who desire to pursue ministry. Our Accelerated Degree Program is designed to launch students into ministry in six years: To obtain a list of seminaries with which RBC has agreements, please contact admissions.

### ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required.

### ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of 120 credit hours is required. Ninety credits will be achieved at Reformation Bible College, with the remaining 30 credits applied retroactively after one year at seminary. To graduate, a student must complete all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale. Completion of Career Development I–III is required.

The schedule below is the proposed sequence of study. Each course is three credit hours unless otherwise noted.

#### FALL 1

BIB101	<b>Biblical Hermeneutics</b>
BTH101	<b>Biblical Theology I</b>
COR101	<b>Communication</b>
GRE201	<b>Greek I</b>
STH101	<b>Introduction to Theology</b>

#### SPRING 1

BTH152	<b>Biblical Theology II</b>
GRE252	<b>Greek II</b>
HIS152	<b>History of Christianity II</b>
HUM151	<b>Great Works of the Ancient World</b>
STH152	<b>The Doctrine of God</b>

#### FALL 2

GRE303	<b>Greek III</b>
HEB301	<b>Hebrew I</b>
HIS101	<b>History of Christianity I</b>
PHI201	<b>History of Philosophy I</b>
STH203	<b>The Doctrine of Humanity</b>

#### SPRING 2

BIB356	<b>Romans</b>
HEB352	<b>Hebrew II</b>
HUM253	<b>Ancient Near Eastern World</b>
PHI252	<b>History of Philosophy II</b>
STH254	<b>The Doctrine of Christ</b>

#### FALL 3

APO401	<b>Apologetics</b>
HEB403	<b>Hebrew III</b>
HIS304	<b>Greco-Roman World</b>
HUM304	<b>Shakespeare</b>
STH305	<b>The Doctrine of the Holy Spirit and Salvation</b>

#### SPRING 3

BIB459	<b>Advanced Biblical Exegesis</b>
COR452	<b>Vocation</b>
HUM355	<b>Great Works of the Rationalists and Romantics</b>
STH356	<b>The Doctrine of the Church</b>
STH457	<b>The Doctrine of the Last Things</b>

#### FALL 4

Seminary

#### SPRING 4

Seminary



# Programs of Study

## Bachelor of Arts in Theology

Major: **Christian Thought (No Minor Elected)**

The Christian Thought major is a 120-credit-hour undergraduate academic degree program designed for students who desire a firm theological foundation. Eighteen hours of electives allow students the flexibility to tailor their major to suit their interest and future goals.

### ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

### ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of 120 credit hours is required. To graduate, a student must complete all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale. Completion of Career Development I–IV is required.

The schedule below is the proposed sequence of study. Each course is three credit hours unless otherwise noted.

#### FALL 1

BIB101	<b>Biblical Hermeneutics</b>
BTH101	<b>Biblical Theology I</b>
COR101	<b>Communication</b>
HIS101	<b>History of Christianity I</b>
STH101	<b>Introduction to Theology</b>

#### SPRING 1

BIB152	<b>Law</b>
BTH152	<b>Biblical Theology II</b>
HIS152	<b>History of Christianity II</b>
HUM151	<b>Great Works of the Ancient World</b>
STH152	<b>The Doctrine of God</b>

#### FALL 2

BIB203	<b>Prophets</b>
HUM202	<b>Great Works of the Middle Ages</b>
PHI201	<b>History of Philosophy I</b>
STH203	<b>The Doctrine of Humanity</b>
TBD	<b>Elective</b>

#### SPRING 2

BIB254	<b>Writings</b>
HIS253	<b>Ancient and Near Eastern World</b>
HUM253	<b>Great Works of the Renaissance</b>
PHI252	<b>History of Philosophy II</b>
STH254	<b>The Doctrine of Christ</b>

#### FALL 3

BIB305	<b>The Gospels</b>
HIS304	<b>Greco-Roman World</b>
HTH301	<b>Theology of the Early and Medieval Church</b>
HUM304	<b>Shakespeare</b>
STH305	<b>The Doctrine of the Holy Spirit and Salvation</b>

#### SPRING 3

BIB356	<b>Romans</b>
COR452	<b>Vocation</b>
HTH352	<b>Theology of the Reformation</b>
HUM355	<b>Great Works of the Rationalists and Romantics</b>
STH356	<b>The Doctrine of the Church</b>

#### FALL 4

APO401	<b>Apologetics</b>
BIB407	<b>Acts and Paul</b>
HTH403	<b>Theology after the Reformation</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>

#### SPRING 4

HUM457	<b>Great Works of the Twentieth Century</b>
STH457	<b>The Doctrine of the Last Things</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>



# Programs of Study

## Bachelor of Arts in Theology

Major: **Christian Thought**

Minor: **Reformed Classical Education**

Students pursuing a Major in Christian Thought have the option of pursuing a Minor in Reformed Classical Education. This can be done by devoting fifteen of the eighteen elective hours to required courses for the minor. All required courses for the minor are marked with an asterisk (\*). For more information, please see Course Descriptions.

### ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

### ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of 120 credit hours is required. To graduate, a student must complete all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale. Completion of Career Development I–IV is required.

The schedule below is the proposed sequence of study. Each course is three credit hours unless otherwise noted.

