



SCHOOL PARTNERSHIP  
THIRD PARTY AGREEMENT



**Connect 'n' Grow<sup>®</sup>**

A WORLD WHERE HEALTH PATHWAYS HAPPEN THROUGH QUALITY EDUCATION

RTO 40518

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**This is an Agreement between:**

**CONNECT'n'GROW PTY LTD** ACN 154 844 247 (referred to as "CnG")

And

**The Party Named in [Schedule 1](#)** (referred to as "the Partner School")

**RECITALS**

- a) CnG is a Registered Training organisation No. 40518, registered with the Australian Skills Quality Authority's (ASQA), which:
  - a. Provides training in the Australian marketplace; and
  - b. Provides training and educational pathways for school students in Queensland, including as a Skills Assure Supplier providing training funded under the following Queensland Funding Agreements:
    - i. Queensland VET Investment program including Certificate 3 Guarantee and Higher-Level Skills, (including the VETiS Program); and
    - ii. User Choice Program (User Choice Program).
- b) The Partner School provides vocational education and training to its students as outlined in [Schedule 3](#) and wishes to partner with CnG who can provide delivery, support and mentoring of training and assessment, the quality assurance of assessment and the issuance of AQF qualifications and/or Statement of Attainment.

**IT IS AGREED as follows:**

## **1. Purpose**

- 1.1 The Parties agree that CnG shall deliver CnG's VET Program and Training and Assessment Services to students enrolled at the Partner School in accordance with the term of this agreement.
- 1.2 CnG acknowledges that it is a Skill Assure Supplier and it agrees to comply with all requirements of the Department of Employment, Small Business and Training (Department) including the requirements detailed in the [Skills Assure Supplier Third Party Arrangements Directive 2022 - 2024](#) and the terms of the [SAS Funding Agreement](#).
- 1.3 The Partner School will enable the delivery of Training and Assessment Services by:
  - a) Recruiting and supporting students to undertake CnG's VET Programs in accordance with this Agreement.
  - b) Providing Trainers, who meet the requirements to train as assessed by CnG and qualified to train as stated in [Schedule 3](#), who deliver the training for the VET programs as amended from time to time provided that the Trainers will not be required to provide training which is prohibited under the [Skills Assure Supplier Third Party Arrangements Directive 2022-2024](#), including [Prohibited Subcontract \(a\)\(iv\)](#). / Providing Facilitators who are able to supervise and support students during the learning process.
  - c) Providing access to Approved Facilities which meet CnG's requirements for the delivery of Training and Assessment Services, and which may be on an alternate site than the Partner School's primary location.
  - d) Collect, maintain and provide all relevant information requested by CnG to ensure all compliance obligations pursuant to regulations and/or Standards are met.

## 2. Definitions

In this agreement:

- a) “Approved Facilities”, means health training facilities which have been assessed by CnG, in their absolute discretion, as meeting the requirements for the delivery of Training and Assessment.
- b) “Blue Card Requirements” has the meaning given in the [Working with Children \(Risk Management and Screening\) Act 2000](#).
- c) “CnG” means Connect’n’Grow Pty Ltd.
- d) “CnG Health Hub” means facilities available for students to have an authentic learning space with dedicated health training rooms – as outlined in the **Queensland School Partnership Handbook**. (Including hospital beds, and sufficient equipment for simulated training, etc.).
- e) “CnG personnel” means any person employed, engaged or contracted by CnG for or in connection with the delivery of the services under this agreement.
- f) “CnG’s VET Program” means a Vocational Education and Training course delivered to students in accordance as documented in [Schedule 2a](#).
- g) “Confidential Information” means information, including Personal Information, disclosed by or on behalf of a party that is:
  - i. by its nature confidential or by the circumstances in which it is disclosed is confidential; or
  - ii. designated by the disclosing party as confidential or identified in terms connoting its confidentiality,  
but does not include:
  - iii. information which is or becomes public knowledge other than by a breach of this agreement; or
  - iv. this agreement.
- h) “Information Privacy Principles” means the Queensland Government Information Privacy Principles, a copy of which can be found [Guidelines - Privacy principles | Office of the Information Commissioner Queensland \(oic.qld.gov.au\)](#).
- i) “Partner Handbook” means the **Queensland School Partnership Handbook**.
- j) “Partnership’s VET program” means the program of activity agreed to in this agreement whereby the partner School delivered CnG’s VET Programs.
- k) “Personal Information” has the meaning given in the Information Privacy Principles.
- l) “Required Enrolment Information” means information required to support an application. For a funding support under the SAS Funding Agreement from time to time and provided in the Partner Handbook.
- m) “SAS Funding Agreement” means the Skills Assure Supplier agreement between CnG and the Queensland Government for the SAS Program funding for:
  - i. Certificate 3 Guarantee Program, inclusive of the VETiS funding
  - ii. Higher Level Skills Program
  - iii. the User Choice Program
- n) “[Standards for Registered Training Organisations \(RTOs\) 2015](#)” or “Standards” means the Standards for Registered Training Organisations (RTOs) 2015, made under subsection 185(1) and subsection 186(1) of the National Vocational Education and Training Regulator Act 2011.
- o) “Student” means a school student undertaking VET Program(s) delivered in accordance with this agreement.
- p) “Subsidy” means a subsidy provide to a student under a SAS Funding Agreement.
- q) “EHT” means CnG’s Expert Health Trainers.
- r) “Trainers” means Partner Schools Trainers



- s) “Facilitator” means a qualified educator who acts as a facilitator of learning for the Partner School.
- t) “Training and Assessment Services” means:
- I. The provision of training of the VET Programs in [Schedule 2a](#)
  - II. Assessing their competency for each required Unit of Competency required under CnG’s VET Programs.
  - III. Issuing AQF qualifications and/or Statement of Attainment.
  - IV. Provision of funding under the applicable SAS Funding Agreement to eligible students.
  - V. Overseeing the compliance of the Parties and Trainers, with the Standards and the SAS Funding Agreement.
- u) “Teaching and Assessment Strategy” or “TAS” means the Teaching and Assessment Strategy defining the components and method for delivery of each VET Program to be delivered under this agreement and as specified in the **Queensland School Partnership Handbook**.
- v) “Training package” means a set of nationally-endorsed standards and qualifications used to recognise and assess the skills and knowledge needed to perform effectively in the workplace.
- w) “Training product” means a qualification, accredited course, skill cluster, VET taster or cadetship approved to be delivered to school students.
- x) “VET Program” means CnG’s Vet.
- y) “VET Quality Framework” means the VET Quality Framework established by the Australian Skills Quality Authority (as amended from time to time), which currently comprises:
- I. Standards for Registered Training Organisations (RTOs) 2015
  - II. Fit and Proper Person Requirement 2011
  - III. Financial Viability Risk Assessment Requirements 2011
  - IV. Data Provision Requirements 2012, and
  - V. Australian Qualifications Framework.

