The Academic Catalog
“You may be called to be a pastor or missionary—or even the best physicist or economist that God has ever put on the earth. But whatever you do, get the knowledge of God as the foundation for whatever God calls you to.”

—R.C. Sproul
First President of Reformation Bible College
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OUR MISSION, VISION, AND CONVICTIONS

ABOVE ALL, KNOW GOD

Because time is too precious for education based on historical novelties, RBC provides higher education in the historic Christian faith. Our undergraduate degree and certificate programs are designed to pass on the heritage of our Reformed forebears to the generations that follow.

Theological and biblical studies, alongside a true liberal arts education, best prepares students for whatever vocation God has called them to. We believe that our curriculum, with its emphasis on the coherence of biblical revelation and of the Christian worldview, gives Christ’s disciples the grounding needed to glorify God in every area of life.

RBC’s motto, *Post Tenebras Lux*—“After darkness, light”—carries nearly five hundred years of history as a motto and rallying cry of the Protestant Reformation. This motto has stood for the rediscovery of biblical truth for many generations. The light of God’s truth is always needed in this dark world. We are convinced that educating Christians to know God and to love His Word serves the kingdom of Christ both now and in future generations.
RBC was founded to provide higher education for Christians who recognize that the knowledge of God and His holiness is foundational to our lives and to our vocations. Each of our programs provide opportunities to grow in knowledge and in Christian maturity. We are committed to training men and women both to live in the Word and to live out the gospel. To that end, our vision is that we will be a community of educators and students who know God and use our gifts for service in the church and the world for the glory of God.
WE AFFIRM THE HISTORIC, ORTHODOX, REFORMED
FAITH AS SUMMARIZED IN THE ANCIENT STATEMENTS
OF FAITH, THE FIVE SOLAS OF THE REFORMATION,
AND THE CONSENSUS OF THE HISTORIC REFORMED
CONFESSIONS.

The institution’s doctrinal commitments also include endorsements of the Chicago Statement on Biblical Inerrancy, the Cambridge Declaration of the Alliance of Confessing Evangelicals, and The Ligonier Statement on Christology.

The student body of RBC represents a broad range of evangelical affiliations. All students are required to comply with the Student Standards of Faith and Conduct.

As a community of teachers and learners, we are committed to promoting excellence by openly requiring, regularly urging, and making every effort to display the fruit of the Spirit in our lives. Although good teaching, study habits, and intellectual ability are crucial for success at RBC, what is truly indispensable is the sober-minded and joyful application of Christian graces to all teaching and learning.

Together, the RBC community seeks to cultivate our growth in the knowledge of God and increase our love for God and obedience to His Word.
BOARD OF DIRECTORS

MR. JIM CAMPISI
DR. W. ROBERT GODFREY
MR. CHRIS LARSON
DR. STEVEN J. LAWSON
DR. STEPHEN J. NICHOLS, PRESIDENT AND CHAIRMAN
ADMINISTRATION AND FACULTY

STEPHEN J. NICHOLS
PRESIDENT AND PROFESSOR OF HISTORICAL THEOLOGY

Stephen J. Nichols, Ph.D., is President of Reformation Bible College, Chief Academic Officer of Ligonier Ministries, and a Ligonier teaching fellow. Dr. Nichols has masters’ degrees in theology and philosophy, and he received his Ph.D. from Westminster Theological Seminary in Philadelphia. He has written over twenty books, including volumes in the Guided Tour series on Jonathan Edwards, Martin Luther, and J. Gresham Machen. His recent books include A Time for Confidence and Reformation ABCs. In addition, he hosts the podcasts 5 Minutes in Church History and Open Book.

JOHN TWEEDDALE
PROFESSOR OF THEOLOGY AND ACADEMIC DEAN

Dr. John W. Tweeddale is Professor of Theology and Academic Dean of Reformation Bible College. He previously served as senior associate editor of Tabletalk magazine, as senior pastor of First Reformed Presbyterian Church (PCA) in Pittsburgh, and as adjunct professor at Reformed Presbyterian Theological Seminary. Dr. Tweeddale earned his M.Div. from Reformed Theological Seminary in Jackson, Miss., and his Ph.D. from the University of Edinburgh, Scotland. In addition to several articles and chapters, he is author of the forthcoming John Owen and Hebrews and coauthor of The Essential Commentaries for a Preacher’s Library. He also served as an assistant editor of the Reformation Study Bible.

KEITH A. MATHISON
PROFESSOR OF SYSTEMATIC THEOLOGY

Dr. Keith A. Mathison is Professor of Systematic Theology. He earned his Ph.D. from Whitefield Theological Seminary in Lakeland, Fl. He is author of several books, including From Age to Age: The Unfolding of Biblical Eschatology and Given for You: Reclaiming Calvin’s Doctrine of the Lord’s Supper. He served as an associate editor of the Reformation Study Bible and previously served as associate editor of Tabletalk magazine.

DAVID E. BRIONES
PROFESSOR OF NEW TESTAMENT

Dr. David E. Briones is Professor of New Testament. He earned his Ph.D. from the University of Durham, England. He is a member of the Evangelical Theological Society and the Society of Biblical Literature. In addition to several articles, book reviews, and chapters, he is author of Paul’s Financial Policy and coeditor of Paul and Seneca in Dialogue.

DEREK W. H. THOMAS
VISITING PROFESSOR OF THEOLOGY

Dr. Derek W.H. Thomas is Visiting Professor of Theology at Reformation Bible College. He is also senior minister of First Presbyterian Church in Columbia, S.C., and a Ligonier teaching fellow. He served as a pastor in Belfast, Northern Ireland, for seventeen years before serving as minister of teaching at First Presbyterian Church in Jackson, Miss. In 2011, he became associate pastor at First Presbyterian Church in Columbia, S.C., and in 2013 became senior minister there. He is also Chancellor’s Professor of Systematic and Pastoral Theology at Reformed Theological Seminary. Originally from Wales, he received his M.Div. from Reformed Theological Seminary in Jackson, Miss., and his Ph.D. from the University of Wales. He has written numerous books, including How the Gospel Brings Us All the Way Home and Strength for the Weary.
**JESSE ATKINSON**  
**ADJUNCT PROFESSOR OF GREEK AND HEBREW**

Mr. Jesse Atkinson is Adjunct Professor of Greek and Hebrew. Jesse recently received his B.A. in Biblical Studies from Reformation Bible College and is now pursuing an M.A. in Biblical Studies at Reformed Theological Seminary in Orlando.

**MICHAEL S. BEATES**  
**ADJUNCT INSTRUCTOR IN HISTORY**

Dr. Michael Beates serves as Adjunct Instructor in History. He received his doctor of ministry (D.Min.) from RTS-Orlando in 2003.

**THOMAS BREWER**  
**ADJUNCT INSTRUCTOR IN GREAT WORKS**

Mr. Thomas Brewer serves as Adjunct Instructor in Great Works. He is managing editor of *Tabletalk* and an ordained teaching elder in the Presbyterian Church in America. He graduated with a B.A. from the University of Oklahoma, and he holds a M.Div. from Reformed Theological Seminary.

**KEVIN D. GARDNER**  
**ADJUNCT PROFESSOR IN GREAT WORKS**

Mr. Kevin Gardner is Resident Adjunct Professor in Great Works. He is associate editor of *Tabletalk* magazine and earned his M.Div. from Westminster Theological Seminary in Philadelphia.

**HEIDI L. NICHOLS**  
**ADJUNCT PROFESSOR IN GREAT WORKS**

Dr. Heidi L. Nichols is Resident Adjunct Professor in Great Works. She earned her Ph.D. in literature and criticism from Indiana University of Pennsylvania. She is the author of *The Fashioning of Middle-Class America: Sartain's Union Magazine of Literature and Art and Antebellum Culture* and *Anne Bradstreet: A Guided Tour of the Life and Thought of a Puritan Poet*.

**ROBERT ROTHWELL**  
**ADJUNCT PROFESSOR IN BIBLICAL STUDIES**

Mr. Robert Rothwell is Resident Adjunct Professor in Biblical Studies. He is an associate editor of *Tabletalk*. He earned his M.Div. from Reformed Theological Seminary in Orlando, Fla. and M.Th. from the University of Wales.

**MICHAEL SACASAS**  
**ADJUNCT PROFESSOR IN PHILOSOPHY**

Mr. Michael Sacasas is Adjunct Professor in Philosophy. He earned his M.A. from Reformed Theological Seminary in Orlando, Fla. and also studied the relationship between technology and culture in the University of Central Florida’s Text and Technology doctoral program.
LAUREN HUGHES
COMMUNICATIONS SPECIALIST

Lauren Hughes is Communications Specialist for Reformation Bible College. She is originally from Orange County, Calif., and graduated from California State University of Long Beach. Mrs. Hughes began working for Reformation Bible College in 2017.

KRISTEN KENNEY
OPERATIONS MANAGER

Kristen Kenney is Operations Manager for Reformation Bible College. She is originally from Apple Valley, Minn., and graduated from Carlson School of Management at the University of Minnesota. Mrs. Kenney began working for Ligonier Ministries in 2014, and Reformation Bible College in 2016.

MADIE MARTIN
DIRECTOR OF ADMISSIONS

Madie Martin is Director of Admissions for Reformation Bible College. She is originally from Macon, Georgia, and graduated from Toccoa Falls College in Toccoa, Ga. Mrs. Martin began working for Reformation Bible College in 2017.

DR. LARRY G. MININGER
STUDENT CARE ADMINISTRATOR

Dr. Larry G. Mininger is the Student Care Administrator. He is pastor at Lake Sherwood Orthodox Presbyterian Church (OPC) in Orlando, Fla. He earned his D.Min. degree from Reformed Thological Seminary in Orlando, Fla., and Th.M. and MDiv. degrees from Westminster Theological Seminary in Glenside, Pa.

REBEKAH PIERCE
REGISTRAR

Ms. Rebekah Pierce serves as Registrar. She lives in Sanford, Florida and will graduate from Reformation Bible College in Spring of 2020. Ms. Pierce began working for Reformation Bible College in 2016. Upon completion of her undergraduate degree, Rebekah hopes to pursue further education in biblical counseling.

CHELSEA STOLZ
EVENT SPECIALIST

Chelsea Stolz is the Event Specialist for Reformation Bible College. She is originally from Oregon, and graduated from Reformation Bible College in 2015. Miss Stolz has been working for Ligonier Ministries and Reformation Bible College since January of 2016.

MEGAN TAYLOR
EXECUTIVE ASSISTANT TO THE PRESIDENT

Megan Taylor is Executive Assistant to the President of Reformation Bible College. She is originally from Long Island, NY, and graduated from Lancaster Bible College in Lancaster, Pa. Mrs. Taylor began working for Reformation Bible College in 2016.