#### FALL 1

BIB101	<b>Biblical Hermeneutics</b>
BTH101	<b>Biblical Theology I</b>
COR101	<b>Communication</b>
HIS101	<b>History of Christianity I</b>
STH101	<b>Introduction to Theology</b>

#### SPRING 1

BIB152	<b>Law</b>
BTH152	<b>Biblical Theology II</b>
HIS152	<b>History of Christianity II</b>
HUM151	<b>Great Works of the Ancient World</b>
STH152	<b>The Doctrine of God</b>

#### FALL 2

BIB203	<b>Prophets</b>
EDU201	<b>Introduction to Reformed Classical Education*</b>
HUM202	<b>Great Works of the Middle Ages</b>
PHI201	<b>History of Philosophy I</b>
STH203	<b>The Doctrine of Humanity</b>

#### SPRING 2

BIB254	<b>Writings</b>
HIS253	<b>Ancient and Near Eastern World*</b>
HUM253	<b>Great Works of the Renaissance</b>
PHI252	<b>History of Philosophy II</b>
STH254	<b>The Doctrine of Christ</b>

#### FALL 3

BIB305	<b>The Gospels</b>
HIS304	<b>Greco-Roman World*</b>
HTH301	<b>Theology of the Early and Medieval Church</b>
HUM304	<b>Shakespeare</b>
STH305	<b>The Doctrine of the Holy Spirit and Salvation</b>

#### SPRING 3

BIB356	<b>Romans</b>
EDU352	<b>Pedagogy and Philosophy of Education*</b>
HTH352	<b>Theology of the Reformation</b>
HUM355	<b>Great Works of the Rationalists and Romantics</b>
STH356	<b>The Doctrine of the Church</b>

#### FALL 4

APO401	<b>Apologetics</b>
BIB407	<b>Acts and Paul</b>
EDU403	<b>Practicum*</b>
HTH403	<b>Theology after the Reformation</b>
LAT201	<b>Latin I*</b>

#### SPRING 4

COR452	<b>Vocation</b>
HUM457	<b>Great Works of the Twentieth Century</b>
LAT252	<b>Latin II*</b>
STH457	<b>The Doctrine of the Last Things</b>
TBD	<b>Elective</b>



# Programs of Study

## Bachelor of Arts in Theology

### Degree Completion or Second Bachelor's Degree

The Bachelor of Arts in Theology is a 120-credit-hour undergraduate academic degree program for people who have taken undergraduate courses or earned an undergraduate degree from another institution and desire to continue their undergraduate studies, earning a degree in biblical and theological studies.

Students who are approved for this program may transfer in sixty previous hours of undergraduate work, or a previously awarded associate's or bachelor's degree, and will be awarded a bachelor of arts degree upon completion of the outlined 60-hour curriculum.

#### ACADEMIC REQUIREMENTS FOR ADMISSION

**DEGREE COMPLETION PROGRAM:** An associate of arts degree or an associate of science degree with a minimum cumulative GPA of 2.5, or sixty hours of well-rounded undergraduate work with individual course grades of "C" (2.0) or above and a minimum cumulative GPA of 2.5. All credits are subject to the review of the registrar's office and will be handled in accordance with the transfer policy. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

**SECOND BACHELOR'S DEGREE PROGRAM:** A bachelor's degree that is a degree or major sufficiently different from the Bachelor of Arts in Theology with a minimum cumulative GPA of 2.5 that includes sixty credit hours of well-rounded, liberal arts undergraduate work.

#### ACADEMIC REQUIREMENTS FOR COMPLETION

Having satisfied the academic requirements for admission, completion of a total of sixty credit hours is required. To graduate, a student must complete all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale. Completion of Career Development I-IV is required.

The schedule below is a proposed sequence of study. Each course is three credit hours unless otherwise noted.

#### FALL 1

BIB101	<b>Biblical Hermeneutics</b>
BTH101	<b>Biblical Theology I</b>
COR101	<b>Communication</b>
HIS101	<b>History of Christianity I</b>
TBD	<b>Elective</b>

#### SPRING 1

BTH152	<b>Biblical Theology II</b>
HUM151	<b>History of Christianity II</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>

#### FALL 2

APO401	<b>Apologetics</b>
PHI201	<b>History of Philosophy I</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>

#### SPRING 2

COR452	<b>Vocation</b>
PHI252	<b>History of Philosophy II</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>



# Programs of Study

## Associate of Arts in Theology

The Associate of Arts in Theology is a sixty-credit-hour undergraduate degree composed of Reformation Bible College's core courses. This program is designed for students desiring a solid biblical and theological education before taking the next steps of their academic or career path.

### ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

### ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of sixty credit hours is required. To graduate, a student must complete all credit and course requirements, earning a cumulative GPA of 2.0 or higher on a four-point scale. Completion of Career Development I–II is required.

The schedule below is a proposed sequence of study. Each course is three credit hours unless otherwise noted.

#### FALL 1

BIB101	<b>Biblical Hermeneutics</b>
BTH101	<b>Biblical Theology I</b>
COR101	<b>Communication</b>
HIS101	<b>History of Christianity I</b>
TBD	<b>Elective</b>

#### SPRING 1

BTH152	<b>Biblical Theology II</b>
HIS152	<b>History of Christianity</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>

#### FALL 2

APO401	<b>Apologetics</b>
PHI201	<b>History of Philosophy I</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>

#### SPRING 2

COR452	<b>Vocation</b>
PHI252	<b>History of Philosophy II</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>



# Programs of Study

## Foundation Year: Certificate in Theology

Reformation Bible College's Foundation Year is a twenty-four credit-hour certificate program designed for people who desire to prepare for life with a solid foundation in biblical and theological studies from a Reformed perspective. Graduates of this program will receive a Certificate in Theology.

### ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

### ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of twenty-four credit hours is required. To graduate, a student must earn a cumulative GPA of at least a 2.0 on a four-point scale. Completion of Career Development I is required.

### ONLINE

The Certificate in Theology is also offered online. To learn more about pursuing this certificate online, visit [ReformationBibleCollege.org/online](https://ReformationBibleCollege.org/online).

**The schedule below is the sequence of study.** Each course is three credit hours unless otherwise noted.

APO401	<b>Apologetics</b>
BIB101	<b>Biblical Hermeneutics</b>
HIS101	<b>History of Christianity I</b>
HIS152	<b>History of Christianity II</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>
TBD	<b>Elective</b>



# Course Descriptions

## REFORMATION BIBLE COLLEGE CURRICULUM

Courses are three credit hours unless otherwise specified.

### BIBLICAL STUDIES

These courses are intended to provide the student with a thorough knowledge of the contents of the Bible and an introduction to the basic principles of hermeneutics.

#### **BIB101 Biblical Hermeneutics**

An introduction to the science and art of biblical interpretation, with an emphasis on the historical-grammatical method.

#### **BIB152 Law**

Following the structure of the Hebrew Bible, this course surveys the Law: Genesis through Deuteronomy.

#### **BIB203 Prophets**

Following the structure of the Hebrew Bible, this course surveys the books designated as the Prophets: Joshua, Judges, Samuel, Kings, Isaiah, Jeremiah, Ezekiel, and the twelve Minor Prophets.

#### **BIB254 Writings**

Following the structure of the Hebrew Bible, this course surveys the books designated as the Writings: Psalms, Job, Proverbs, Ruth, Song of Songs, Ecclesiastes, Lamentations, Esther, Daniel, Ezra, Nehemiah, and Chronicles.

#### **BIB305 The Gospels**

An overview of the four Gospels (Matthew–John).

#### **BIB356 Romans**

A detailed examination of the Apostle Paul's most influential epistle: the epistle to the Romans.

#### **BIB407 Acts and Paul**

An overview of Acts of the Apostles and the Apostle Paul's epistles (excluding Romans).

#### **BIB458 Hebrews to Revelation**

An overview of the book of Hebrews, the General Epistles, and the book of Revelation.

#### **BIB459 Advanced Biblical Exegesis**

A study of the New Testament use of the Old Testament. This course will consider exegetical, hermeneutical, and theological aspects of how the New Testament interprets the Old Testament in light of the person and work of Christ. Students will translate and interpret biblical texts from the Hebrew Bible, Septuagint, and Greek New Testament. Prerequisites: Hebrew I, II, III, and Greek I, II, III.

#### **BTH101 Biblical Theology I**

A study of the content of Old Testament biblical theology, focusing on the relationship between the testaments with an emphasis on the promises of the old covenant in anticipation of the new covenant.

#### **BTH152 Biblical Theology II**

A study of the content of New Testament biblical theology, with an emphasis on the fulfillment of the promises of the old covenant in the new covenant.

### GENERAL STUDIES

General Studies courses equip students with the skills of communication, critical thinking, and problem solving with the goal of preparing them for work, ministry, and life.

#### **COR101 Communication**

This course covers all aspects of communication including critical thinking skills, introductory logic, and written and oral communication in various genres and formats.

#### **COR452 Vocation**

This capstone course addresses issues in ethics; the transition to graduate studies, professional ministry, and occupations; our work as image-bearers; and glorifying God in all of life.



# Course Descriptions

## GREAT WORKS

These courses are intended to introduce the student to select works of the Western tradition.

### HUM151 **Great Works of the Ancient World**

An introduction to selected works of literature and art of the ancient world, including works by such figures as Plato, Aristotle, Herodotus, Homer, and Augustine.

### HUM202 **Great Works of the Middle Ages**

An introduction to select works of literature, music, and art of the Middle Ages, including works by such figures as Boethius, Anselm, Aquinas, Dante, and Chaucer.

### HUM253 **Great Works of the Renaissance**

An introduction to selected works of literature, music, and art of the Renaissance, including works by such figures as Cervantes, Donne, Machiavelli, Marlowe, Michelangelo, Milton, More, and Raphael.

### HUM304 **Shakespeare**

An introduction to select works of William Shakespeare.

### HUM355 **Great Works of the Rationalists and Romantics**

An introduction to selected works of literature, music, and art of the Enlightenment, including works by such figures as Austen, Bach, Beethoven, Edwards, Franklin, Goethe, Shelley, and Voltaire.

### HUM457 **Great Works of the Twentieth Century**

An introduction to select works of literature, music, and art of the twentieth century, including works by such figures as Hemingway, Lewis, Orwell, Solzhenitsyn, and O'Connor.

### HUM459 **Great Works of J.R.R. Tolkien**

An introduction to select works of J.R.R. Tolkien.

## HISTORICAL THEOLOGY

Historical Theology courses are intended to develop the ability of the student to trace the development of doctrine and practice throughout the history of the church and to evaluate primary source material in historical context. These courses are structured in a seminar format that allows the student to strengthen research skills for critical reading, analysis, and writing.

### HTH301 **Theology of the Early and Medieval Church**

A study of Christian doctrine and practice from the early church to the late Middle Ages, with an emphasis on the study of primary sources.

### HTH352 **Theology of the Reformation**

A study of Christian doctrine and practice in the various branches of the church at the time of the Protestant Reformation, with an emphasis on reading the primary sources.

### HTH403 **Theology after the Reformation**

A study of Christian doctrine and practice since the time of the Reformation, with an emphasis on studying the primary sources.