### 3 Interpretation

In this Agreement unless a contrary intention is apparent:

- a) the clause headings are for convenient reference only and do not form part of this agreement.
- b) a reference to a clause number is a reference to all of its subclauses.
- c) a reference to a clause, subclause, schedule or attachment is a reference to a clause, subclause, schedule or attachment of this agreement.
- d) a word in the singular includes the plural and a word in the plural includes the singular.
- e) a word importing a gender includes any other gender.
- f) a reference to a person includes a partnership and a body corporate.
- g) a reference to legislation includes legislation repealing, replacing or amending that legislation.
- h) a reference to dollars is a reference to Australian dollars.
- i) where a word or phrase is given a particular meaning other parts of speech or grammatical forms of that word or phrase have corresponding meanings.
- j) In resolving inconsistencies in this Agreement:
  1. the Agreement (excluding the Schedule), and
  2. the Schedule,
  3. the **Queensland School Partnership Handbook**.

have priority in the above order.

## 4. Period of agreement

- 4.1 This agreement starts on signing and ends on date in [Schedule 2](#)
- 4.2 This Agreement shall be automatically renewed upon expiry of the Initial Term for an additional one year each (each a “Renewal Term”), unless at least thirty (30) days notice is given to terminate prior to the expiration of this agreement by either party.
- 4.3 The Schedules to the Agreement will be reviewed annually to provide for changes for the following year.
- 4.4 The Agreement may be varied at any time by mutual agreement, any modifications must be in writing and signed by all parties and recorded as an additional Appendix to this Agreement.

## 5. General obligations

- 5.1 CnG will:
  - a) Provide Training and Assessment Services in accordance with all Government requirements including the [Skills Assure Supplier Third Party Arrangements Directive 2022-2024](#).
  - b) Support the Partner School to evaluate and develop the Partnerships VET Program.
  - c) Comply with the Department’s Minimum Standard Terms for Third Party Arrangements (Minimum Terms) and if there is any conflict between the terms of this Agreement and the Minimum Terms, the Minimum Terms applies to the extent of the inconsistency. The
- 5.2 Partner School:
  - a) *Promotion* -Will comply with CnG’s directions with respect to the marketing, promotion, and advertising of the qualifications to prospective students.
  - b) Will not contract with other Registered Training Organisations to provide the VET Programs in [Schedule 2a](#) during the term of this agreement.
  - c) *Facilities* -Will ensure that the facilities provided for the training are fit for purpose in the sole discretion of CnG.
  - d) *Trainers* -Will ensure that the trainers engaged by the Partner School are at the time training commences are qualified to provide training and retain the currency to provide training which they are providing on behalf of CnG as noted in [Schedule 3](#).
  - e) *Enrolments* -Will ensure that Students complete the enrolment and pre-enrolment processes in accordance with CnG’s requirements.
- 5.3 CnG reserves the right to not enrol a student if they are of the view that the student’s likelihood to succeed in the training would result in unreasonable distress for the student, the Partner School or CnG.
- 5.4 For the purposes of VET enrolments, the students will be enrolled as students of CnG, and as students at the Partner School.
- 5.5 Qualifications and/or statements of attainment will be issued in the name of CnG, not the Partner School.
- 5.6 CnG will maintain the VET Program, or the respective replacement course, on its scope of registration for the period of this agreement.

## 6. Responsibilities of CnG

- 6.1 CnG warrants that:
  - a) it is accredited to provide the services; and
  - b) the provision of services will, throughout this agreement, comply with the VET Quality Framework and the [Standards for Registered Training Organisations 2015](#) and all Government requirements including the [Skills Assure Supplier Third Party Arrangements Directive 2022 - 2024](#).
- 6.2 CnG will provide all services in a proper, timely and efficient manner and exercise due care, skill, diligence, prudence, and foresight in accordance with all relevant regulatory requirements and reasonable expectations from an experienced provider.
- 6.3 CnG will act in good faith and in the best interests of the Partner School and ensure the highest quality and standard of work in the delivery of services.
- 6.4 In the event CnG becomes, or is likely to become, unable to provide any or all the services in this agreement, it will notify the Partner School immediately.
- 6.5 CnG will, throughout the term of this agreement, maintain evidence of a current and satisfactory compliance with Blue Card/Working with Children in Care requirements for all persons responsible for, or involved, in the delivery of services under this agreement, including that all persons who work with students or attend at the Partner School must hold a current Blue Card, and will provide such documentation to the Partner School upon request.
- 6.6 Where the Partner School delivers a VET Program on behalf of CnG under this agreement, CnG will provide the Partner School with all documents required for the delivery of the agreed services, including training and assessment strategies and any relevant learning and assessment resources.

## 7. Responsibilities of the Partner School

- 7.1 The Partner School will provide CnG with access to the premises and facilities for training and assessment delivery, where applicable, and access to any equipment, tools and resources specified in this agreement.
- 7.2 The Partner School will ensure that students wanting to enrol in the CnG VET program meet the minimum Admission Requirements to that program as specified in the Queensland School Partnership Handbook.
- 7.3 Prior to enrolment activities, the Partner School will induct all persons directly involved in the delivery of services under this agreement on the policies, procedures and protocols which must be observed to work at the Partner School in line with the relevant requirements of Department for Education's Induction Guideline, and any relevant procedures in relation to student attendance and progression reporting.
- 7.4 Delivery of services on behalf of CnG by the Partner School will be limited to those VET Programs documented in [Schedule 2a](#).



- 7.5 Where the Partner School delivers services on behalf of CnG under this agreement, the Partner School will cooperate with the VET regulator by providing accurate and factual responses to information requests from the VET Regulator relevant to the delivery of services under this agreement and in the conduct of audits and the monitoring of CnG's operations.
- 7.6 CRISCOS registered schools,  
Provided the School has registered CnG delivery arrangements of the applicable qualifications, eligible international students can complete our Certificate Programs. Where the student does not have an eligible VISA to access funding, the Fee for Service price will be charged. CnG's will require evidence that the arrangements have been added to the School's CRICOS register prior to international student enrolments. These arrangements can be registered through the Designated State Authority (DSA).

## 8. Delivery of services

The Parties agree to provide the Services below.