JULIA VAINAS
OPERATIONS ASSISTANT

Ms. Julia Vainas is the Operations Assistant at Reformation Bible College. She is originally from Savannah, Ga. Ms. Vainas is currently pursuing her Bachelor of Arts in Biblical and Theological Studies at Reformation Bible College.
FALL 2018

March 1 ......................... Early Application Deadline  
April 1 ........................... Priority Financial Aid Deadline  
May 1 ............................. Financial Aid Deadline  
June 1 ............................. Incoming Student Registration Opens  
August 10 ......................... Incoming Student Orientation  
August 13 ........................ First Day of Classes  
August 24 ......................... Add/Drop Period Ends  
September 3 ...................... Labor Day, no class  
September 14 .................... Convocation  
September 15 .................... Always Ready Conference  
October 1–5 ...................... Fall Break  
October 12 ...................... Last Day to Drop a Class with an Automatic “W”  
October 22–November 2  . Returning Student Registration Period  
October 22–November 2 ........ Intent to Graduate Due  
November 2 ..................... Last Day to Drop a Class  
November 19 ..................... Last Day of Class  
November 20–23 ................ Thanksgiving Break  
November 26–30 ................ Reading Days  
December 3–6 ................... Exams  

SPRING 2019

September 1 ...................... Early Application Deadline  
October 1 ........................... Priority Financial Aid Deadline  
November 1 ........................ Financial Aid Deadline  
December 1 ...................... Incoming Student Registration Opens  
January 4 .......................... Incoming Student Orientation  
January 7 .......................... First Day of Classes  
January 18 ......................... Add/Drop Period Ends  
January 21 ...................... Winter Conference  
February 25–March 1  ........ Spring Break  
March 15 .................. Last Day to Drop a Class with an Automatic “W”  
March 14–16 .................. Ligonier National Conference  
March 29 ..................... Last Day to Drop a Class  
April 1–12 ................... Returning Student Registration Period  
April 1–12 ..................... Intent to Graduate Due  
April 12 ..................... Last Day of Class  
April 15–19 .................... Easter Break  
April 22–26 .................. Reading Days  
April 29–May 2 .................. Exams  
May 3 ......................... Commencement
# Current Students

The academic catalog and student handbook of Reformation Bible College are the primary means by which RBC communicates policies, procedures, and regulations regarding conduct, academics, admission, registration, and tuition. All students have both the right and the responsibility to know the content of the catalog and handbook.

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POPU LI: AN INTRODUCTION TO OUR STUDENT DATABASE SYSTEM

POPU LI IS THE STUDENT DATABASE SYSTEM USED BY REFORMATION BIBLE COLLEGE FOR ACADEMIC AND STUDENT RECORDS. AMONG OTHER THINGS, POPULI ALLOWS STUDENTS TO ACCESS THEIR ACADEMIC RECORDS, COURSE INFORMATION, COURSE SCHEDULES, REGISTRATION, AND FINANCIAL ACCOUNT. EVERY RBC STUDENT NEEDS TO BE FAMILIAR WITH POPULI.

ACCESSING THE SYSTEM

Once accepted to RBC, students are given login information to access their Populi account. When a student logs in, they will be taken to their account home page and see links to Home, My Profile, and Files.

LEARNING THE SYSTEM

This is a brief introduction to Populi. Students are encouraged to spend time learning the system and utilizing the orange “Help” link which gives students access to a wealth of information on navigating the system and utilizing it to its full potential.

CONTACT INFORMATION:
PERSONAL AND COMMUNITY

A student’s personal contact information is found under My Profile • Info. It is here that a student can update their contact information. If at any time during enrollment a student’s contact information changes, the student is responsible for having their information updated in Populi.

Contact information for others in the RBC community such as faculty, staff, and students can be found using the Search feature on the right side of the page.

PRIVACY

Students who do not want their contact information available to other students can adjust their privacy settings in their account. This is done by selecting the drop-down menu next to the orange “Help” button in the upper right corner of the Populi screen, selecting “Settings,” then selecting “Yes” under “Make my profile private.”

FILES

RBC administration stores application material, academic and financial forms, and other documents in the Files section of the Populi site. These documents can be found under Files • Shared.

REGISTRATION

Populi is the primary tool students will use to register for classes. Students will have an extra Registration tab appear on the My Profile page during registration periods. Registration is explained on pages 16-17.

COURSE INFORMATION

A student has access to their course information through Populi. Students can access this information by going to My Profile → Student or Registration and selecting a course they are registered for or interested in. Under the Info section of a course, students will find course descriptions, information on professors, meeting times, required and recommended books, syllabi, and more.

CLASS SCHEDULES

Once registered, students can download and print their class schedules. The schedule includes a student’s courses for the semester along with the instructor, credits, hours, and class times of each course. To download and print a class schedule, a student selects My Profile → Student, and selects “Export Schedule.” A pop-up will allow the student to select the term they would like to print a schedule for, and the schedule will be exported as a printable PDF file.
FINANCIAL RECORDS

Tuition, fees, financial aid, and student payment records are found under My Profile » Financial. Here a student can find a summary of all financial activity: invoices, aid disbursements, payments, etc. The “Dashboard” keeps a general record, and the “By Term” tab separates the information by academic term. The “Financial Aid” tab gives aid information by term, and the “History” tab shows detail for all financial activity on the student’s account.

Payments can be made online through Populi. If an invoice is awaiting payment, students will see an “Unpaid Invoice” notification on their Home page. They can make a payment by clicking on the notification and entering the required payment information. Payment can also be made under the Financial tab on the “Dashboard” where a student can choose to “Make a payment” or download a link to send to a third party who is making a payment.

ACADEMIC RECORDS

RBC students can track their completed courses, current courses, and grades under the Student tab on their profile. Here they will also find information on their academic advisor, program, and degree.

GRADERS: Grades are released within ten business days from the last day of each final examination period and are recorded on the student’s permanent transcript. Students receive their grades through Populi. To access grades, students can select My Profile » Student.

DEGREE AUDIT: A degree audit is a tool to help students as they pursue their degree. Students use a degree audit to learn what courses are required for their degree, what courses they have taken, and what courses they still need to take. If a student is considering changing degree tracks, the degree audit can show them how the courses they have taken may apply to the new degree and what additional courses they would need.

To run a degree audit, a student selects My Profile » Student and clicks the “Degree Audit” tab. Under the “Degree Course Requirements” heading, they can select for the degree audit to show all courses, completed courses, or not completed courses.

To download and print a degree audit, a student can select My Profile » Student, click the utilities button on the right side of the page, and select “Export Degree Audit.” The degree audit will be exported as a printable PDF file.

UNOFFICIAL TRANSCRIPT: If a student wants to have an unofficial transcript, they may generate one under the Student tab on their profile. To download and print an unofficial transcript, a student selects My Profile » Student, and selects “Export Transcript.” The unofficial transcript will be exported as a printable PDF file.

ACKNOWLEDGEMENT

Some instructions listed here and following are modified from directions given by Populi Support: support.populiweb.com.
REGISTRATION

REGISTRATION DEADLINES

Students currently enrolled are required to register during the registration periods shown on the academic calendar; those who do not will be charged a $50 late registration fee. Students who complete registration paperwork but do not register for courses in Populi by the registration deadline will be charged an additional $25 late registration fee. New student registration begins:

June 1: fall semester
December 1: spring semester

Registration for new students will remain open until the first day of the semester.

Students may not begin classes for a semester without registering in Populi.

FULL-TIME AND PART-TIME COURSE LOAD

Students who enroll in twelve to eighteen credit hours are defined as full-time. Students who enroll in fewer than twelve credit hours are defined as part-time. Students who want to enroll in more than eighteen credit hours must submit a written petition to the registrar’s office to obtain permission; extra tuition will apply. Students who work more than ten hours per week should consider carrying fewer than twelve credit hours.

RBC degrees require fifteen credit hours per semester for completion within the prescribed amount of time. If a student takes fewer credit hours or changes the order in which he or she takes courses from the recommended order in the degree’s proposed sequence of study, they risk scheduling conflicts. RBC cannot ensure completion of the degree in such a case within the regular time frame.

AUDITORS

RBC welcomes auditors to listen to class lectures and discussions. Many courses may be audited if space permits. Auditors who are not already RBC students must fill out an auditor application, register for courses, and pay all applicable fees, including fees for application, tuition, technology, and student activity. Auditors must defer to the interests of credit students and limit their class participation.

SPUSES OF FULL-TIME STUDENTS

Spouses of full-time students may audit one course (space permitting) tuition free. Spouses of full-time students may take up to six credit hours per semester at half tuition upon application and admission to a program. In both cases, applicable fees, such as application, technology, and student activity fees, will still apply.

ADDING OR DROPPING A COURSE

All course changes must be done by completing the RBC “Drop, Add, Change Status” form, available online under the Files tab on Populi or from the Registrar’s Office.

Students may add or drop a course, within the first two weeks of the semester (the drop/add period) without academic consequence.

Students who want to drop a course after the first two weeks of classes must do so officially to avoid receiving a failing grade. Those who drop a course after the first two weeks of classes will receive a grade of “W”/withdrew. This grade does not affect the student’s GPA. Classes dropped after the ninth week of the semester will have a “W” or “F” assigned to a dropped class by the instructor. Classes may not be dropped during and after the last two full weeks of classes for the semester.

All refunds for course changes are subject to the refund policy found on page 41.

CANCELLATION OF COURSES

RBC reserves the right to cancel any course scheduled to be offered during a given semester.

WITHDRAWAL FROM RBC

Students who withdraw from RBC for personal, non-medical reasons must do so prior to the last two weeks of classes for the semester. RBC will not process a college withdrawal for personal, non-medical reasons during the last two weeks of classes for the semester. Students who withdraw will be assessed on their academic standing in each of their courses at the time of their withdrawal and will receive the same notation as a student withdrawing from an individual course.
REGISTRATION

Students who want to withdraw from RBC are required to submit a completed withdrawal form to the Registrar's Office and complete an exit interview. The tuition refund policy applicable in withdrawal cases appears on page 41.

CHANGING COURSE ENROLLMENT STATUS: AUDIT/CREDIT AND PASS/FAIL

All enrollment status changes must be done by completing the RBC “Drop, Add, Change Status” form available online under the Files tab on Populi or from the Registrar's Office.

AUDIT/CREDIT STATUS: Students may change their status in a course, from audit to credit within the first two weeks of the semester. After the second week of the semester, a student may not change directly to audit. A student may withdraw from a course and continue to audit with the professor's permission. If a student is part-time, the refund policy, audit tuition, and audit fee costs will apply.