## HISTORY

History courses are intended to introduce the student to the languages, cultures, history, and geography during biblical times and to some of the key figures, events, and ideas in the history of the church.

### HIS101 **History of Christianity I**

A survey of church history from the close of the Apostolic age to the eve of the Reformation.

### HIS152 **History of Christianity II**

A survey of church history from the Reformation of the sixteenth century to the present day.



# Course Descriptions

## **HIS253 Ancient Near Eastern World**

A survey of the cultures, history, and geography of the ancient Near Eastern world from the beginning of Western civilization through the early centuries BC. \*Required for the Reformed Classical Education Minor.

## **HIS304 Greco-Roman World**

A survey of the cultures, history, and geography of the Greco-Roman and Jewish world from the early centuries BC through the early centuries AD. \*Required for the Reformed Classical Education minor.

## **INTERNSHIP**

### **INT403 Internship**

Providing an opportunity for personal and career development, an internship consists of planned work experience combined with academic assignments. Prerequisite: COR452 Vocation.

## **LANGUAGE**

### **GRE201 Greek I**

A course introducing the study of the elements of biblical Greek grammar, vocabulary, and syntax.

### **GRE252 Greek II**

A course concluding the study of the elements of biblical Greek grammar, vocabulary, and syntax, while reading portions of the New Testament. Prerequisite: Greek I.

### **GRE303 Greek III**

A course devoted to a survey of biblical Greek syntax, while building vocabulary, translating selected texts, and introducing New Testament textual criticism. Prerequisites: Greek I and II.

### **HEB301 Hebrew I**

A course introducing the study of the elements of biblical Hebrew grammar, vocabulary, and syntax.

### **HEB352 Hebrew II**

A course concluding the study of the elements of biblical Hebrew grammar, vocabulary, and syntax. Prerequisite: Hebrew I.

## **HEB403 Hebrew III**

A course devoted to a survey of biblical Hebrew syntax, while building vocabulary, translating selected texts, and introducing Old Testament textual criticism. Prerequisites: Hebrew I and II.

## **LAT201 Latin I**

A course introducing the study of the basic elements of Latin vocabulary, grammar, and syntax, including translation work. \*Required for the Reformed Classical Education minor.

## **LAT252 Latin II**

A course concluding the study of the basic elements of Latin vocabulary, grammar, and syntax, including translation work. Prerequisite: Latin I. \*Required for the Reformed Classical Education minor.

## **MISSIONS**

### **MIS251 Introduction to Missions**

This course considers the biblical, theological, and cultural foundations for a Reformed view of missions, including its contemporary global context. This course is intended for sophomores, juniors, and seniors.

## **PHILOSOPHY AND APOLOGETICS**

Philosophy and Apologetics courses are intended to introduce the student to key figures, texts, and concepts in the history of western thought as well as to defend the Christian faith. These courses integrate into the history of philosophy a study of the primary disciplines of philosophy, including metaphysics, epistemology, logic, ethics, and aesthetics.

### **PHI201 History of Philosophy I**

This course focuses on the contexts and consequences of ideas beginning with the ancient philosophers and ending with the medieval era.

### **PHI252 History of Philosophy II**

This course focuses on the contexts and consequences of ideas from the Enlightenment and modern era through the present day.

### **APO401 Apologetics**

This course offers a rational defense of the Christian faith, specifically contending that God exists, that God's Word is unique and reliable, and that Christ alone is the hope of salvation. The course also responds to objections from such views as Islam, pluralism, and secularism.



# Course Descriptions

## REFORMED CLASSICAL EDUCATION

Students in the BAT Christian Thought program wanting to earn a Minor in Reformed Classical Education must take the three EDU courses listed below in addition to HIS253 Ancient Near Eastern World, HIS304 Greco-Roman World, LAT202 Latin I, and LAT252 Latin II. However, students not earning the minor may take EDU courses as electives.

### EDU201 **Introduction to Reformed Classical Education**

A survey of the history, culture, curriculum, and pedagogy of Christian classical education, with an emphasis on the contribution of Reformed theology to classical education. Space is limited to approved students.

### EDU352 **Pedagogy and Philosophy of Education**

An analysis of the methods and goals of teaching within the Christian classical tradition. Prerequisite: EDU201 Introduction to Reformed Classical Education.

### EDU403 **Practicum**

A guided practicum that gives students classroom experience alongside seasoned teachers in Christian classical schools. Prerequisite: EDU352 Pedagogy and Philosophy of Education.

## SACRED MUSIC

### MUS204 **Reformation Chorale**

Premier vocal ensemble purposed to train members in the art of academic choral singing. Students will sing skillfully for chapel services, concerts, and other events. No auditions required; all are welcome regardless of experience. Reformation Chorale is a one credit-hour class that may be taken for credit up to three times.

## SYSTEMATIC THEOLOGY

Systematic Theology courses are intended to provide the student with an understanding of the essential doctrines of the Christian faith.

### STH101 **Introduction to Theology**

A study of the nature, method, and sources of theology; general and special revelation, including the inspiration and authority of Holy Scripture; and canonicity.

### STH152 **The Doctrine of God**

A study of the existence and attributes of the Trinitarian God revealed in Scripture, with a focus on the formulation of Nicea.

### STH203 **The Doctrine of Humanity**

A study of humanity in the state of innocence, sin, and grace, including his creation, the material and immaterial aspects of his being, and his fall.

### STH254 **The Doctrine of Christ**

A study of the person and work of God the Son, with a focus on the formulation of Chalcedon.