### 8.1 Marketing and recruitment:

- a) The Partner School is responsible for recruiting students to the VET Programs.
- b) Subject to sub-clause c), the Partner School must only promote the VET Program using materials approved by CnG.
- c) To ensure compliance with the SAS Funding Agreements, the Partner Schools may recruit and enrol students in VET programs which are supported under the SAS Funding Agreement but **cannot**:
  - I. refer to the Queensland Government's Vocational Education and Training in Schools (VETiS) funding in any published materials with regard to CnG's VET Program; nor
  - II. refer to CnG as being a Skills Assure Supplier.
- d) Where the Partner School delivers training and assessment on behalf of CnG under this agreement, this will be made clear to prospective students in all marketing materials.

### 8.2 Student Recruitment and Careers Development

- a) The Partner School will support recruitment of students into CnG's VET Programs through the identification of prospective students.
- b) CnG will support the Partner School in the marketing and promotion of CnG programs, including programs supported under the SAS Funding.
- c) The Partner School shall only recruit students from other schools (feeder school) with the express written consent of CnG, which will be contingent upon:
  - I. Confirmation that the recruitment process is compliant with this agreement, and the SAS Funding Agreement relied upon for funding.
  - II. The training facilities meet the requirements for a CnG Health Hub.
  - III. Where the feeder school, has been provided with the opportunity to enter an agreement directly with CnG and has elected not to do so.
  - IV. Agreement on funding arrangements and fees are satisfactory to CnG.
  - V. An agreement being in place between the Partner School and the feeder school.

### 8.3 Enrolment

- a) CnG will be responsible for all enrolment processes and practices in relation to the VET Program.
- b) In accordance with the Standards and as required by the Partner School, CnG will provide the Partner School with clear and accurate information, in written or through reference to an electronic copy, about the respective VET Programs, the range of services being offered to students and the rights and obligations of CnG and the students in relation to these services, to be contained in the **Queensland School Partnership Handbook** and the **Student Handbook**, as appropriate.
- c) CnG will work with the Partner School to coordinate pre-enrolment and enrolment activities in accordance with the Standards such as applications for recognised prior learning or credit transfers.
- d) The Partner School will implement the enrolment procedures established by CnG.
- e) CnG will invoice and collect fees from the Partner School. CnG will not collect fees directly from students or legal guardians.

### 8.4 Student Support, Progression and Attendance

- a) The Partner School will maintain responsibility for the identification of educational and support needs of students and the provision of educational and support services in relation to the VET Program.
- b) The Partner School will disclose any relevant educational and support needs of a student to CnG, subject to the Partner School receiving the informed consent of parents/guardian to the disclosure of this information to CnG.
- c) The Partner School will be responsible for the supervision of the students enrolled in the VET Program whilst they are in receipt of the Training, including by CnG's Trainer, and in relation to any travel or off-site activity organised by CnG, such as excursions and travel between premises of CnG and in all other occasions the Partner School remains responsible for the supervision of the students enrolled in CnG's VET Program.

### 8.5 Attendance

- a) To support the completion process and verification of the completion of the required duration of training, the Trainers must:
  - I. monitor attendance of students and keep a record of attendance at each session or class.
  - II. promptly notify the Partner School and CNG of any concerns in relation to any student failing to meet the requirements of the VET Program due to poor attendance or engagement issues.

### 8.6 Progression

- a) CnG will provide the Partner School with a report on student progression and completion of units of competency by the end of each school term.
- b) The Partner School will provide appropriate student support to students identified by Trainers as not attending or at risk of not progressing in their training.

## 8.7 Complaints

- a) CnG will maintain complaints and appeals policies and procedures and make these available to the Partner School as part of the Queensland School Partnership Handbook.
- b) The Partner School will support school students and families to follow the complaints and appeals procedures established by CnG in the handling of complaints and appeals in relation to CnG's VET Program.

## 8.8 Training and assessment

- a) CnG will maintain responsibility for the implementation, monitoring and evaluation of all training and assessment strategies and practices in relation to the VET Program. Without limitation, CnG will develop all course materials for the VET Program, unless otherwise agreed with the Partner School under this agreement.
- b) CnG will provide sufficient learning resources to enable students to gain the knowledge and skills required to successfully complete the VET Program.
- c) The Partner School will implement the training and assessment strategies and practices established by CnG, or obtain written approval from CnG for any changes to training and assessment strategies, practices or resources.
- d) The Partner School, acting on the advice of CnG, will ensure the number of trainers and assessors, facilitators, facilities, equipment, and other resources is sufficient to accommodate the number of students enrolled.

## 8.9 Assessment

- a) CnG will ensure training and assessment strategies are informed by the needs of industry and contribute to the development of current skills and knowledge.
- b) CnG will implement an assessment system that is fair, reliable, flexible, and valid and produce evidence that is authentic, current, sufficient and valid.
- c) CnG will offer recognition of prior learning to individual students enrolled in the VET Program.

## 8.10 Compliance and Regulatory Matters

- a) CnG will immediately inform the Partner School of any changes to the accreditation status of the VET Program and the actions being taken to manage the transition or completion of students, as required.
- b) The Partner School will immediately inform CnG when it is not in compliance with this Agreement or the [Skills Assure Supplier Third Party Arrangements Directive 2022-2024](#).
- c) The Partner School will take reasonable measures to ensure the safety and wellbeing of CnG's trainers when on site, including being treated respectfully by staff and students. CnG agrees to comply with the Partners Schools directions made in respect of health and safety while on the site. CnG agrees that it and its trainers must conduct themselves in an appropriate manner behaving reasonably and respectfully.
- d) The Partner School will always have a registered teacher or authorised facilitator/staff member in attendance with the EHT, unless other regulatory compliant arrangements are agreed to by the Parties.
- e) CnG will ensure that it does not do anything which may cause the Partner School to be in breach of any applicable laws or to infringe on any third party's rights.
- f) CnG must not do anything which does or may endanger the health and safety of any person or which does or may damage the reputation, viability or profitability of the school.

### 8.11 Completion

- a) The Partner School will maintain responsibility for the participation of students in the Unique Student Identifier Scheme for secure certification of Certificates.
- b) Provided the Partner School, and their trainers meet their obligations to deliver, assess and validate completion and competency, CnG will provide the Partner School with student outcomes and results within agreed timeframes to confirm accrual of credits towards the Queensland Certificate of Education (QCE).
- c) The Partner School will implement the procedures of CnG for the collection and provision of assessment evidence and for the processing of student results.