PASS/FAIL STATUS: Copies of the RBC pass/fail policy are available in the Registrar's Office. If a student qualifies to take a class pass/fail and wishes to do so, but did not originally enroll with a pass/fail status, they must officially change their status by the ninth week of the semester. Courses evaluated with the pass/fail method are not taken into account when a student’s GPA is calculated unless the student fails the course.

FACULTY ADVISOR

All students are assigned a faculty advisor to assist them with academic, vocational, and spiritual counseling. A student's advisor is listed in Populi under “Student Information” on the Student tab. Returning students are required to consult with their faculty advisors prior to registering for courses each semester.

REGISTRATION PROCESS

New incoming students will be guided through registration by the Admissions team and Registrar's Office. Returning students should follow the registration guidelines given below.

TO REGISTER, RETURNING STUDENTS MUST:

- Obtain a copy of their degree audit from Populi to use when consulting with their faculty advisor as well as the registration form.
- Review the “proposed sequence of study” for their degree (see pages 23–29). The proposed sequence of study outlines what courses a student should take each semester in order to complete a degree on time.
- Mark the courses they intend to take on the registration form.
- Consult with their faculty advisor and have the advisor sign off on the selected courses.
- Settle financial accounts. All tuition and fees for previous semesters must be paid in full before a student may register.
- Make the registration payment. A minimum $300 nonrefundable deposit is due with registration. (Note: The $300 deposit will be applied toward tuition. The remaining tuition and fees will be due according to the payment plan selected by the student on the registration form.)
- Submit their degree audit, financial acknowledgement form, and signed registration form to the Registrar's Office. Once paperwork and payment have been submitted, the registrar will unlock the student’s account so they can register through Populi.
- Register online through Populi by following these steps:
  - Go to the Registration tab. This tab can be accessed by clicking on the “Registration is now open” notification on the student’s home page or by selecting My Profile → Student → Registration.
  - Register for courses by clicking on the green plus sign under Enroll or Audit next to the course. Once a student registers for a course, all other courses with class times scheduled at the same time will turn red and the student will be unable to register for a course with a conflicting schedule. To drop a course, a student must click on the red minus sign next to the course under their “My Courses” section. Instructions for dropping a course following the term’s add/drop date can be found on page 16.
  - Confirm registration by clicking “Save” in the upper right-hand corner of the registration page.
- After registration, a student can print a copy of their schedule and access course information to include syllabi and books (see page 14).

REFORMATION BIBLE COLLEGE AUTHORIZATION

RBC is in compliance with Section 1005.06(1)(f), Florida Statutes pursuant to religious institutions. Being in compliance, RBC is not required to obtain licensure and is not licensed.
PROGRAM AND COURSE REQUIREMENTS

PROGRAM REQUIREMENTS: Reformation Bible College offers a number of different programs. Completion of a program includes completion of the credit requirements for the program earning a cumulative GPA of 2.0 or higher on a four-point scale. The general credit requirements by program are listed below. The specific courses required in each program are listed under the “Academic Requirements for Completion” and “Proposed Sequence of Study” for each program (see pages 23–29).

<table>
<thead>
<tr>
<th>Program</th>
<th>Certificate or Degree Received</th>
<th>Total Credit Requirements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundation Year (1 year)</td>
<td>Certificate in Theology</td>
<td>24 credit hours</td>
</tr>
<tr>
<td>Associate of Arts degree (2 years)</td>
<td>Associate of Arts in Theology</td>
<td>60 credit hours</td>
</tr>
<tr>
<td>Degree completion &amp; second bachelor's degree (2 years)</td>
<td>Bachelor of Arts in Theology</td>
<td>60 transfer credit hours 60 resident credit hours</td>
</tr>
<tr>
<td>Bachelor of Arts degrees (4 years)</td>
<td>Bachelor of Arts in Theology Major: Biblical Studies Traditional Degree Accelerated Degree Christian Thought</td>
<td>120 credit hours</td>
</tr>
</tbody>
</table>

COURSE REQUIREMENTS: Professors will provide students with a course syllabus at the beginning of each course. Syllabi will list course requirements to include method of evaluation, special assignments, and examinations. Students are expected to have assignments completed for the days assigned. Any changes must be approved by the professor.

COURSE SCHEDULING: Courses are scheduled with appropriate classroom time and work load for the assigned credit hours. Course scheduling changes every semester; schedules are published at the time of registration. In general, class times are scheduled Monday through Friday with adequate time given for lunch and breaks.

CLASSIFICATION OF STUDENTS

RBC classifies students according to the number of credit hours they have earned, both through courses taken at RBC and through transfer credit. The classification is as follows:

- Freshman: 29 or fewer credit hours
- Sophomore: 30–59 credit hours
- Junior: 60–89 credit hours
- Senior: 90 or more credit hours

GRADING

RBC uses a four-point grading system:

<table>
<thead>
<tr>
<th>Grade</th>
<th>A+/A</th>
<th>A-</th>
<th>B+</th>
<th>B-</th>
<th>B</th>
<th>C+</th>
<th>C-</th>
<th>D+</th>
<th>D-</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Points</td>
<td>4.0</td>
<td>3.67</td>
<td>3.33</td>
<td>3.0</td>
<td>2.67</td>
<td>2.33</td>
<td>2.0</td>
<td>1.67</td>
<td>1.33</td>
<td>1.0</td>
</tr>
</tbody>
</table>

Grades are released within ten business days from the last day of final exams and are recorded on the student’s permanent transcript record.
ACADEMIC POLICIES

The grade scale is as follows:

<table>
<thead>
<tr>
<th>LETTERGRADE</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>100–98</td>
</tr>
<tr>
<td>A</td>
<td>97–95</td>
</tr>
<tr>
<td>A-</td>
<td>94–93</td>
</tr>
<tr>
<td>B+</td>
<td>92–90</td>
</tr>
<tr>
<td>B</td>
<td>89–87</td>
</tr>
<tr>
<td>B-</td>
<td>86–85</td>
</tr>
<tr>
<td>C+</td>
<td>84–82</td>
</tr>
<tr>
<td>C</td>
<td>81–79</td>
</tr>
<tr>
<td>C-</td>
<td>78–77</td>
</tr>
<tr>
<td>D+</td>
<td>76–75</td>
</tr>
<tr>
<td>D</td>
<td>74–72</td>
</tr>
<tr>
<td>D-</td>
<td>71–70</td>
</tr>
<tr>
<td>F</td>
<td>69–0</td>
</tr>
</tbody>
</table>

GRADE DEFINITIONS

A RANGE: The student’s work is outstanding, exceeding course requirements and exhibiting an exemplary and demonstrably superior grasp of course content and method.

B RANGE: The student’s work is sound, meeting course requirements and exhibiting a solid grasp of course content.

C RANGE: The student’s work is satisfactory, meeting some course requirements or exhibiting an uncertain grasp of course content and method. Courses in which a student receives a grade in the “C” range may be retaken in order to raise one’s grade. Students who receive a grade of “C” in the first-year of a language course are strongly advised to take the steps necessary to improve their proficiency in the language before taking additional courses in that language.

D RANGE: The student’s work is unsatisfactory but passable, meeting few course requirements or exhibiting a minimal grasp of course content and method. Any student who receives a grade of “D” in a course is strongly advised to retake the course for credit and may be required to do so in order to graduate. A student who receives a D in any language course, is required to retake the course before continuing to the next level.

F: The student’s work is unacceptable, meeting no course requirements or exhibiting no grasp of course content or method. Any student who receives a grade of “F” in a required course must retake the course in order to graduate.

ACADEMIC STANDING

RBC reviews every student’s academic standing at the end of each semester. Each RBC student is categorized into one of the following classifications of academic standing. Students may use their grades and cumulative GPA issued at the end of each semester to determine their academic standing or request a report on their academic standing from the Registrar’s Office.

GOOD STANDING: Students are considered to be in good standing when their GPA, both in the grading period that is the subject of academic review and in the cumulative total, is at least a 2.0 on a four-point scale.

ACADEMIC LISTS: RBC honors full-time students who have exhibited a high level of academic performance in a given semester. Based on a student’s semester GPA and grades, full-time students may receive one of the following honors:

- **President’s List**: Students awarded the honor of placement on the RBC President’s List must receive a semester GPA of 4.00.
- **Dean’s List**: Students awarded the honor of placement on the RBC Dean’s List must receive a semester GPA of 3.55 – 3.99 with no grade lower than a C.
**ACADEMIC PROBATION:** A student is placed on academic probation when his/her GPA falls below 2.0 on a four-point scale, either in a given grading period or in the cumulative total. Such students must achieve at least a 2.0 evaluated over the subsequent fifteen hours of coursework. Academic advisors will work with students to make course selections that will maximize their opportunity for achieving good standing. Students will meet with the Registrar to review their progress throughout the probationary period.

The policy for students admitted on academic probation can be found in the “Admissions” section of this catalog on page 34.

**ACADEMIC SUSPENSION:** Students who do not satisfy the conditions needed to be restored from academic probation to good standing will be suspended from RBC for one academic semester. This time of suspension gives students an opportunity to reflect on their academic struggles and build skills to ensure success upon their return. Students may appeal the suspension by petitioning the academic review panel in writing for consideration of special circumstances. To return from suspension, students must write a letter to the academic review panel expressing their desire to return, summarizing what they experienced during their time away and presenting a plan for how they will seek academic success in the coming semester. This letter must be submitted by May 15 for return in the Fall semester and December 15 for return in the Spring semester. Students who are approved to return from a suspension will be placed on academic probation for the first fifteen credit hours after their readmission.

**ACADEMIC DISMISSAL:** Students who do not satisfy the conditions needed to be restored from academic probation to good standing during the prescribed timeframe will be dismissed from RBC. Students may appeal the dismissal by petitioning the academic review panel in writing for consideration of special circumstances.

**CLASS ATTENDANCE**

Attendance is tracked by professors, and students are required to attend all classes. Absences do occur, however, and are categorized as excused or unexcused. Excused absences are those resulting from providential hindrances such as personal illness, jury duty, active military service, or death in one’s immediate family. Excused absences must be approved by the professor. All other absences are considered unexcused. Unexcused absences, tardiness, and early departures may reduce a student’s grade in a course. Students with more unexcused absences than there are credit hours for the course will fail the course.

Every effort is made to assist students who are providentially hindered from attending classes. The student is responsible for notifying the professor of his absence and for contacting the professor to arrange for all makeup work. Makeup work for classes missed is allowed at the professor’s discretion. Exceptions will be considered by the professor on a case-by-case basis.