### STH305 **The Doctrine of the Holy Spirit and Salvation**

A study of the person and work of God the Holy Spirit and a study of the application of God's grace to sinners, with a focus on the basics of covenant theology and the *ordo salutis*.

### STH356 **The Doctrine of the Church**

A study of the nature and purpose of the church, including a study of the church's worship and sacraments.

### STH457 **The Doctrine of the Last Things**

A study of personal and cosmic eschatology, focusing on death, the intermediate state, the second coming, the general resurrection, the final judgment, and the final destiny of the just and the unjust.

RBC reserves the right to add and withdraw courses, programs, and specializations, or otherwise to alter the content of the curriculum published here at any time.



# Career Development Program

The Career Development Program (CDP) launches students to next steps from all of RBC's programs and degrees. CDP requirements are on a pass/fail basis. All RBC graduates are required to complete the program commensurate with the length of their degree, as follows:

Certificate, on-campus only: CDP I

A.A./Degree Completion: CDP I–II

B.A., Accelerated: CDP I–III

B.A.: CDP I–IV

Full-time students are automatically enrolled in the CDP courses by the registrar's office.

Part-time students must coordinate with the registrar's office to complete the CDP requirements commensurate with their program.

The Career Development Program includes the following courses:

## CDP I **Explore**

- Complete a career assessment tool.
- Attend CD seminars such as:
  - How to Write a Resume
  - How to Succeed in a Job Interview
  - Dressing for the Workplace
- Complete a productivity assignment in your first semester.
- Complete a time management log in your first semester.
- Complete a goal-setting project, second semester.
- Interview a minimum of two professionals in your desired field of interest.

## CDP II **Advance**

- Complete time management, productivity, and goal-setting projects each semester.
- Attend CD seminars such as:
  - Workplace Communications
  - Social Media and My Career
  - Basic Budgeting
- Read one biography of a leader in your desired field of interest over the course of the year.
- Volunteer a minimum of 10 hours in community service, ministry, or business each semester.

## CDP III **Work**

- Complete time management, productivity, and goal-setting projects each semester.
- Work either as a volunteer or for pay for a minimum of 16 hours and complete a work self-assessment each semester.
- Complete an online badge, micro certificate program, or online certification program equivalent to a minimum of 10 hours.

## CDP IV **Launch**

- Complete a professional portfolio in the fall semester.
- Complete a mock interview, after submission of portfolio.
- Complete an application for further education or employment by spring break.



# Admissions

Prospective students are invited to apply for admission to Reformation Bible College.

## ADMISSION REQUIREMENTS

Applicants to RBC are evaluated based on a number of factors, including educational background, intellectual achievement, and personal and spiritual maturity. Reformation Bible College is committed to providing a respectful environment free of discrimination, unlawful harassment, and other unbiblical conduct. RBC does not discriminate against applicants or students on the basis of race, color, national and ethnic origin, sex, age, or disability in the administration of its policies, practices, programs, activities, and procedures.

Before enrolling at RBC, all applicants are required to either successfully complete a public, private, or homeschool (or its equivalent) program having earned a grade-point average of at least 2.5; or provide proof of the successful completion of the GED along with GED test scores.

A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credits to determine if the applicant should be granted full admission to continue in the program. Provisional acceptance is not granted to RBC's Accelerated Degree program.

Applications for admission will not be reviewed until all information is received. Official transcripts are not accepted from prospective students until after the fall semester of the student's junior year of high school or its equivalent.

A decision for on-campus admission is based on a review of the following documents submitted in the application process:

- A complete online application
- 1–2-page Christian testimony essay
- Official high school or college transcripts
- Academic reference
- Church reference
- 4–6-page writing sample

International applicants applying for on-campus admission must also request a transcript evaluation to be completed by an outside evaluation agency. The Admissions team will provide a list of recommended agencies.

The admission process for students pursuing online credit differs from the on-campus process and is based on a review of the following documents:

- A complete online application
- 1–2-page Christian testimony essay
- High school or college transcripts
- Church reference

Admission decisions for all students are based on the overall review of the admission packet rather than individual pieces alone. We desire for all students accepted at RBC to be successful in completing their programs and to graduate.



# Admissions

## ADMISSION DEADLINES

Prospective students must submit their application for admission by the dates below.

**March 1:** Fall Early Application Deadline

**March 1:** Scholarship Application Deadline

**May 1:** Fall Regular Application Deadline

**September 1:** Spring Early Application Deadline

**November 1:** Spring Regular Application Deadline

**November 1:** Scholarship Application Deadline

Applicants accepted before the dates below are asked to submit their enrollment deposit by these deadlines. Applicants admitted after these dates will be asked to submit their deposit two weeks after being accepted.

**May 1:** Fall Enrollment Deposit Deadline

**November 1:** Spring Enrollment Deposit Deadline

## NON-DEGREE SEEKING STUDENTS

Non-degree seeking students fall into two categories: (1) applicants not enrolled in undergraduate programs at other institutions but who would like to take courses without seeking to complete a program of study at RBC, and (2) applicants who would like to take classes while in undergraduate programs at other institutions or while enrolled in high school.

Applicants both enrolled and not enrolled in undergraduate programs at other institutions must apply for admission, following the standard application procedure. All such non-degree seeking students who want to register for more than twelve credit hours must submit a written petition to the registrar's office for review and approval.