## 9. Trainer Currency Requirements

### 9.1 Trainers

- a) CnG will provide Expert Health Trainers who hold qualifications sufficient to deliver the units of competency required to deliver under CnG's VET Program.
- b) The Partner School will provide at least one trainer, two trainers would be recommended who hold qualifications as set out in Schedule 3 to deliver the units of competency the Partner School is required to deliver under CnG's VET program AND must notify CnG where this requirement cannot be met and their risk mitigation strategy.
- c) The Partner School, acting on the advice of CnG, will ensure that trainers and assessors provided by the Partner School have the requisite qualifications as set out in Schedule 3.
- d) The Partners School will ensure that all Trainers undertake professional development in vocational competencies and training and assessment competencies, including mandatory training provided by CnG, which includes completion of:
  - i. the Certificate qualification being delivered, or
  - ii. CnG's Trainer Accelerated Program, and
  - iii. meet the competence requirements outlined above and undertake professional development in vocational competencies and training and assessment competencies.
- e) CnG will provide additional support or opportunities for trainer to meet the professional development obligations herein including:
  - i. providing at least two professional development day for trainers either online or face-to-face. Term 1, week 7 and Term 4, week 9.
- f) The Expert Health Trainer allocated to a Partner School will be the lead trainer and will mentor and provide supervision of the school's nominated Trainer in the training and assessment matters.

- 9.2 To ensure the regulatory obligations are met by CnG, and as part of their quality assurance approach CnG approval of partner Schools trainers for CnG VET Programs is mandatory.

### 9.3 Approval Process:

- a) The Partner School where possible will notify CnG at least six weeks prior to training commencing the name and qualifications of the Partner School's trainer/s for CnG approval.
- b) CnG shall assess the application and advise the Partner School, either confirming approval or proposing a method for ensuring the trainer has the required qualifications prior to training commencing.
- c) Notwithstanding the above, CnG reserves the right to not accept a proposed trainer from the Partner School if they hold concerns as to the suitability of the proposed trainer to meet the required level of compliance and quality, and/or where the Partner School cannot provide sufficient assurance that the concerns have been addressed.

## 10. Fees and charges

- 10.1 Subject to clause 10.2, all fees payable for a qualification delivered under this Agreement are payable by the Partner School based on the number of enrolled students.
- 10.2 The amount of the fees payable will be calculated on the basis of:
  - a) Student fees for the respective courses being delivered, after deduction of eligible subsidies, contained in [Schedule 4](#);
  - b) Partner School charges contained in [Schedule 4](#).
- 10.3 To support establishment the program, CnG will provide a 100% discount to training the first two trainers who undertake the Trainer Accelerated Program for the first year of this agreement with the scheduled fees payable thereafter.
- 10.4 CnG's may change its fees for the following school year upon proving one terms notice in advance.

## 11. Payment

- 11.1 CnG will submit a valid tax invoice to the Partner School in respect to the services provided under this agreement as specified in the fees and payments schedule.
- 11.2 The tax invoice will contain all relevant information required by the Partner School and be sent to the address specified in the fees and payments schedule.
- 11.3 The Partner School will pay the invoiced amount within 30 days of receipt of an accurate invoice.
- 11.4 The Partner School and CnG will endeavour to resolve any disputes in relation to the payment of fees, and the Partner School may withhold payment of the disputed amount pending resolution of a dispute.
- 11.5 The Partner School may withhold payment of an invoiced amount if CnG has not provided sufficient information to satisfy the Partner School that the services have been performed in accordance with this agreement.
- 11.6 Payment of an invoice is not to be taken as evidence that the services have been supplied according to this agreement but must be taken only as payment on account.

- 11.7 The Partner School will, on demand of CnG, pay simple interest on a daily basis on any overdue amount, at the rate of the 10% per annum calculated on daily rests until the amount is repaid in full.
- 11.8 The Parties acknowledges that the SAS Funding Agreements have certain criteria for the eligibility of students for qualification for funding. CnG must not make any claims in relation to funding being available for students that are ineligible funding.

## **12. Skills Assure Supplier – Third Party Arrangement Minimum Standard Terms**

- 12.1 In compliance with the SAS Funding Agreement the following clauses have been included in the agreement.
- 12.2 The following terms have the following meanings unless a contrary intention appears:
- a) SAS means the supplier contracted to deliver the Services under the SAS Agreement that is CnG.
  - b) SAS Agreement means the agreement between the SAS and the State of Queensland (represented by Department of Employment, Small Business and Training) for the delivery of the Services.
  - c) this Agreement means this document and any attachments to this document.
  - d) Third party means the party to this Agreement that is not the SAS, that is the Partner School.
- 12.3 Capitalised terms used in this clause have the meanings given to them in the SAS Agreement unless a contrary intention appears.
- 12.4 If there is any inconsistency between this clause and any other provision of this Agreement, the terms of this clause will prevail to the extent of the inconsistency.
- 12.5 This Agreement must not allow or permit the Third Party to undertake any of the following activities:
- a) promoting, marketing, or advertising:
    - I. the Program; or
    - II. the Supplier’s status as a SAS for the Program.
  - b) training or business development in respect of activities listed in paragraph (a);
  - c) recruiting or enrolling Students into Qualifications on the SAS’s Delivery Schedule, except if the Third Party is the Partner School; or
  - d) to deliver more than 50% of the Services associated with any Qualification listed in the Delivery Schedule; and
- 12.6 The Third Party warrants and represents that:
- a) it is not a Related Party of the SAS or, if it is a Related Party it will not provide any Services under this Agreement unless and until the Department has provided express written consent for it to do so:
  - b) it does not have any employees, contractors or agents that have been convicted of a criminal offence under the Criminal Code in the Criminal Code Act 1899 (Qld) where one of the elements is that the person is a participant in a criminal organization within the meaning of the Criminal Code; and



- c) it complies with the Queensland Government Ethical Supplier Threshold and Ethical Supplier Mandate (if applicable); and
  - d) it has not, to the best of the Third Party's knowledge and belief, been convicted of any offence involving Modern Slavery.
  - e) it is not subject to any sanction imposed or proposed by ASQA.
  - f) it has not had, nor does it have any employees or contractors that have been employed or engaged by an organisation that had, any of the following types of contracts terminated for non-compliance, breach, or poor performance:
    - I. a pre-qualified supplier agreement with the Department; or
    - II. a vocational education and training related contract with a Government Agency.
- 12.7 The Third Party must not allow or permit a Change in Control to occur without first giving written notice to the SAS.
- 12.8 The Third Party acknowledges and agrees that:
- a) it does not have any Conflict of Interest.
  - b) it understands and will comply with the requirements of the SAS Agreement as though named as the SAS in respect of the creation and retention of records and personal information.
  - c) the SAS must give a copy of this Agreement to the Department.
  - d) the Third Party expressly consents to the Department receiving, using, disclosing (to any Government Agency) and storing any personal information in this Agreement for the purposes of administering, monitoring, enforcing the requirements of the SAS Agreement, the Department's Policies and the Law.
  - e) the Third Party must deliver any Services it is subcontracted to deliver under this Agreement in accordance with the requirements of the SAS Agreement, as though they are named as the SAS in that document.
  - f) if the Third Party fails to comply with the SAS Agreement in the delivery of any subcontracted Services it is obliged to deliver under this Agreement, the SAS may be subject to remedies under the SAS Agreement including but not limited to termination of the SAS Agreement.
  - g) The SAS can terminate this Agreement on 30 days' notice if required to by the Department.
- 12.9 The SAS must undertake performance reviews of the Third Party's delivery of Services on a regular basis and the Third Party agrees to cooperate with those reviews.
- 12.10 The Third Party must not assign or novate its rights and obligations under this Agreement without the prior written consent of the SAS which may be subject to requirements imposed by the Department.
- 12.11 The Third Party must make itself, its staff, records and premises available for the purpose and duration of any audit or Performance Review undertaken by the Department in respect of the SAS Agreement and comply with the requirements of the Department as though the Third Party is an employee of the SAS.
- 12.12 The parties agree that nothing in this Agreement creates any form of legal relationship between the Third Party and the Department.
- 12.13 This [clause 13](#) takes precedence over any other clause in the Agreement where there is a contradiction.