**RETKING COURSES**

Courses in which a student receives a grade of “F” must be retaken in order to meet graduation requirements. Courses in which the student receives a grade in the “C” or “D” range may be retaken in order to raise a student’s grade. Courses in which the student receives a grade in the “B” range or higher cannot be retaken. In the event that a course is retaken, the previous course grade remains on the transcript with the most recent course grade, but only the highest course grade will be counted toward the student’s cumulative GPA. Following the completion of the retaken course. Retaken courses are marked with an “(R)”

**EXTENSIONS FOR INCOMPLETE COURSEWORK**

RBC recognizes that a student may be providentially hindered from completing a course according to the academic calendar. In such cases, an incomplete (“I”) grade may be given by the professor. To receive an incomplete grade, the student is required to secure the professor’s written approval before the last day of the class. If the professor approves an incomplete grade, the student will be required to submit the late work to the professor within five weeks from the last day of final exams. The professor will provide written notice of this approval to the registrar. To have an incomplete grade removed from his or her record, the student is responsible to submit the late work to the professor within five weeks of the last day of final exams. The professor will notify the registrar in writing of the grade change. If the deadline passes without the student’s submission of the work or without the professor’s notification of a grade change, the registrar has authorization to change the grade from the incomplete (“I”) grade to an “F” grade and will send written notification of the grade change to both the student and the professor.
TRANSFER TO ANOTHER PROGRAM OR SPECIALIZATION

Students who want to change their degree program or specialization must review the basis and consequences of such a change with their faculty advisor. They must then complete the RBC “Drop, Add, Change Status” form, available online under the Files tab on Populi or from the Registrar’s Office, have it signed by their advisor, and submit it to the Registrar’s Office.

TRANSFER OF CREDIT

TRANSFER OF CREDIT FROM RBC TO ANOTHER INSTITUTION: Students who want to transfer credits earned at RBC to another institution should understand that the decision to accept credits earned at RBC is at the discretion of the receiving institution.

TRANSFER OF CREDIT FROM ANOTHER INSTITUTION TO RBC: RBC’s policies on transferring credits taken at another institution to fulfill RBC course requirements can be found on page 36.

TRANSCRIPT REQUESTS

Student requests for academic transcripts are to be directed to the Registrar’s Office using the RBC transcript request form, available online under the Files tab on Populi or from the Registrar’s Office. The fee is $5 for each official transcript. Transcripts are issued only after a student has settled all financial obligations.

GRADUATION REQUIREMENTS

ACADEMIC REQUIREMENTS: Academic requirements for graduation are specified under “Program and Course Requirements” on page 18. Although faculty advisors assist students in working through their curricula, students are responsible to ensure that all their graduation requirements are met. All coursework must be completed by the last day of final exams. Graduating seniors are required to take final exams. Failure to do so may result in forfeiting the privilege of graduation until the following academic year.

NON-ACADEMIC REQUIREMENTS: Non-academic requirements for graduation include continued compliance with the student standards of faith and conduct described in this catalog on page 43. All outstanding financial obligations to RBC must be satisfied before a student can receive a diploma and have transcripts released.

INTENT TO GRADUATE: Students must meet with the registrar to review their degree audit and confirm that they are on track to complete all academic requirements before graduation. They must then notify the registrar in writing of their intent to graduate and pay their graduation fee. Notification of intent to graduate and payment of the graduation fee must be submitted during the registration period of the semester preceding the desired graduation date.

Graduating seniors are expected to attend commencement exercises. Appropriate academic regalia is supplied by RBC.

GRADUATION HONORS

Students who have achieved a cumulative GPA of 3.55 graduate with cum laude honors; a cumulative GPA of 3.75 qualifies the student for magna cum laude honors; and a cumulative GPA of 3.90, with faculty review and approval, qualifies the student for summa cum laude honors. Honors will appear on transcripts and on the student's diploma.

POST-GRADUATION

From time to time, RBC receives notice of vocational opportunities for students and graduates. A record of that information will be maintained and available for review by the student body. Graduates should recognize that possession of an RBC degree does not in itself constitute certification of the abilities for a given vocational opportunity. Employers, ecclesiastical authorities, and licensing bodies determine an individual's fitness for a particular opportunity in light of a range of criteria that may go beyond the individual's education.
ACADEMIC POLICIES

PRIVACY POLICY

RBC’s privacy policy is applicable to all students and prospective students, referred to collectively as “students.” RBC is committed to following biblical guidelines for integrity concerning the privacy rights of students in regard to their educational records and follows best practices in higher education. As RBC does not accept federal funds, it is not obligated to adhere to the Family Educational Rights and Privacy Act of 1974.

STUDENT POLICY: Students may inspect their educational records within forty-five days of a written request; some exceptions may apply at the discretion of the RBC administration. RBC reserves the right for such a review to be conducted in person and on campus. The educational record remains the property of RBC.

Students who believe their educational record to be inaccurate may discuss the issue with the RBC administration. The RBC administration will evaluate all such requests and determine a suitable course of action. In the event of any such complaint, the student will be granted the option to include a note expressing their perspective on the record. The note will remain part of the student’s educational record.

DIRECTORY INFORMATION: Reformation Bible College may publicly disclose directory information. The student may request that his or her information remain confidential by notifying the Registrar’s Office. Directory information includes:

- Name
- Gender
- Birthdate and age
- Marital status
- Denomination
- High school
- Home church
- Date of graduation or anticipated graduation date
- Dates of attendance
- Academic awards
- Participation in officially recognized activities
- Photographs
- Enrollment status: full-time or part-time
- Admissions status (degree seeking or non-degree seeking)

DEMOGRAPHIC INFORMATION: RBC may use demographic information for statistic and reporting purposes. Demographic information is used to enable RBC to better serve students, prospective students, and those connected with them.

PARENTS: RBC respects the God-given structure of parental guidance. For students under the age of eighteen, RBC provides full disclosure of records to the parents or legal guardians of the student. For students over eighteen, RBC will release student records to parents at the discretion of the RBC administration after consultation with the student. Students may request limitation of the disclosure of information. All such requests will be considered by the RBC administration.

FACULTY AND STAFF OF REFORMATION BIBLE COLLEGE, LIGONIER ACADEMY, AND LIGONIER MINISTRIES: If a student’s record is necessary for an educational, employment, or disciplinary interest to a faculty or staff member of RBC, the Ligonier Academy of Biblical and Theological Studies, or Ligonier Ministries, such information may be disclosed at the discretion of the RBC administration.

OTHER PARTIES: Student information may be disclosed to other parties at the discretion of the RBC administration. A record of disclosure regarding the release of student information will be kept with the student’s educational record.

RBC may share student information with trusted third parties for the purpose of helping with RBC and Ligonier Ministries’ operations. These parties agree to keep this information confidential.
PROGRAMS OF STUDY

• BACHELOR OF ARTS IN THEOLOGY
  MAJORS: BIBLICAL STUDIES
  TRADITIONAL DEGREE
  ACCELERATED DEGREE
  CHRISTIAN THOUGHT
• BACHELOR OF ARTS IN THEOLOGY, DEGREE COMPLETION,
  SECOND BACHELOR
• ASSOCIATE OF ARTS IN THEOLOGY
• FOUNDATION YEAR PROGRAM:
  CERTIFICATE IN THEOLOGY
**BACHELOR OF ARTS IN THEOLOGY**  
**MAJOR: BIBLICAL STUDIES (TRADITIONAL DEGREE)**

The Biblical Studies major is a 120-credit-hour undergraduate academic degree program designed for students who desire a biblical and theological education with an emphasis on the study of the original languages and historical context of the Bible.

**ACADEMIC REQUIREMENTS FOR ADMISSION**

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. Submission of either ACT or SAT scores is also required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

**ACADEMIC REQUIREMENTS FOR COMPLETION**

Completion of a total of 120 credit hours is required. These 120 credit hours include RBC’s core curriculum. To graduate a student must earn a cumulative GPA of at least 2.0 on a four-point scale.

The schedule below is the proposed sequence of study.

### FALL 1 (each course 3 credit hours)
- BIB101 Biblical Hermeneutics
- BTH101 Biblical Theology I
- COR101 Communication
- HIS101 Early and Medieval Church
- STH101 Theological Prolegomena

### SPRING 1 (each course 3 credit hours)
- BIB152 Law
- BTH152 Biblical Theology II
- HIS152 Reformation to the Present
- HUM151 Great Works of the Ancient World
- STH152 The Doctrine of God

### FALL 2 (each course 3 credit hours)
- BIB203 Prophets
- GRE201 Greek I
- HUM202 Great Works of the Middle Ages
- HUM304 Shakespeare
- STH203 The Doctrine of Man

### SPRING 2 (each course 3 credit hours)
- BIB254 Writings
- GRE252 Greek II
- HIS253 Ancient Near Eastern World
- PHI252 Modern Philosophy
- STH254 The Doctrine of Christ

### FALL 3 (each course 3 credit hours)
- BIB305 The Gospels and Acts
- GRE303 Greek III
- HEB301 Hebrew I
- HIS304 Greco-Roman World
- STH305 The Doctrine of the Holy Spirit and Salvation

### SPRING 3 (each course 3 credit hours)
- BIB356 The Pauline Epistles I: Romans
- HEB352 Hebrew II
- HUM355 Great Works of the Rationalists and Romantics
- STH351 Theology of Ministry
- TBD Elective

### FALL 4 (each course 3 credit hours)
- APO401 Christian Apologetics I: Foundations
- BIB407 The Pauline Epistles II: Corinthians – Philemon
- HEB403 Hebrew III
- STH406 The Doctrine of the Church
- TBD Elective

### SPRING 4 (each course 3 credit hours)
- BIB458 Hebrews to Revelation
- BIB459 Advanced Biblical Exegesis
- COR452 Vocation
- STH457 The Doctrine of the Last Things
- TBD Elective
BACHELOR OF ARTS IN THEOLOGY
MAJOR: BIBLICAL STUDIES (ACCELERATED DEGREE)

The Accelerated Degree program is a 120-credit-hour undergraduate academic degree program for students who desire to pursue ministry. Our Accelerated Degree Program is designed to launch students into ministry in six years: three at Reformation Bible College and three with one of our trusted seminary partners.

ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. Submission of either ACT or SAT scores is also required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of 120 credit hours is required. 90 credits will be achieved at Reformation Bible College, with the remaining 30 credits applied retroactively after one year at seminary. To graduate, a student must earn a cumulative GPA of at least 2.0 on a four-point scale.

The schedule below is the proposed sequence of study.