Applicants who are still enrolled in high school must apply for admission as a dual-enrolled student. All dual-enrolled applicants must be a high school student and be a minimum

of 16 years of age as of the date of the beginning of the class. Dual-enrolled students are eligible for one tuition-free course per semester until high school graduation, for a maximum of four courses. If accepted, they may, without matriculating into a program at RBC, take courses at RBC for transfer of credit to their current degree program. While RBC allows accepted students to take courses for transfer, it is the student's responsibility to ensure that the courses they are taking at RBC will be accepted by their school and applied toward their degree.

## ADMISSION STATUS

Once an applicant has satisfied all requirements for applying for admission, the admissions committee will review his or her application. This evaluation will result in one of four decisions: full admission, provisional admission, being placed on the wait list, or denial.

**FULL ADMISSION:** The candidate is admitted as a student without any provisional status.

**PROVISIONAL ADMISSION:** The applicant is admitted as a student under provisional status. Provisional status may be the result of several different factors. An applicant accepted on provisional status due to academic concern will have his or her academic performance reevaluated after the completion of a minimum of twelve credits of course work. If the student's academic performance is satisfactory, he or she will then be granted full admission.

**WAIT LIST:** The applicant is granted admission but not for the academic term originally requested. The wait-listed candidate will not be required to resubmit application documents before enrolling at RBC.

**DENIAL:** The applicant is denied admission to the college. In some cases, RBC may suggest that the applicant undertake additional academic preparation at another institution before



# Admissions

reapplying in order to demonstrate his or her readiness for studies at RBC. Applicants who have been denied are eligible for reconsideration after one year from the date of admission review. Students applying for reconsideration must submit a new application and documents required for standard admission.

## ENROLLMENT DEPOSIT

Once a student is accepted for on-campus study at RBC, a \$300 enrollment deposit must be received no later than the regular application deadline.\* Students accepted after this deadline will be asked to submit their deposit two weeks after they are accepted and before registering. The deposit is applied to the applicant's tuition for the first semester but is not refundable in the event that the student does not enroll in courses at RBC.

\*Students should be aware that as space is limited, class seats cannot be guaranteed until the enrollment deposit is received and class registration is complete.

## TRANSFER OF CREDIT FROM ANOTHER INSTITUTION

Full or partial transfer of credits earned at another institution is at the discretion of RBC. For coursework to be considered for transfer credit, students must have earned a grade of C or above.

Applicants who want to transfer credits earned from an undergraduate program at another institution must communicate to the Admissions team their intention to transfer credit and must submit both an official transcript and catalog course descriptions to the registrar's office. RBC will consider CLEP and AP credits for transfer. Those transferring credit must take at least the final thirty credit hours at RBC.

Students who want to take and transfer credits from another institution while enrolled at RBC must comply with the following procedure: Before taking a course, a student must submit a written request for approval of transfer. Requests must be submitted to the registrar's office. Transfer approval

for credit that has not yet been received is always contingent on satisfactory completion of the credits by earning a letter grade of C or above.

## ADVANCED STANDING

Students entering RBC who would like to take proficiency exams in Hebrew, Greek, or Latin to earn advanced standing credit in their chosen degree specialization must submit a written petition to the registrar's office.

## TOEFL AND TWE SCORES

Any applicant whose primary language is not English may be required to submit TOEFL (Test of English as a Foreign Language) and TWE (Test of Written English) scores, or they may be required to submit Duolingo scores. Applicants must achieve a combined TOEFL and TWE score of no less than 76 or a Duolingo score of no less than 100.

## INTERNATIONAL (NONIMMIGRANT ALIEN) STUDENTS

Reformation Bible College has been granted Student and Exchange Visitor Program (SEVP) certification. This means that RBC is authorized by the U.S. federal government to enroll nonimmigrant alien students for on-campus study in Central Florida.

Prospective international students must apply to RBC and be accepted. Once they receive their acceptance, they will receive a Form I-20 Certificate of Eligibility. They will then need to apply for an F-1 student visa. Students from Bermuda or Canada are not required to have an F-1 visa to enter the United States, although they must still receive a Form I-20 Certificate of Eligibility from RBC. In addition to the standard RBC admission requirements, prospective international students will be asked to submit an affidavit of financial support, a health history form, and proof of U.S. health insurance. Additional information about registration for international students can be found under the Admissions section of RBC's website.



# On-Campus Tuition and Fees

RBC desires to offer its educational opportunities to all who qualify for admission. The cost of an education at RBC is only partly covered by tuition charges; the balance is paid from contributions made by generous donors and ministry partners of RBC and Ligonier Ministries. Because of increasing costs, the RBC board of directors reserves the right to make changes in the tuition charges and other general and special fees.

## TUITION PER SEMESTER AND FEES:

<b>Full-time Tuition</b> (12–18 credit hours) flat rate .....	\$4,950
<b>Part-time Tuition</b> (1–11 credit hours) per credit hour .....	\$425
<b>More than 18 hours</b> .....	\$425 per additional credit
<b>Full-time Technology Fee</b> per semester nonrefundable .....	\$250
<b>Part-time Technology Fee</b> per course nonrefundable .....	\$75
<b>Student Activity Fee</b> per semester nonrefundable .....	\$250*
<b>Audit Fee</b> per credit hour .....	\$100
<b>Enrollment/Registration Deposit</b> nonrefundable .....	\$300

## OTHER FEES:

<b>Graduation Fee</b> nonrefundable .....	\$200
<b>Late Registration Fee</b> nonrefundable .....	\$100
<b>Payment Deferral Application Fee</b> nonrefundable .....	\$100
<b>Proximity Card Replacement Fee</b> nonrefundable .....	\$25
<b>Student Mailbox Key Replacement Fee</b> nonrefundable .....	\$25
<b>Transcript Fee</b> nonrefundable .....	\$10

\*Applicable to students enrolled in two or more courses.