## 13. Ownership of materials and intellectual property

- 13.1 All materials provided to the Partner School by CnG and all intellectual property rights in those materials, including any improvements made, will remain the property of CnG.
- 13.2 CnG will not infringe the intellectual property rights of any person in the provision of services under this agreement and will indemnify the Partner School against any costs, expenses and liabilities arising out of a breach of this clause.
- 13.3 Where the Partner School provides materials to CnG, the materials and all intellectual property rights in those materials, including any improvements made, will remain the property of the Partner School.
- 13.4 CnG grants the Partner School a revokable licence to use any materials provided solely for the purpose of delivering the services in accordance with this agreement.

## 14. Equipment and materials

- 14.1 The Partner School will be responsible for the provision of all equipment and materials in relation to the delivery of the VET Program unless otherwise specified in this agreement.
- 14.2 Where the Partner School provides materials and equipment to CnG for the delivery of the VET Program, these will remain the property of the Partner School and must be returned once delivery is concluded.
- 14.3 Where CnG provides materials and equipment to the Partner School to support the delivery of the VET program, these will remain the property of CnG and must be returned once delivery is concluded unless otherwise agreed.

## 15. Confidentiality

- 15.1 Neither CnG nor the Partner School will use confidential information from the other party unless required for the purposes of the services under this agreement.
- 15.2 Neither CnG nor the Partner School will disclose any confidential information from the other party except to an employee or agent of that party on a 'need to know' basis or as required by law or court order, or in accordance with a parliamentary or constitutional convention.

## 16. Privacy

- 16.1 CnG will protect any personal and sensitive information collected from students in accordance with the requirements of the Privacy Act 1988 (Cth) and the Australian Privacy Principles as if CnG is an APP Entity for the purposes of the Privacy Act 1988.
- 16.2 CnG must comply with the Information Privacy Principles ("IPPs") as if CnG were an "agency" for the purposes of the IPPs, in undertaking its obligations under this agreement.
- 16.3 CnG allows the Partner School to undertake and will cooperate with any audit or investigation which the Partner School deems necessary to verify that CnG is complying with the IPPs, the Privacy Act 1988 (Cth) and the Australian Privacy Principles.
- 16.4 CnG must promptly notify the Partner School if it fails to comply with this clause or if it becomes aware of any actual or threatened disclosure of or unauthorised access to Personal Information.

## 17. Insurance

- 17.1 CnG will maintain insurance coverage at all relevant times sufficient to cover any loss or costs that may be incurred and for which CnG is liable in relation to the provision of the services under this agreement, including professional indemnity, public liability and, where applicable, products liability insurance.
- 17.2 CnG will provide the Partner School with evidence of currency in relation to any insurance it is required to obtain upon request.
- 17.3 Throughout the term of this agreement, CnG will maintain policies of insurance for not less than the following amounts:
- public liability insurance – not less than \$20 million for any one occurrence.
  - professional indemnity insurance – not less than \$1 million for any one claim.
  - products liability insurance (where applicable) – not less than \$20 million in the aggregate.
  - Sexual Abuse Insurance – not less than \$1 million for any one claim.
  - Counsellors Liability -not less than \$1 million for any one claim.
- 17.4 CnG will obtain insurance cover for students undertaking mandatory placements required in Units of Competency, provide that:
- The student is enrolled in the relevant Unit of Competency,
  - The Partner School provides notice to CnG no less than 7 days prior to the commencement of the placement,
  - The placement provider has entered into a Vocational Placement Agreement with CnG, including facility inspection,
  - The student has completed all relevant course work required prior to placement, and
  - The student holds all relevant certificates, vaccinations or other pre-requisites required by the placement provider prior to commencing the placement.

## 18. Funding

- 18.1 Where CnG VET Programs to be delivered are eligible for funding support pursuant to a SAS Funding Agreement the Partner School must provide CnG with the Required Enrolment Information for students who are eligible for the funding support within 21 days of the student's commencement of the Program and CnG will submit the request and advise upon confirmation of approval.

## 19. Conflict of interest

- 19.1 CnG warrants that, to the best of its knowledge, CnG or its employees do not have any direct duties or interests that will create, or may be reasonably expected to create, a conflict with the obligations under this agreement.
- 19.2 CnG warrants that during the period of this agreement neither CnG nor its employees will do anything that will result in CnG or its employees having a duty or interest that will create or may be reasonably expected to create, a conflict with CnG obligations under this agreement.

## 20. Compliance with laws and policies

- 20.1 CnG will, in the provision of services, comply with all laws and with the lawful requirements or policy of any governmental agency affecting or applicable to the provision of services under this agreement.
- 20.2 CnG will ensure that, in respect to its employees and contractors and any other persons engaged by CnG to provide the services under this agreement, it will comply with the relevant workplace laws and workers compensation requirements.
- 20.3 CnG will produce to the Partner School, on request, certificate of currency for workers compensation cover.

## 21. Access to premises

- 21.1 CnG, while on the Partner School premises, will ensure that its employees, agents and contractors use all reasonable endeavours to protect people and property, prevent nuisance and unnecessary noise and disturbance, act in a safe manner and comply with the Partner School safety standards and policies and the requirements of relevant Work Health and Safety legislation.
- 21.2 The Partner School reserves the right, in its absolute discretion, to have any CnG personnel removed from its premises at any time and to refuse entry to its premises to any CnG personnel at any time following which a notice with reasons should be sent to the School Relationship Manager or Head of Teaching, Learning and Professional Development.
- 21.3 CnG Reserves the right, in its absolute discretion, to exclude nominated trainers from delivery CnG's VET Programs, however prior to exercising this discretion CnG will raise its concerns with the School Program Manager and seek to resolve CnG's concerns.