FALL 1 (each course 3 credit hours)
BIB101 Biblical Hermeneutics
BTH101 Biblical Theology I
COR101 Communication
GRE201 Greek I
STH101 Theological Prolegomena

SPRING 1 (each course 3 credit hours)
BTH152 Biblical Theology II
GRE252 Greek II
HIS152 Reformation to the Present
HUM151 Great Works of the Ancient World
STH152 The Doctrine of God

FALL 2 (each course 3 credit hours)
GRE303 Greek III
HEB301 Hebrew I
HIS101 Early and Medieval Church
HUM304 Shakespeare
STH203 The Doctrine of Man

SPRING 2 (each course 3 credit hours)
BIB356 The Pauline Epistles I: Romans
HEB352 Hebrew II
HIS253 Ancient Near Eastern World
PHI252 Modern Philosophy
STH254 The Doctrine of Christ

FALL 3 (each course 3 credit hours)
APO401 Christian Apologetics I
HEB403 Hebrew III
HIS304 Greco-Roman World
STH305 The Doctrine of the Holy Spirit and Salvation
STH406 The Doctrine of the Church

SPRING 3 (each course 3 credit hours)
BIB459 Advanced Biblical Exegesis
COR452 Vocation
HUM355 Great Works of the Rationalists and Romantics
STH351 Theology of Ministry
STH457 The Doctrine of Last Things

FALL 4
Seminary

SPRING 4
Seminary
PROGRAMS OF STUDY

BACHELOR OF ARTS IN THEOLOGY

MAJOR: CHRISTIAN THOUGHT

The Christian Thought major is a 120-credit-hour undergraduate academic degree program designed for students who desire a firm theological foundation for whatever vocation God has for them. 18-credit-hours of electives allow students the flexibility to tailor their major to suit their interest and future goals.

ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. Submission of either ACT or SAT scores is also required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of 120 credit hours is required. These 120 credit hours include RBC’s core curriculum. To graduate a student must earn a cumulative GPA of at least 2.0 on a four-point scale.

The schedule below is the proposed sequence of study.

FALL 1 (each course 3 credit hours)
BIB101 Biblical Hermeneutics
BTH101 Biblical Theology I
COR101 Communication
HIS101 Early and Medieval Church
STH101 Theological Prolegomena

SPRING 1 (each course 3 credit hours)
BIB152 Law
BTH152 Biblical Theology II
HIS152 Reformation to the Present
HUM151 Great Works of the Ancient World
STH152 The Doctrine of God

FALL 2 (each course 3 credit hours)
BIB203 Prophets
HUM202 Great Works of the Middle Ages
PHI201 Ancient Philosophy
STH203 The Doctrine of Man
TBD Elective

SPRING 2 (each course 3 credit hours)
BIB254 Writings
HUM253 Great Works of the Renaissance
PHI252 Modern Philosophy
STH254 The Doctrine of Christ
TBD Elective

FALL 3 (each course 3 credit hours)
BIB305 The Gospels and Acts
HTH301 Theology of the Early and Medieval Church
HUM304 Shakespeare
STH305 The Doctrine of the Holy Spirit and Salvation
TBD Elective

SPRING 3 (each course 3 credit hours)
BIB356 The Pauline Epistles I: Romans
HTH352 Theology of the Reformation
HUM355 Great Works of the Rationalists and Romantics
PHI353 Contemporary Philosophy
TBD Elective

FALL 4 (each course 3 credit hours)
APO401 Christian Apologetics I: Foundations
BIB407 The Pauline Epistles II: Corinthians – Philemon
HTH403 Post-Reformation Theology
STH406 The Doctrine of the Church
TBD Elective

SPRING 4 (each course 3 credit hours)
APO452 Christian Apologetics II: Issues
COR452 Vocation
HUM457 Great Works of the Twentieth Century
STH457 The Doctrine of the Last Things
TBD Elective
PROGRAMS OF STUDY

BACHELOR OF ARTS IN THEOLOGY

DEGREE COMPLETION AND SECOND BACHELOR’S DEGREE

The Bachelor of Arts in Theology is a 120-credit-hour undergraduate academic degree program for people who have taken undergraduate courses or earned an undergraduate degree from another institution and desire to continue their undergraduate studies, earning a degree in biblical and theological studies. This degree is therefore for people with one of two specific educational goals: degree completion or a second bachelor’s degree. Students with either of these educational goals may, in accordance with RBC standards and with approval from the Registrar’s Office, transfer in sixty previous hours of undergraduate work, and will be awarded a Bachelor of Arts degree upon completion of the outlined sixty hour curriculum.

ACADEMIC REQUIREMENTS FOR ADMISSION

DEGREE COMPLETION PROGRAM: An associate of arts degree with a minimum cumulative GPA of 2.5, or sixty hours of well-rounded undergraduate work with individual course grades of “C” (2.0) or above and a minimum cumulative GPA of 2.5. If the student is transferring sixty credits as opposed to a completed AA degree, those credits are subject to the review of the Registrar’s Office and will be handled in accordance with the transfer policy outline on page 40.

SECOND BACHELOR’S DEGREE PROGRAM: A bachelor’s degree that is a degree or major sufficiently different from the Bachelor of Arts in Theology with a minimum cumulative GPA of 2.5 that includes sixty credit hours of well rounded, liberal arts undergraduate work. Exceptions are at the discretion of the Registrar’s Office.

ACADEMIC REQUIREMENTS FOR COMPLETION

Having satisfied the academic requirements for admission, completion of a total of sixty credit hours is required. These 60 credit hours are composed of RBC’s core curriculum. To graduate, a student must earn a cumulative GPA of at least 2.0 on a four-point scale.

The schedule below is the proposed sequence of study.

FALL 1 (each course 3 credit hours)
- BIB101 Biblical Hermeneutics
- BIB305 The Gospels and Acts
- BTH101 Biblical Theology I
- COR101 Communication
- STH101 Theological Prolegomena

SPRING 1 (each course 3 credit hours)
- BIB152 Law
- BIB356 The Pauline Epistles I: Romans
- BTH152 Biblical Theology II
- HUM151 Great Works of the Ancient World
- STH152 The Doctrine of God

FALL 2 (each course 3 credit hours)
- APO401 Christian Apologetics I: Foundations
- BIB203 Prophets
- HIS101 Early and Medieval Church
- HUM304 Shakespeare
- STH203 The Doctrine of Man

SPRING 2 (each course 3 credit hours)
- BIB254 Writings
- COR452 Vocation
- HIS152 Reformation to the Present
- PHI252 Modern Philosophy
- STH254 The Doctrine of Christ
ASSOCIATE OF ARTS IN THEOLOGY

The Associate of Arts in Theology is a sixty-credit-hour undergraduate degree composed of Reformation Bible College’s core courses. This program is designed for students desiring a solid biblical and theological education before taking the next steps of their academic or career path.

ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. Submission of either ACT, SAT, or CLT scores is also required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

ACADEMIC REQUIREMENTS FOR COMPLETION

Six Biblical Studies courses, two biblical theology courses, four systematic theology courses, two Great Work courses, two church history courses, one apologetics course, one philosophy course, one communication course, and an RBC’s capstone vocation course. To graduate, a student must earn a cumulative GPA of at least 2.0 on a four-point scale.

The schedule below is the proposed sequence of study.

<table>
<thead>
<tr>
<th>FALL 1 (each course 3 credit hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB101</td>
</tr>
<tr>
<td>BIB305</td>
</tr>
<tr>
<td>BTH101</td>
</tr>
<tr>
<td>COR101</td>
</tr>
<tr>
<td>STH101</td>
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FOUNDATION YEAR:
CERTIFICATE IN THEOLOGY

Reformation Bible College’s Foundation Year is a twenty-four credit-hour certificate program designed for people who desire to prepare for life with a solid foundation in biblical and theological studies from a Reformed perspective. Graduates of this program will receive a Certificate in Theology.

ACADEMIC REQUIREMENTS FOR ADMISSION

A high school degree, a GED, or the equivalent, with a GPA of at least 2.5 on a four-point scale is required. Submission of either ACT or SAT scores is also required. A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credit hours to determine if the applicant should be granted full admission to continue in the program.

ACADEMIC REQUIREMENTS FOR COMPLETION

Completion of a total of twenty-four credit hours is required. The core curriculum consists of six three-hour courses (18 credit hours) in church history, and biblical and systematic theology. The remaining six credit hours of course work are acquired through elective credit. To graduate, a student must earn a cumulative GPA of at least 2.0 on a four-point scale.

The schedule below is the required sequence of study.

**FALL**
- APO401  Christian Apologetics I: Foundations
- BTH101  Biblical Theology I
- HIS101  Early and Medieval Church
- TBD  Elective

**SPRING**
- BTH152  Biblical Theology II
- HIS152  Reformation to Present
- PHI252  Modern Philosophy
- TBD  Elective
Listing of courses is alphabetical by department and alphabetical/numerical by course code. Courses are 3 credit hours.

**BIBLICAL STUDIES DEPARTMENT**

The courses in the Biblical Studies Department are intended to provide the student with a thorough knowledge of the contents of the Bible and an introduction to the basic principles of hermeneutics. The courses cover every book of the Bible with particular focus given to such books as Genesis, Psalms, Isaiah, Romans, and Hebrews.

**BIB459 Advanced Biblical Exegesis**
Prerequisites: Hebrew I, II, III, and Greek I, II, III.

**BIB101 Biblical Hermeneutics**
An introduction to the science and art of biblical interpretation, with an emphasis on the historical-grammatical method.

**BIB152 Law**
Following the structure of the Hebrew Bible, this course surveys the Law: Genesis through Deuteronomy.

**BIB203 Prophets**
Following the structure of the Hebrew Bible, this course surveys the books designated as the Prophets: Joshua, Judges, Samuel, Kings, Isaiah, Jeremiah, Ezekiel, and the twelve Minor Prophets.

**BIB254 Writings**
Following the structure of the Hebrew Bible, this course surveys the books designated as the Writings: Psalms, Job, Proverbs, Ruth, Song of Songs, Ecclesiastes, Lamentations, Esther, Daniel, Ezra, Nehemiah, and Chronicles.

**BIB305 The Gospels and Acts**

**BIB356 The Pauline Epistles I: Romans**
A detailed examination of the Apostle Paul’s most influential epistle: the epistle to the Romans.

**BIB407 The Pauline Epistles II: Corinthians – Philemon**
An overview of the Apostle Paul’s epistles (excluding Romans).

**BIB458 Hebrews to Revelation**

**BTH101 Biblical Theology I**
A study of the content of Old Testament biblical theology, focusing on the relationship between the testaments and emphasizing the “shadows” of the promised Messiah in the old covenant.