ONLINE TUITION AND FEE AMOUNTS ARE FOUND  
IN THE ONLINE STUDENT HANDBOOK OR AT  
[REFORMATIONBIBLECOLLEGE.ORG/ONLINE](http://REFORMATIONBIBLECOLLEGE.ORG/ONLINE).

## PAYMENT OF TUITION AND FEES

Students are responsible for all tuition and fees related to their education at RBC. Students are required to review their financial obligation to the college each semester.

A \$300 nonrefundable enrollment or registration deposit is due prior to the term, with the remaining tuition balance and fees due by the Friday of the first week of the semester or in accordance with their payment deferral plan.

Students may not register for a new semester or receive grades and transcripts until all financial obligations from the prior semester have been met.

## PAYMENT PROCEDURES

RBC accepts the following forms of payment: check, credit card (Visa, MasterCard, Discover, or American Express), money order, cash (cash is not accepted through the mail). Payments are to be made payable to Reformation Bible College with the student ID number on checks or money orders.

Online payments may be made through Populi. If an invoice is awaiting payment, students will see a notification on their Populi account and have the option of paying online or sending the invoice to a third party.

Payments mailed to RBC must be postmarked by the payment deadline and sent to the following address:

Reformation Bible College  
ATTN: Student Financial Services  
451 Ligonier Court  
Sanford, FL 32771

## RETURNED PAYMENT

If any payment is returned for lack of funds or charged back from the credit card processor, a \$25 fee will be applied to the student's account.



# On-Campus Tuition and Fees

## PAYMENT DEFERRAL PLAN

If a student cannot pay in full during the first week of the semester, RBC offers a payment deferral plan for tuition. Under this plan, tuition may be broken into four equal installments throughout the semester. Payment deferral does not include fees, books, or supplies.

To receive payment deferral, a payment deferral application must be submitted and approved by the Department of Financial Services prior to the semester. Students can request the payment deferral application at any time before the term begins by emailing [businessservices@reformationbiblecollege.org](mailto:businessservices@reformationbiblecollege.org). There is a \$100 processing fee for applications.

**REVISED PAYMENT DUE DATES:** Students who are approved for payment deferral and know in advance that they will be unable to make payments on the first business day of each month may request to have the payment due dates moved to the fifteenth of each month. These revised due dates are meant to benefit students who are relying on monthly compensation to make their tuition payments. Advance request and approval are required.

## PAST DUE ACCOUNTS

Past due accounts are subject to a 2.5 percent finance charge per month on any past due or outstanding balances. Financial obligations must be met for grades and transcripts to be released. Students are expected to make payments on time. Students who do not comply with RBC's financial agreement may be subject to disciplinary action such as warning, judicial review, or administrative withdrawal.

## RBC TRAVEL REIMBURSEMENT POLICY

On occasion, RBC may offer travel reimbursement to a student who visits the college prior to matriculating and later enrolls in a program of study. Florida residents may be reimbursed

up to \$100 and out-of-state visitors may be reimbursed up to \$300. Travel reimbursement will be applied to the student's second-semester tuition. All original travel receipts must be submitted to apply. Approval of travel reimbursement is at the discretion of RBC administration and must be given prior to travel.

## TAX INFORMATION

**FORM 1098-T:** RBC is in compliance with Section 1005.06(1)(f), Florida Statutes pursuant to religious institutions; however, RBC is not considered an eligible educational institution for the purpose of filing for a tuition and fees deduction. This being the case, RBC does not issue 1098-T forms for tuition and fee payments.

## VETERANS

In honor of our veterans, RBC offers a full tuition discount for on-campus programs to retired U.S. military, active-duty U.S. military, and those who have been honorably discharged. Proof of service is required. Please contact Admissions for details.

## WITHDRAWALS

Students who wish to withdraw are required to complete the withdrawal process. Refunds due to withdrawal will be processed within four weeks of receipt of the student's withdrawal. No refunds will be issued until the withdrawal process is complete. All refunds are subject to the tuition refund policy.



# On-Campus Tuition and Fees

## TUITION REFUND POLICY

Students who withdraw from individual courses resulting in part-time status, or who withdraw completely, receive a tuition refund based on the chart below:

WEEK OF CLASS	REFUND PERCENTAGE *
1-2 .....	100
3 .....	75
4-6 .....	50
Beyond 6 weeks .....	0

\*Percentage is based on tuition less the \$300 nonrefundable enrollment/registration deposit.

A part-time student who changes from credit to audit after the first week will receive a refund based on his or her tuition charges. Audit fees will still apply. If a student received scholarships or payment deferral and completely withdraws, it is possible that they will owe money to the institution. Refunds pertain to tuition alone. Semester fees are nonrefundable.

Any payments received from a third party will be refunded as directed by the granter.



# Campus and Housing

## CAMPUS

The campus of Reformation Bible College consists of three buildings around a quadrangle and pond, alongside the campus of Ligonier Ministries and Saint Andrew's Chapel. RBC's campus is intentionally designed for students to pursue academic excellence, foster community, and host events, activities, and conferences.

Our campus consists of the RBC administration building, Founders Hall, and the residence hall.

We ask students to be good stewards of the RBC campus and be respectful of both the Ligonier office buildings and the facilities of Saint Andrew's Chapel.

RBC's campus is accessible from three airports: Orlando International Airport (MCO), Orlando Sanford International Airport (SFB), and Daytona Beach International Airport (DAB).