## 22. Sub-contracting

- 22.1 CnG nor the Partner School will sub-contract to any third person any obligations in relation to the services under this agreement unless expressly provided in this agreement or prior written consent is obtained from the other party to this agreement.
- 22.2 The Parties will not be relieved from the performance of any obligations under this agreement as a result of any agreed sub-contracting arrangement and will be liable for all acts and omissions of a sub-contractor as though they were the actions of the Party itself.

## 23. Loss of student numbers

- 23.1 CnG and the Partner School acknowledge that students may leave a VET Program at any time.
- 23.2 The Parties agree to comply with CnG's Refund Policy as contained in the ***Queensland School Partnership Handbook***.

## 24. Commitment to Service

- 24.1 Where a qualification is discontinued, whether at CnG's discretion or otherwise, CnG will adhere this Commitment to Service to minimise the disruption to students, which requires CnG to:
- a) provide a Statement of Attainment for the units of competency successfully completed,
  - b) replace units of competency which cannot be delivered with compatible units of competency,
  - c) identify an alternative provider for the learner, and/or
  - d) provide a refund for any fees collected relating to units not yet completed.

## 25. Record Keeping

- 25.1 CnG will maintain accounts and records of all services provided under this agreement and all associated records, including all supporting materials used to generate and substantiate invoices submitted in respect of the services under this agreement, for the duration of this agreement and for at least seven (7) years after expiry or termination.
- 25.2 CnG will maintain all records and other information referred to in this clause at its own cost and provide copies to the Partner School on request from the Partner School.

## 26. Notices and variations

- 26.1 Any notices to be issued under this agreement will be sent to the contact person for each party in writing.
- 26.2 Any variations to this agreement will be in writing and signed by both parties.

## 27. Non-Compliance with Services Delivery Requirements

- 27.1 For clarity, the failure to adhere to the requirements in Clause 8 will require the parties to address the non-compliance within 14 days of notice of the non-compliance being identified and if no agreement is reached within five (5) days then the Dispute resolution provisions can be activated.
- 27.2 In the absence of an agreement, where a Partner School cannot deliver the required level of training as a result of trainers not being qualified or available, CnG may arrange for the training to be delivered by CnG.

## 28. Termination of this agreement

- 28.1 Either Party may terminate this agreement without cause giving the other Party one school term notice in advance provided in writing to the School Relationship Manager or School Program Manager, as relevant, unless agreed otherwise by the parties.

- 28.2 The Partner School may terminate this agreement upon giving written notice to CnG if CnG is in breach of this agreement and, where the breach is capable of rectification, has not rectified that breach within 21 days of receiving written notice from the Partner School requiring rectification of that breach.
- 28.3 CnG may terminate this agreement upon giving written notice to the Partner School if the Partner School is in breach of this contract and, where the breach is capable of rectification, has not rectified that breach within 21 days of receiving written notice from CnG requiring rectification of that breach, and provision is made allowing all students to complete the VET Program in which they are then enrolled or alternative VET Program of acceptance to the students.
- 28.4 The Partner School may terminate this agreement immediately by notice in writing to CnG if any warranty given by CnG under this agreement is found to be false in any material particular.
- 28.5 Any termination of this agreement is without prejudice to any accrued rights of the parties as at the date of termination.
- 28.6 Parties agree that the termination of agreement:
- a) should not result in any enrolled student being disadvantaged.
  - b) As soon as practicable, inform the student and their parent/guardian of any changes to the provision of the agreed services under this Agreement.
  - c) Outline the options available to the student in these circumstances.
  - d) CnG will adhere to its Commitment to Service.

## 29. Dispute resolution

- 29.1 If any dispute arises under or in connection to this agreement which is not able to be resolved by the Partner School and CnG representatives within 14 days, the Partner School Principal and CnG Senior Executive Officer of each party will promptly meet and discuss in good faith with a view of resolving the dispute.
- 29.2 If any dispute is unable to be resolved within 14 days of being referred to the senior executive officer of each party, the parties will agree to endeavour in good faith to settle the dispute by mediation before resorting to arbitration or litigation.
- 29.3 The parties to a dispute will continue to perform their respective obligations under this agreement, pending the resolution of a dispute under this clause.

## 30. General

- 30.1 This agreement contains the entire agreement between the parties with respect to their subject matter and supersede any prior agreement, understanding or representation of the parties on the subject matter.
- 30.2 The laws in force in Queensland apply to this Agreement.
- 30.3 The courts of Queensland will have exclusive jurisdiction to determine any proceeding in relation to this Agreement. Any proceeding brought in a Federal Court must be instituted in the Townsville Registry of that Federal Court.



- 30.4 CnG must comply with the laws in force in Queensland in the course of performing its obligations under this Agreement.
- 30.5 Any waiver of any provision of this Agreement is ineffective unless it is in writing and is signed by the Party waiving its rights. A waiver by either Party in respect of a breach of a provision of this Agreement by the other Party is not a waiver in respect of any other breach of that or any other provision. The failure of either Party to enforce any of the provisions of this Agreement at any time must not be interpreted as a waiver of that provision.
- 30.6 Each word, phrase, sentence, paragraph and clause of this Agreement is severable. If a court determines that a part of this Agreement is unenforceable, invalid, illegal or void that part may be severed. Severance of a part of this Agreement will not affect any other part of the Agreement.
- 30.7 Where a word, phrase, sentence, paragraph, clause or other provision of this Agreement would otherwise be unenforceable, illegal or void, the effect of that provision will so far as possible be limited and read down so that it is not unenforceable, illegal or void.

**EXECUTIED AS AN AGREEMENT**

**Signed for and on behalf of:** )  
**Connect'n'Grow Pty Ltd** )  
 ACN 154 844 247 in accordance with section 127 of )  
 the Corporations Act 2001 )  
 Director or Authorised Officer  
 Print Name:.....

in the presence of: .....  
 Witness Print Name.....  
 Date:.....  
 Position:.....  
 Date:.....

**Signed for and on behalf of:** )  
**the Partner School** )  
 )  
 )  
 Principal or Authorised Officer  
 Print Name:.....

in the presence of: .....  
 Witness Print Name.....  
 Date:.....  
 Position:.....  
 Date:.....