**BTH152 Biblical Theology II**
A study of the content of New Testament biblical theology, focusing on the relationship between the testaments and emphasizing the “better things” of the new covenant.

**GENERAL STUDIES DEPARTMENT**

**COR101 Communication**
This course covers all aspects of communication including critical thinking skills, introductory logic, and written and oral communication in various genres and formats.

**COR452 Vocation**
This capstone course addresses issues in ethics; the transition to graduate studies, professional ministry, and occupations; our work as image-bearers; and glorifying God in all of life.

**HISTORY DEPARTMENT**

The courses in the History Department are intended to introduce the student to the languages, cultures, history, and geography during biblical times and to some of the key figures, events, and ideas in the history of the church.

**HIS101 Early and Medieval Church**
A survey of church history from the close of the Apostolic age to the eve of the Reformation.

**HIS152 Reformation to the Present**
A survey of church history from the Reformation of the sixteenth century to the present day.
HIS253 Ancient Near Eastern World
A survey of the languages, cultures, history, and geography of the ancient Near Eastern world from the beginning of Western civilization through the early centuries B.C.

HIS304 Greco-Roman World
A survey of the languages, cultures, history, and geography of the Greco-Roman world from the early centuries B.C. through the early centuries A.D.

GREAT WORKS DEPARTMENT
The courses in the Great Works Department are intended to introduce the student to the great works of Western culture through select works of the Western world, focusing on philosophy and literature. Knowledge of these works is not only essential to basic literacy, but many of these works also shaped the intellectual world within which the great theologians of the church lived and wrote.

HUM151 Great Works of the Ancient World
An introduction to selected works of literature and art of the ancient world, including works by such figures as Plato, Herodotus, Homer, and Augustine.

HUM202 Great Works of the Middle Ages
An introduction to select works of literature, music, and art of the Middle Ages, including works by such figures as Boethius, Anselm, Aquinas, Dante, and Chaucer.

HUM253 Great Works of the Renaissance
An introduction to selected works of literature, music, and art of the Renaissance, including works by such figures as Cervantes, Donne, Machiavelli, Marlowe, Michelangelo, Milton, More, and Raphael.

HUM304 Shakespeare
An introduction to select works of William Shakespeare.

HUM355 Great Works of the Rationalists and Romantics
An introduction to selected works of literature, music, and art of the Enlightenment, including works by such figures as Austen, Bach, Beethoven, Edwards, Franklin, Goethe, Shelley, and Voltaire.

HUM457 Great Works of the Twentieth Century
An introduction to select works of literature, music, and art of the twentieth century, including works by such figures as Hemingway, Lewis, Orwell, Solzhenitsyn, and O’Connor.

SYSTEMATIC THEOLOGY DEPARTMENT
The courses in the Systematic Theology Department are intended to provide the student with an understanding of the essential doctrines of the Christian faith.

STH101 Theological Prolegomena
A study of the nature, method, and sources of theology; general and special revelation, including the inspiration and authority of holy Scripture; and canonicity.

STH152 The Doctrine of God
A study of the existence and attributes of the Trinitarian God revealed in Scripture, with a focus on the formulation of Nicea.

STH203 The Doctrine of Man
A study of mankind in the state of innocence, sin, and grace, including his creation, the material and immaterial aspects of his being, and his fall.

STH254 The Doctrine of Christ
A study of the person and work of God the Son, with a focus on the formulation of Chalcedon.

STH305 The Doctrine of the Holy Spirit and Salvation
A study of the person and work of God the Holy Spirit and a study of the application of God’s grace to sinners, with a focus on the basics of covenant theology and the ordo salutis.

STH351 Theology of Ministry
A study of the theological foundation for ministry. This course will consider the Biblical, theological and historical basis for a Reformed view of the ministry of the Gospel.

STH406 The Doctrine of the Church
A study of the nature and purpose of the church, including a study of the church’s worship and sacraments.

STH457 The Doctrine of the Last Things
A study of personal and cosmic eschatology, focusing on death, the intermediate state, the second coming, the general resurrection, the final judgment, and the final destiny of the just and the unjust.
COURSE DESCRIPTIONS

LANGUAGE DEPARTMENT

GRE201 Greek I
A course introducing the study of the elements of biblical Greek grammar, vocabulary, and syntax.

GRE252 Greek II
A course concluding the study of the elements of biblical Greek grammar, vocabulary, and syntax, while reading portions of the New Testament. Prerequisite: Greek I.

GRE303 Greek III
A course devoted to a survey of biblical Greek syntax, while building vocabulary, translating selected texts, and introducing New Testament textual criticism. Prerequisites: Greek I and II.

HEB301 Hebrew I
A course introducing the study of the elements of biblical Hebrew grammar, vocabulary, and syntax.

HEB352 Hebrew II
A course concluding the study of the elements of biblical Hebrew grammar, vocabulary, and syntax. Prerequisite: Hebrew I.

HEB403 Hebrew III
A course devoted to a survey of biblical Hebrew syntax, while building vocabulary, translating selected texts, and introducing Old Testament textual criticism. Prerequisites: Hebrew I and II.

LAT201 Ecclesiastical Latin I
A course introducing the study of the basic elements of Latin vocabulary, grammar, and syntax, including translation work.

LAT252 Ecclesiastical Latin II
A course concluding the study of the basic elements of Latin vocabulary, grammar, and syntax, including translation work. Prerequisite: Ecclesiastical Latin I.

HISTORICAL THEOLOGY DEPARTMENT

HTH301 Theology of the Early and Medieval Church
A study of Christian doctrine and practice from the early church to the late Middle Ages, with an emphasis on the study of primary sources.

HTH352 Theology of the Reformation
A study of Christian doctrine and practice in the various branches of the church at the time of the Protestant Reformation, with an emphasis on reading the primary sources.

HTH403 Post-Reformation Theology
A study of Christian doctrine and practice since the time of the Reformation, with an emphasis on studying the primary sources.

PHILOSOPHY AND APOLOGETICS DEPARTMENT

PHI201 Ancient Philosophy
An examination of the philosophical ideas of Plato, Aristotle, Augustine, and other philosophers of the ancient world.

PHI252 Modern Philosophy
A study of the most influential modern philosophers from Descartes through Hegel.

PHI353 Contemporary Philosophy
A study of the most influential philosophers since Hegel to the present day.

APO401 Christian Apologetics I: Foundations
A survey of the biblical foundations and mandate for apologetics, as well as the history of Christian apologetics from the early church to the present day. Includes the study of the major apologetic methodologies such as classical apologetics, evidentialism, and presuppositionalism.

APO452 Christian Apologetics II: Issues
A study of the most important issues facing Christian apologists in the twenty-first century.
ENSEMBLE

ME204 Reformation Chorale
Auditioned vocal ensemble that is responsible for providing choral music at chapel services during the academic year and other programs as required.

DISCLAIMER: RBC reserves the right to add and withdraw courses, programs, and specializations, or otherwise to alter the content of the curriculum published here at any time. The content in this undergraduate catalog applies only to the undergraduate programs.
ADMISSION

PROSPECTIVE STUDENTS ARE INVITED TO APPLY FOR ADMISSION TO REFORMATION BIBLE COLLEGE.

ADMISSION REQUIREMENTS

Reformation Bible College students study under respected and well-educated faculty. The faculty is committed to presenting material that will prepare students for a lifetime of following Christ. The faculty members’ commitment to excellence necessitates a demanding curriculum.

Applicants to RBC are evaluated based on a number of factors, including educational background, intellectual achievement, and personal and spiritual maturity. RBC admits students of any race, color, national and ethnic origin, and physical handicap and accords them all the rights, privileges, programs, and activities generally accorded or made available to its students. RBC does not discriminate on the basis of race, color, national and ethnic origin, or physical handicap in administration of its educational policies, admissions policies, scholarship programs, or other RBC-administered programs.

Before enrolling at RBC, all applicants are required to either successfully complete a public, private, or homeschool (or its equivalent) program having earned a recommended grade-point average of at least 2.5; or provide proof of the successful completion of the GED along with GED test scores. Additionally, test results from either the American College Test (ACT), the Scholastic Aptitude Test (SAT), or the Classic Learning Test (CLT) must appear on either the applicant’s transcript or be sent to RBC.

A select number of applicants who do not meet these academic requirements may be granted provisional admission with an academic review upon completion of a minimum of twelve credits to determine if the applicant should be granted full admission to continue in the program. Applications for admission will not be reviewed until all information is received. Official transcripts are not accepted from prospective students until after the fall semester of the student’s junior year of high school or its equivalent.
ADMISSION

ADMISSION DEADLINES

RBC has a rolling admissions process; however, there are deadlines for financial aid. In order to meet these deadlines, prospective students must submit their application for admission and financial aid by the dates below.

March 1: Fall Early Application Deadline
September 1: Spring Early Application Deadline

Applicants who apply by this date will receive priority consideration and a scholarship toward full time tuition.

April 1: Fall Priority financial aid deadline
October 1: Spring Priority financial aid deadline

Applicants who apply by this deadline will be given priority financial aid consideration.

May 1: Fall Regular financial aid deadline
November 1: Spring Regular financial aid deadline

Applicants who apply by this deadline are guaranteed consideration for financial aid. Financial aid applications will still be accepted after this deadline but will only be considered as funding is available.

June 1: Fall Enrollment deposit deadline
December 1: Spring Enrollment deposit deadline

Applicants accepted before this date are asked to submit their enrollment deposit by this deadline. Applicants admitted after this date deadline will be asked to submit their deposit two weeks after being accepted and before registration.

NON-DEGREE SEEKING STUDENTS

Non-degree seeking students fall into two categories: (1) applicants not enrolled in undergraduate programs at other institutions but who would like to take courses without seeking to complete a program of study at RBC, and (2) applicants who would like to take classes while in undergraduate programs at other institutions or while enrolled in high school.

Applicants both enrolled and not enrolled in undergraduate programs at other institutions must apply for admission, following the standard application procedure. All such students who want to register for more than eleven credit hours must submit a written petition to the Registrar’s Office for review and approval.

Applicants who are still enrolled in high school must apply for admission as a dual-enrolled student following the Dual Enrolled application procedure. All dual enrolled applicants must be a junior or senior in high school according to credits completed. Dual enrolled students are eligible for one tuition-free course per semester until high school graduation, for a maximum of four courses. If accepted, they may, without matriculating into a program at RBC, take courses at RBC for transfer of credit to their current degree program. While RBC allows accepted students to take courses for transfer, it is the responsibility of the student to ensure that the courses they are taking at RBC will be accepted by their school and applied toward their degree. The registrar and faculty will make the final determination as to whether a student has sufficient academic background to enroll in a particular course.