## ON-CAMPUS HOUSING

Incoming first-year freshmen will reside in on-campus housing unless granted an exemption or unless full. Housing applications will be sent to qualified students through the RBC Admissions office. Any student desiring to live off campus for their freshman year must receive an exemption from the RBC director of operations.

Exemptions are given to:

1. Married students
2. Students living with parents, legal guardians, or relatives within 50 miles of campus
3. Students 22 years old or older by the first day of classes
4. Students under 18 years old as of move-in day
5. Students who are part-time (enrolled in fewer than 12 credit hours)
6. Students who have completed 60 college credit hours by the first day of classes

Exemptions are occasionally given to students who do not meet any of the above criteria, but these exemptions are rare.

Students 25 years old and older are not allowed to live in the residence hall. The majority of RBC students will be required to find local housing arrangements after their freshman year.

## OFF-CAMPUS HOUSING

Students not required to live on campus are responsible for securing their own housing arrangements for the duration of their studies at RBC. Several apartment complexes are located within one to four miles of the RBC campus. RBC strongly encourages students and their families to visit the Sanford-Orlando area to explore their options directly. Please see the office of the director of enrollment strategy for more information.



# Scholarships

## SCHOLARSHIPS

Limited scholarships are available to help offset the cost of tuition. Students may apply for scholarships on a yearly basis. All awards are offered at the discretion of the scholarship committee. Applications are due by February 1. Scholarship funds will be distributed throughout the academic year, beginning in the fall semester. Scholarship amounts, requirements, and renewal processes may vary. Students who begin in the spring semester are eligible to apply for scholarships.

## TUITION DISCOUNTS

Tuition discounts are available for prospective students as space allows, giving priority to full-time, degree-seeking students. The following discounts are offered:

- Students enrolled in the RBC dual-enrollment program may receive up to four tuition-free courses. Fees apply.
- Eligible retired, honorably discharged, and active-duty U.S. military may receive a scholarship covering all tuition and fees for on-campus programs.
- Active or retired clergy may apply to audit one on campus course per year tuition free.
- Spouses of currently enrolled full-time RBC students may enroll in up to 6 on campus credits per semester at a 50 percent tuition discount.
- Spouses of currently enrolled full-time RBC students may audit one on campus course per semester tuition-free.
- Alumni of RBC may audit one on campus course per semester tuition-free.

## STUDENT EMPLOYMENT PROGRAM

Students enrolled in a degree program at RBC are eligible to apply for RBC or Ligonier Ministries student employment positions after completing their first semester at RBC. A GPA of 3.0 must be maintained to retain a student employment position. Employee positions are limited. Student employees are limited to no more than twenty hours of work per week.



# Student Standards of Faith and Conduct

## STANDARD OF FAITH

All students of RBC are required to affirm the following statement of faith:

*The Scriptures of the Old and New Testaments (excluding those books commonly called the Apocrypha) are the Word of God written, given by inspiration of God to be the infallible and inerrant rule of faith and life.*

*There is one God, eternally existent in three persons: the Father, the Son, and the Holy Spirit.*

*Our Lord Jesus Christ is God and man in one person. He was born of a virgin, lived a sinless life, performed miracles, and vicariously atoned for sin through His shed blood and death. He was bodily resurrected from the dead. He ascended to the right hand of God the Father and will personally return in power and glory.*

*Regeneration by the Holy Spirit is absolutely essential for the salvation of sinners.*

*God justifies sinners on the basis of Christ's righteousness alone. Christ's righteousness is imputed to sinners by grace alone and is received by faith alone.*

*Eternal life is received by faith; that is, by receiving and resting upon the Lord Jesus Christ alone for salvation.*

*The Holy Spirit indwells all true believers and enables them to live godly lives.*

*Christ has established a visible church, which is called to live in the power of the Holy Spirit under the regulation of the authority of Holy Scripture, preaching the gospel of Christ, administering the sacraments, and exercising discipline.*

*As the only head of the church, Christ has ordained only two sacraments, or ordinances, for the church: baptism and the Lord's Supper.*

*There is spiritual unity of all true believers in our Lord Jesus Christ.*

*Both the saved and the lost will be resurrected from the dead; those who are saved unto the resurrection of life and those who are lost unto the resurrection of damnation.*

Students acknowledge their understanding of and agreement with these essential truths, which are vital to the gospel. If at any time a student can no longer affirm and agree with the Standard of Faith while at RBC, the student must inform the vice president of academics or another administrator.



# Student Standards of Faith and Conduct

## STANDARD OF CONDUCT

Students are required to conduct themselves both as maturing Christians who are active in the church and as good citizens. Student conduct is under the supervision of the RBC administration. RBC's standard of conduct for students presupposes that they are in good standing in their congregations. If, at any time, RBC becomes aware that a student's congregational standing is subject to question, RBC reserves the right to review the situation with the student, his or her parents or guardians, and appropriate parties and to withhold enrollment, if necessary, until the matter is resolved.

RBC also reserves the right to dismiss a student whose conduct is found to be in violation of the moral, spiritual, and ethical principles of Scripture as interpreted by the consensus of the historic Reformed confessions as taught in the Three Forms of Unity, the Westminster Standards, and the 1689 Baptist Confession of Faith.

RBC further reserves the right to take action beyond dismissal as it may deem necessary.



*RBC reserves the right to modify this catalog, amend, or terminate any policies or procedures, whether or not described in this catalog, at any time.*



“RBC is a community where the Lord is honored above all, there is a deep love for the truth, and you are daily encouraged to grow in holiness.”

ANDREW

Bachelor of Arts in Theology



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