## Schedule 1 – Partner Details

Details	
RTO	Connect'n'Grow RTO 40518
ABN	89 154 844 247
Address	PO Box 120, Aitkenvale QLD 4814
Relationship Management Contact	Nikki Bowes, School Relationship Manager
Contact Number	0419 673 836
Contact Email	Nikki.bowes@connectngrow.edu.au
Senior Executive Officer	Rachel Knight, Head of Corporate Services
Contact Number	1300 283 662
Contact Email	Rachel.knight@connectngrow.edu.au
Expert Health Trainer	See Queensland School Partnership Handbook
Details for invoice to CnG	
Address	Office 2A, Ground Floor 313-315 Ross River Road Aitkenvale QLD 4814 Australia
Send invoice to	accounts@connectngrow.edu.au
Reference	Invoice Number
Details	
Partner School Name	
ABN	
Address	
Address for VET Program Delivery	
Principal	
Contact Number	
Contact Email	
Program Manager	
Contact Number	
Contact Email	
Vet Coordinator	
Contact Number	
Contact Email	
Details for invoice to Partner School	
Address	
Contact person	
Phone	
Send invoice to (email)	
Reference	

## Schedule 2 – Agreement Terms

Term		
ITEM 1	Duration of Agreement	1 January 2025 to 31 December 2026
	Review	Annually in term 3 or 4 for each subsequent year

## Schedule 2a – CnG’s VET Programs

This schedule outlines the Programs, Nanoquals™ and short courses offered by CnG to the Partner School.

Programs	Qualification
Health Support Services Program	<a href="#">HLT23221</a> : Certificate II in Health Support Services
Health Services Assistance	<a href="#">HLT33115</a> : Certificate III in Health Services Assistance
Community Services Program	<a href="#">CHC22015</a> : Certificate II in Community Services
Community Services	<a href="#">CHC32015</a> : Certificate III in Community Services
<b>Nanoqual™ Training Programs</b>	<b>Credential**</b>
Assistant in Nursing <sup>1</sup>	AIN Nanoqual™
First Aid	First Aid Nanoqual™

\*\* Students receive a Statement of Attainment for the units of competency completed

**Note 1** - Access to this program is by agreement with CnG, and subject to the pre-requisites in the VET Program details in the Queensland School Partnership Handbook, which includes:

- Students must have successfully completed a Certificate III qualification.
- Access to an approved CNG Health Hub.
- Delivery of training via incursion model or agreed equivalent.
- Placement providers are to be approved in advance of delivery.
- Availability of a Registered Nurse, either the school’s or CNGs.

**Note 2** – If none are selected then all Programs are included, and no Nanoqual™ Training Programs.

## Schedule 3 – Facilitator Requirements and Agreement Terms

The Partner School will provide a “Facilitator” who is a qualified educator who acts as a facilitator of learning for the Partner School.

The Facilitator will have access to the CnG Learning Management Platform (Canvas HuB) and will oversee the following:

- Support students with the enrolment process
- Support and ensure students complete the LLN
- Advise of Student Absences and support any student who are absent to remain on track.
- Support students with their training and assessment with access the Trainers Portal and resources.
- Monitor student progress with access to the Connect 'n' Grow LMS.
- Monitor and ensure that any online sessions students miss are caught up with the assistance of the recorded session.
- Complete the online Trainer Induction.

CnG Expert Health Trainer will be responsible for:

- Weekly Video Link – Training for student
- Recorded weekly video sessions made available for students who are absent on the Training day.
- Marking of all Assessment

## Schedule 3 – Trainers Requirements

The Partner School is part of the 50% delivery model and as such will be required to provide at least one qualified Trainer who meets the following requirements:

### Trainer Currency Requirements

All Trainers must meet the standards as defined by Connect 'n' Grow® (CnG) CnG to deliver a CnG Program(s). These standards set out the minimum requirements and are subject to review.

### Where Trainers are providing Training and Assessment (fully Qualified Trainer)

#### Hold the following credentials:

- Vocational competencies at least to the level being delivered
- Current industry skills directly relevant to the training and assessment by
  - Maintaining a current health registration; or
  - Complete one day of relevant industry placement
- Current knowledge and skills in vocational training and learning that informs their training and assessment
- Current certification in both First Aid and CPR (Required if delivering)
- Teacher Registration or Blue Card (QLD Working with Children)
- Undertake relevant professional development
- Not have held or currently hold a senior management position within, or ownership of, a company that has had a DYJESBT or other VET-related contract terminated for non-compliance or poor performance
- Not have held or currently hold a senior management position within, or ownership of, an RTO company that has had its registration refused, cancelled, terminated or revoked

#### Hold the following TAE credentials:

- TAE40116/TAE40122 Certificate IV in Training and Assessment (or its successor)
- or
- TAE40110 Certificate IV in Training and Assessment plus the following units:
  - TAELLN411 (or its successor) or TAELLN401A, and
  - TAEASS502 (or its successor) or TAEASS502A or TAEASS502B
- or
- a diploma or higher level qualification in adult education.
- or
- a credential issued by a higher education provider (as defined by section 16-1 of the Higher Education Support Act 2003) which would enable the individual to satisfy the academic requirements for registration as a secondary school teacher in accordance with the registration requirements in at least one State or Territory, and one of the following credentials or the successor to one of the following credentials:
  - TAESS00011/TAESS00019 Assessor Skill Set or
  - TAESS00024 VET Delivered to School Students Teacher Enhancement Skill Set

## Where providing training only (Working Under Supervision Agreement)

### Hold the following credentials:

- Vocational competencies at least to the level being delivered
- Current industry skills directly relevant to the training and assessment by
- Maintaining a current health registration; or
- Complete one day of relevant industry placement
- Current knowledge and skills in vocational training and learning that informs their training and assessment
- Current certification in both First Aid and CPR (Required if delivering)
- Teacher Registration or Blue Card (QLD Working with Children)
- Undertake relevant professional development
- Not have held or currently hold a senior management position within, or ownership of, a company that has had a DYJESBT or other VET-related contract terminated for non-compliance or poor performance
- Not have held or currently hold a senior management position within, or ownership of, an RTO company that has had its registration refused, cancelled, terminated or revoked

### Hold the following TAE credentials:

- In line with [Clause 1.17 – 1.20 from the Standards for RTOs 2015](#), persons delivering training under the supervision of a full qualified trainer must hold one or more of:
- TAESS00007/TAESS00014 Enterprise Trainer - Presenting Skill Set
- TAESS00003/TAESS00015 Enterprise Trainer and Assessor Skill Set
- TAESS00008/TAESS00013 Enterprise Trainer - Mentoring Skill Set
- TAESS00021 Facilitation Skill Set
- TAESS00029 Volunteer Trainer Delivery Skill Set
- TAESS00030 Volunteer Trainer Delivery and Assessment Contribution Skill Set
- TAESS00020 Workplace Trainer Skill Set
- TAESS00028 Work Skill Instructor Skill Set
- TAESS00022 Young Learner Delivery Skill Set.

or

- a credential issued by a higher education provider (as defined in section 16-1of the Higher Education Support Act 2003); which would enable the individual to satisfy the academic requirements for registration as a secondary school teacher in accordance with the registration requirements in at least one State or Territory.

or

- is actively working towards one of the following training and assessment credentials:
  - TAE40116/TAE40122 Certificate IV in Training and Assessment
  - TAE50116/TAE50122 Diploma of Vocational Education and Training
  - TAE50216 Diploma of Training Design and Development.