Applicants who meet the requirements for and are accepted as special students may register for classes under the above-mentioned circumstances and as space is available.

APPLICATION PROCEDURES

Please submit a recent, 4-6 page writing sample. This document can be a previously written high school or college paper or a new paper written on the subject of your choice.

If you choose to submit a previously written paper, there is no specific subject matter that the paper is required to cover. Along with the paper, please include a brief summary of the assignment the paper was meant to satisfy. If you choose to submit a new writing sample, and you would like assistance determining a subject for your writing sample, the admissions team may offer direction.

Your writing sample can be submitted by emailing it to admissions@reformationbiblecollege.org.

The following items must be submitted to RBC in order for an applicant to be considered for admission:
ADMISSION

• A completed online application
• A $35 application fee
• Official transcripts sent directly from all secondary and undergraduate institutions attended
• A church reference form completed and submitted by a pastor, elder, deacon, or ministry supervisor at the church that the applicant attends
• An academic reference form completed and submitted by a person who has taught the applicant in an academic setting
• ACT, SAT, or CLT scores
• A Christian experience essay
• A writing sample: a paper written by the applicant within the last year. This paper should represent the applicant’s best work. If an applicant does not have a recent paper, he or she may choose an essay topic provided by the admissions department, provided upon request.
• A phone or in-person interview with an admissions representative

Upon receipt of a completed application, the admissions committee may decide that the following additional information will be required to perform a final evaluation:

• Additional academic or church reference
• Additional writing sample
• Explanation letter addressing areas of concern mentioned in the online application form

ADMISSION STATUS

Once an applicant has satisfied all requirements for applying for admission, the admissions committee will review his or her application. This evaluation will result in one of four decisions: full admission, provisional admission, being placed on the wait list, or denial.

FULL ADMISSION: The candidate is admitted as a student without any provisional status.

PROVISIONAL ADMISSION: The applicant is admitted as a student under provisional status. Provisional status may be the result of several different factors. An applicant accepted on provisional status due to academic concern will have his or her academic performance reevaluated after the completion of a minimum of twelve credits of course work. If the student’s academic performance is satisfactory, he or she will then be granted full admission.

WAIT LIST: The applicant is granted admission but not for the academic term originally requested. The wait-listed candidate will not be required to resubmit application documents before enrolling at RBC.

DENIAL: The applicant is denied admission to the college. In some cases, RBC may suggest that the applicant undertake additional academic preparation at another institution before reapplying in order to demonstrate his or her readiness for studies at RBC. Applicants who have been denied are eligible for reconsideration after one year from the date of admission review. Students applying for reconsideration must submit a new application and documents required for standard admission.

ENROLLMENT DEPOSIT

Once a student is accepted for study at RBC, a $300 enrollment deposit must be received no later than incoming student registration.* Students accepted after this deadline will be asked to submit their deposit two weeks after they are accepted and before registering. The deposit is applied to the applicant’s tuition for the first semester but is not refundable in the event that the student does not enroll in courses at RBC.

* Students should be aware that as space is limited, class seats cannot be guaranteed until the enrollment deposit is received.

TRANSFER OF CREDIT FROM ANOTHER INSTITUTION

Full or partial transfer of credits earned at another institution is at the discretion of RBC. For coursework to be considered for transfer credit, students must have earned a grade of C or above.

Applicants who want to transfer credits earned from an undergraduate program at another institution must indicate their intention to transfer credit on their application and must submit both an official transcript and catalog course descriptions to the Registrar’s Office. RBC will consider CLEP and AP credits for transfer. Those transferring credit must take at least the final thirty credit hours at RBC.

Students who want to take and transfer credits from another institution while enrolled at RBC must comply with the
following procedure: Before taking a course, a student must submit a written request for approval of transfer. Requests must be submitted to the Registrar’s Office. Transfer approval for credit not yet received is always contingent on satisfactory completion of the credits. If a transfer request is approved, a student must have an official transcript sent to the Registrar’s Office within two months of completing the coursework.

ADVANCED STANDING OR MULTIPLE DEGREE SPECIALIZATIONS

Students entering RBC who would like to take proficiency exams to earn advanced standing credit in their chosen degree specialization or who would like to take multiple degree specializations must submit a written petition to the Registrar’s Office.

TOEFL AND TWE SCORES

Any applicant whose primary language is not English must submit TOEFL (Test of English as a Foreign Language) and TWE (Test of Written English) scores. Applicants must achieve a combined score of no less than 76. The exam must be taken no more than twelve months and at least three months before the first day of the term in which the applicant intends to enroll. Note: this testing requirement may be waived for applicants who have earned an academic degree from an accredited institution of higher learning in the United States or who have passed level 109 at an ELS language center. At the discretion of the faculty, admitted students may be required to take remedial English language coursework.
ADMISSION

CAMPUS

Reformation Bible College is located on thirty-four acres of lakefront property in Central Florida.

RBC sits on a beautiful campus in close proximity to Ligonier Ministries and Saint Andrew’s Chapel. A walkway around the central lake connects the buildings. The primary college facility is the College building. The College building houses staff and faculty offices, a kitchen, lounge, study area, and three classrooms. Class sizes have a low student-to-professor ratio, which allows for more meaningful interaction.

RBC’s campus is accessible from three airports: Orlando International Airport (MCO), Orlando Sanford International Airport (SFB), and Daytona Beach International Airport (DAB).

HOUSING

RBC works to partner with incoming students to facilitate housing arrangements but assumes its students are mature enough to live in whatever housing arrangements are made by them and their parents or guardians. Regarding independent housing, RBC strongly encourages students and their families to visit the Sanford-Orlando area to explore their options directly with housing providers and to inquire about the quality and suitability of any housing arrangement.

Listed below are several apartment complexes located within one to four miles of the RBC campus.

**Bell Lake Forest**  
866-542-5099  
http://www.bellapartmentliving.com/fl/sanford/bell-lake-forest/  
101 Integra Village Trail  
Sanford, FL 32771  
Distance from School: 0.6 miles/3 minutes

**The Lofts at Savannah Park**  
407-268-3303  
www.loftssavannahpark.com  
5724 Byron Anthony Place  
Sanford, FL 32771  
Distance from School: 1 mile/3 minutes

**Lake’s Edge Apartments**  
407-321-1330  
www.ntslakesedge.com  
1000 Plantation Lakes Circle  
Sanford, FL 32771  
Distance from School: 3.5 miles/10 minutes

**Ballantrae Apartments**  
888-450-1178  
www.ballantraeapartmenthomes.com  
1950 Pebble Ridge Lane  
Sanford, FL 32771  
Distance from School: 1.8 miles/5 minutes

**Bell Timacuan**  
886-714-3875  
www.bellapartmentliving.com/fl/orlando/bell-timacuan  
715 Camague Place  
Lake Mary, FL 32746  
Distance from School: 4.2 miles/10 minutes
BC desires to offer its educational opportunities to all who qualify for admission. The cost of an education at RBC is only partly covered by tuition charges; the balance is paid from contributions made by generous donors and ministry partners of RBC and Ligonier Ministries. Because of increasing costs, the RBC Board of Directors reserves the right to make changes at any time in the tuition charges and other general and special fees.

Tuition and Fees:

**Tuition Per Semester and Fees:**
- **Full-time Tuition** (12-18 credit hours) flat rate: $5,220
- **Part-time Tuition** (1-11 credit hours) per credit hour: $435
- **More than 18 hours**
  - flat rate plus credit hour: $5,220 + $435 per credit hour
- **Full-time Technology Fee per semester** nonrefundable: $140
- **Part-time Technology Fee per course** nonrefundable: $35
- **Student Activity Fee per semester** nonrefundable: $100*
- **Audit Fee per credit hour**: $100

**Application and First Time Enrollment Fees:**
- **Application Fee** nonrefundable: $35
- **Full-time Enrollment Deposit** nonrefundable: $300
- **First-time Auditor Application Fee** nonrefundable: $35
- **First-time Dual-Enrollment Application Fee** nonrefundable: $20

**Other Fees:**
- **Graduation Fee** nonrefundable: $75
- **Payment Deferral Application Fee** nonrefundable: $50
- **Student ID Replacement Fee** nonrefundable: $10
- **Transcript Fee** nonrefundable: $5

**Late Fees:**
- **Late Registration Fee** nonrefundable: $50
- **Late Online Registration Fee** nonrefundable: $25

For high school students under 18 years old who are attending RBC, the tuition may be waived for one complimentary course per semester (up to four courses total). Please contact us for more information.

* Applicable to students enrolled in two or more courses.
TUITION AND FEES

PAYMENT OF TUITION AND FEES

Students are responsible for all tuition and fees related to their education at RBC. Those who depend on financial support from a third party (individual or group) are responsible for meeting their financial obligations when due.

A $300 nonrefundable tuition deposit is due at registration, with the remaining tuition balance and fees due during the first week of the semester. Students may apply for payment deferral. Acceptance for payment deferral is not guaranteed. Students who are accepted for payment deferral may distribute their tuition payment throughout the semester (see below). Students may not register for a new semester or receive grades and transcripts until all financial obligations from the prior semester have been met.

PAYMENT PROCEDURES

The following are acceptable forms of payment to RBC: check, credit card (Visa, MasterCard, Discover, or American Express), money order, cash (cash is not accepted through the mail). Payments are to be made payable to Reformation Bible College with the student ID number on checks or money orders.

Credit card payments can be made online through Populi. If an invoice is awaiting payment, students will see an “Unpaid Invoice” notification on their Home page. They can make a payment by clicking on the notification and entering the required information. Payment can also be made under the Financial tab on the Dashboard where a student can choose to “Make a payment” or download a link to send to a third party who is making a payment on their behalf.

MAIL-IN PAYMENT

Payments mailed to RBC must be postmarked by the payment deadline and sent to the following address:

Reformation Bible College
ATTN: Billing Office
465 Ligonier Court
Sanford, FL 32771

RETURNED PAYMENT

If any payment is returned for lack of funds or charged back from the credit card processor, a $25 fee will be applied to the student’s account.

PAYMENT DEFERRAL PLAN

If a student cannot pay in full during the first week of the semester, RBC offers a payment deferral plan for tuition only. Payment deferral does not include fees, books, or supplies; payment must be made in full for these items.

To receive payment deferral, a payment deferral application must be completed before the start of the semester. This application is available online under the Files tab on Populi. Payment deferral is offered only to those students who are in good academic and financial standing with the school. Exceptions may be made at the discretion of RBC Administration. The processing fee for the payment application is $50.

A payment deferral plan, and $50 application fee, will automatically be applied to any balances that remain unpaid after the first week of the semester. Students will still be required to submit a payment deferral application.

PLEASE NOTE: An application for payment deferral is required each semester. Acceptance for payment deferral is not guaranteed. If you applied, were approved, and paid faithfully for a fall semester, you may submit a “Rollover” application for the spring semester. The $50 application fee will still apply.

On the payment deferral plan, the nonrefundable tuition deposit (See “Payment of Tuition and Fees”) is due at registration with 25 percent of the total amount of tuition and 100 percent of all fee charges due during the first week of the semester. Thereafter, payments of 25 percent of the student’s total tuition are due to RBC by the first business day of each month until the balance has been paid. Automatic payment is not available, and it is the student’s responsibility to ensure payment is made on time. Past-due payments are subject to a 2.5 percent finance charge per month. Upon completion of the student’s coursework in a given semester, all tuition must be paid in full in order to receive grades or transcripts or to register for another semester.
TUITION AND FEES

REVISED PAYMENT DUE DATES: A student who is approved for payment deferral and knows in advance that he/she will be unable to make payments on the first business day of each month may request in writing to have the payment due dates moved to the fifth or twentieth of each month. These revised due dates are meant to benefit students who are relying on monthly compensation to make their tuition payments. Advance request and approval are required.

PAST DUE ACCOUNTS

Past due accounts are subject to a 2.5 percent finance charge per month on any past due or outstanding balances. Students who have past due or outstanding balances may not register or receive any transcripts from previous semesters until the financial obligation is met. If a student’s account remains unpaid at the end of the semester, the account will be locked and a student will be unable to access their grades until the account is paid.

PRE-ENROLLMENT PAYMENT

Full-time students who do not receive financial aid and pay full tuition at the time of registration will have their student technology and activity fees waived.

RBC TRAVEL REIMBURSEMENT POLICY

On occasion, RBC may offer travel reimbursement to students. In this case, a prospective student must travel to visit RBC’s campus and later enroll as a student. RBC provides the opportunity for him or her to be reimbursed up to $100 for Florida residents or up to $300 for out-of-state visitors for traveling costs. The reimbursement will be applied to the student’s second-semester tuition. Eligible expenses include: airfare, car rental and fuel or mileage if a personal vehicle is used, lodging, and incidentals. Approval of the travel reimbursements is at the discretion of the Admissions Department, and all original travel receipts must be kept and submitted with a complete travel reimbursement form (available online under the Files tab on Populi).

TAX INFORMATION

FORM 1098-T: RBC is in compliance with Section 1005.06(1)(f), Florida Statutes pursuant to religious institutions; however, RBC is not considered an eligible educational institution for the purpose of filing for a tuition and fees deduction. This being the case, RBC does not issue 1098-T forms for tuition and fee payments.

INFORMATION FOR VETERANS

In honor of our veterans, RBC offers a full tuition discount to retired and active-duty military.

WITHDRAWALS

Students who wish to withdraw are required to submit a completed withdrawal form to the registrar and complete an exit interview. Refunds due to withdrawal will be processed within four weeks of receipt of the withdrawal form by the Registrar’s Office.

TUITION REFUND POLICY

Students who withdraw from individual courses resulting in part-time status, or who withdraw completely, receive a tuition refund based on the following:

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<th>WEEK OF CLASS</th>
<th>REFUND PERCENTAGE*</th>
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<tr>
<td>1–2</td>
<td>100</td>
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<tr>
<td>3</td>
<td>75</td>
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<td>4–6</td>
<td>50</td>
</tr>
<tr>
<td>Beyond 6 weeks</td>
<td>0</td>
</tr>
</tbody>
</table>

*Percentage is based on tuition less the $300 nonrefundable enrollment/registration deposit. This policy also applies to students who are discontinued from an RBC course or education.

A part-time student who changes from credit to audit after the first week will receive a percentage refund based on his or her tuition charges. If a student received financial aid or payment deferral and completely withdraws, it is possible that they will owe money to the institution. Refunds pertain to tuition alone. Semester fees are nonrefundable.
FINANCIAL AID AND SCHOLARSHIPS

FINANCIAL AID

Should a student need financial assistance in order to defray the cost of tuition, a variety of financial aid options are available. After a financial aid award is determined, the applicant will be notified concerning the award amount and next steps.

For priority financial aid consideration, financial aid applications should be submitted by April 1 for the fall semester or October 1 for the spring semester. A specific dollar amount or tuition percentage is not guaranteed throughout a person’s academic career. Each year, interested students must reapply for financial aid and have their eligibility reviewed by the financial aid department. Please note all financial aid and scholarship awards are based on full-time enrollment. A decrease in course load will result in a proportional decrease in a student’s award amount.

FINANCIAL NEED-BASED GRANTS

Reformation Bible College uses the College Board PROFILE to determine eligibility for financial need-based grants. To apply, please go to https://student.collegeboard.org/css-financial-aid-profile, complete the PROFILE, and have the results submitted to RBC (code number 6202). Please note that there is a $25 application fee. Once the financial aid committee receives a financial aid PROFILE, the applicant’s financial circumstances are reviewed and award eligibility is determined.

SCHOLARSHIPS

There are many scholarship options available for students and prospective students who have evidenced academic merit during their academic career. For scholarship applications, please contact the Financial Aid department at 888-722-1517. Because several students may apply for the same scholarship, the scholarship committee cannot guarantee an award before the receipt of the scholarship application and its review. Scholarship requirements, amounts, and renewal processes vary.

DISCOUNTS

Tuition discounts are available for prospective students who meet the following criteria:

• High school students enrolled in the RBC dual-enrollment program: 100 percent discount for one class per semester, up to four classes total
• Dependents of pastors (and select other full-time Christian workers): 35 percent discount
• Siblings of currently enrolled RBC students: 5 percent discount
• Retired and active-duty military: 100 percent tuition discount
• Active or retired clergy may apply to audit one course per year at no cost.
• Spouses of currently enrolled full-time RBC students: 50 percent discount for up to six credits per semester

STUDENT EMPLOYMENT PROGRAM

Currently enrolled students may apply for a student employment position at either RBC or Ligonier Ministries. The wages received from this position are not part of a student’s financial aid package. It is not required that a student employee use his or her wage to pay for tuition or school related expenses. Positions are limited and cannot be guaranteed prior to a student’s submitting an employment application, undergoing the interview process, and being officially offered a position through Ligonier Ministries or Reformation Bible College. Receipt of a student employment position does not guarantee that financial aid will be awarded in addition to the paid student employment position. Financial aid applications are considered separately from employment applications and will not be considered when hiring students or when setting salaries. Students will receive two paychecks per month based on hours worked. Each position is temporary and will be reviewed every six weeks. Positions can be reapplied for each semester at the discretion of the student employee’s supervisor. Only currently enrolled students may apply. At the request of Ligonier Ministries or RBC staff, a currently enrolled RBC student may be asked to apply for the student employment program on the basis of academic merit. The student is not guaranteed the position until after the interview and hiring process is complete. A student is permitted to decline any position at his or her discretion without scholastic penalty.

NOTICE OF NON-DISCRIMINATION

Ligonier Academy of Biblical and Theological Studies and its subsidiary Reformation Bible College admits students of any race, color, national and ethnic origin to all the rights privileges, programs, and activities generally accorded or made available to students of the organization. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and other organizational-administered programs.
STUDENT STANDARDS OF FAITH AND CONDUCT

WE BELIEVE THAT THE HOLINESS OF GOD GOVERNS AND ANIMATES OUR LIFE TOGETHER AS FACULTY, STAFF, AND STUDENTS.

STANDARD OF FAITH

ALL STUDENTS OF RBC ARE REQUIRED TO AFFIRM THE FOLLOWING STATEMENT OF FAITH:

The Scriptures of the Old and New Testaments (excluding those books commonly called the Apocrypha) are the Word of God written, given by inspiration of God to be the infallible and inerrant rule of faith and life.

There is one God, eternally existent in three persons: the Father, the Son, and the Holy Spirit.

Our Lord Jesus Christ is God and man in one person. He was born of a virgin, lived a sinless life, performed miracles, and vicariously atoned for sin through His shed blood and death. He was bodily resurrected from the dead. He ascended to the right hand of God the Father and will personally return in power and glory.

Regeneration by the Holy Spirit is absolutely essential for the salvation of sinners.

God justifies sinners on the basis of Christ’s righteousness alone. Christ’s righteousness is imputed to sinners by grace alone and is received by faith alone.

Eternal life is received by faith; that is, by receiving and resting upon the Lord Jesus Christ alone for salvation.

The Holy Spirit indwells all true believers and enables them to live godly lives.

Both the saved and the lost will be resurrected from the dead; those who are saved unto the resurrection of life and those who are lost unto the resurrection of damnation.

There is spiritual unity of all true believers in our Lord Jesus Christ.

Students acknowledge their understanding of and agreement with these essential truths, which are vital to the gospel.

STANDARD OF CONDUCT

ALL WHO WOULD BECOME AND REMAIN RBC STUDENTS ARE EXPECTED TO CONDUCT THEMSELVES IN A MANNER THAT REFLECTS THAT THEY ARE GROWING AS DISCIPLES OF THE LORD JESUS CHRIST IN FELLOWSHIP WITH A CONGREGATION OF HIS CHURCH.

RBC students are, therefore, expected to be members in good standing of a local congregation of Christ’s church with whom they worship faithfully and among whom they cultivate the fruit of the Spirit in their lives (Gal. 5:22–23). A “local congregation of Christ’s church” is here defined as one that displays the marks of a true church as stated by the historic Protestant and Reformed churches in their confessions and creeds. That is, a congregation of professing Christians is a true church when they assemble at least each Sunday to worship the triune God by devoting themselves to preaching the gospel, to administering the sacraments of baptism and the Lord’s Supper, and to practicing church discipline, all according to the Scriptures.

Students are required to conduct themselves both as maturing Christians and as good citizens. Student conduct is under the supervision of the faculty (see the student handbook). RBC’s standard of conduct for students presupposes that they are in good standing in their congregations. If, at any time, RBC becomes aware that a student’s congregational standing is subject to question, RBC reserves the right to review the situation with the student, his or her parents or guardians, and appropriate parties and to withhold enrollment, if necessary, until the matter is resolved. RBC also reserves the right to dismiss a student whose conduct is found to be in violation of the moral, spiritual, and ethical principles of Scripture as interpreted by the Westminster Confession of Faith and the Larger and Shorter Catechisms. RBC further reserves the right to take action beyond dismissal as it may deem necessary.