## Ongoing Professional Development

Continuing Professional Development (CPD) is the maintenance, enhancement and extension of one's knowledge, expertise and competence. CPD may include formal and informal learning activities. All CPD is relevant to the qualifications being delivered and should be completed by the end of Term 4 each year.

### School Trainers

CPD requirements are met through the following structured activities ensuring a trainer's skills and knowledge in both VET and industry remain current:

- Maintain current certification in both First Aid and CPR (if delivering), or the minimum level required by the school.
- Have a current Teacher/Health Registration/Blue Card Registration
  - Trainers who are not registered Teachers must maintain Nursing or other Health Registration and/or ATSI Health Practitioner Registration
- Complete these CnG provided activities:
  - Complete Online Trainer Induction (annually)
  - Attend CnG professional development days Term 1, week 7 and Term 4 week 9.

### Evidence Requirements:

- It is the responsibility of the school and each of their nominated Trainers to maintain CPD standards & record relevant documentation that demonstrates evidence of these minimum annual CPD requirements.

Examples of evidence include:

- Certificates and/or electronic badges confirming completion or attendance of a CPD activity
- A record of informal and incidental learning (details of what you did and what you learnt)
- Trainers will be required to meet their CPD requirements and email the evidence before the end of school term 4, annually.
- Mitigation of unmet requirements

If a Trainer is unable to meet the minimum CPD requirement, CnG may take appropriate action, which is likely to include imposing delivery conditions/restrictions until additional or equivalent CPD has been undertaken.

### Trainer Duty Statement

The specific responsibilities of a school trainer are summarised below:

## Training & Assessment

- a) Deliver high quality engaging training to students.
- b) Undertaken assessment in accordance with the ASQA Standards as required in the Teaching & Assessment Strategy for the relevant qualifications.
- c) Deliver the training program (including marking practical assessments) in accordance with CnG's Training and Assessment Strategy and Assessor Marking Guides and only using current and approved resources.
- d) Ensure appropriate evidence is recorded and submitted for each Practical, this must include individualised comments against each of the practicals completed by the student.
- e) Maintain an appropriate pace to encourage quality and effective student training/learning as outlined by CnG;
- f) Ensure the marking of assessments is both accurate (e.g. rectifying student inaccuracies prior to the trainer submitting to CnG) and completed on schedule/pace (at the end of each term).
- g) Provide adequate and appropriate feedback to students on Assessments.

## Quality and Compliance

- a) Comply with all relevant legislative requirements.
- b) Ensure they are qualified and maintain industry and VET currency.
- c) Complete the requirement CnG Trainer Induction and continuing professional development requirements by the end of Term 4.
- d) Maintain a portfolio of evidence of vocational competencies, industry currency and continuing professional development as outlined in Appendix B.
- e) Attend the mandatory Continuing Professional Development sessions offered by CnG, and where relevant, other CPD modules that may be made available.

## Administration

- a) Enrol each student at the commencement of the training program.
- b) Ensure each student completes the Student Induction before commencing the program, including review of the:
- c) Student Handbook and the Complaints and Appeals processes.
- d) Program outline, detailing the units of competency (core and elective).
- e) Assessment requirements and reporting procedures.
- f) Ensure a record of training is completed against each unit of competency. Continuous Improvement
- g) Participate in the Student Partner Quality Plan process including submitting information and feedback via surveys and submit student surveys and quality indicating reporting.
- h) Notify CnG immediately if a student withdraws from the program.
- i) Other duties as directed by CnG that are not inconsistent with the overall purpose and responsibility of a Trainer (e.g. proactively engaging in internal and external moderation meetings and internal audits, when required).

## Schedule 4 – Fees & Charges

### Fees Per Student

Qualification	Non-Concessional	Concessional	SAS Funding Agreement Subsidised <sup>2</sup>	Fee for Service <sup>3</sup>
Certificate II Programs				
<a href="#">HLT23221:</a> Certificate II in Health Support Services			Fee-free	\$499
<a href="#">CHC22015:</a> Certificate II in Community Services			Fee-free	\$499
Certificate III Programs				
<a href="#">CHC32015:</a> Certificate III in Community Services				\$499
<a href="#">HLT33115:</a> Certificate III in Health Services Assistance				\$499

Credential <sup>1</sup>	
Assistant In Nursing Nanoqual™	\$695
First Aid Nanoqual™	\$99
CPR	\$55

**Notes 1:** First Aid and CPR are completed within both Certificate III qualifications. Where a student has already completed these units through another RTO Provider, they may provide their Statement of Attainment Certificate to receive a Credit Transfer.

**Note 2:** No fees are payable for students subsidised under the SAS Funding Program.

**Note 3:** Students are allocated up to one course which can be fully subsidised, where the student is not eligible for a subsidised course the Fee for services fee applies.

**Note 4:** Assistant In Nursing Nanoqual™ this service will require an additional Agreement signed between CnG and the School.

## Health Kit, Health Polo, Scrubs and Trainer Professional Development Program and School support Fees

Charge*	
Health Consumables Teaching Kit3 (refer to the Queensland School Partnership Handbook – Appendix C)	The initial Health Consumables Teaching Kit will cost between \$2000 to \$2500.  <b>Note:</b> The School will be invoiced for the cost of this kit. Schools will be responsible for replenishing items as required. IT Software Licence fees, Face to face professional develop days, Industry Support by Expert Health Trainers.
<a href="#">Health Polo</a> (CnG & School branded)	\$33 per student
<a href="#">Scrubs Top</a> (CnG & School branded)	By arrangement per student
Trainer Professional Development program and School support**	\$1,650 per school

\* GST Inclusive

\*\*This includes face-to-face and/or industry days through the school year.

### Fees Per School Partner

Fees Per School Partner	
Trainer Accelerated Program <sup>1</sup>	Dual Certificate <sup>2</sup> II per Trainer \$450.00 Dual Certificate <sup>2</sup> III per Trainer \$450.00 Per Unit required for top-up \$50 per unit

**Note 1:** There will be no fee for the first two trainers who undertake the Trainer Accelerated Program for, but fees will apply for subsequent trainers.

**Note 2:** Dual Certificate means both Certificate II in Health Support Services and Community Services and Certificate III in Health Services Assistance and Community Services.

### CnG Expert Health Trainer Daily Fees

CnG Trainer Fee	
CnG Trainer Costs	If student enrolments fall under 10, Certificate II \$500 per day per trainer Certificate III \$500 per day per trainer

## VERSION CONTROL

Version Number	Date	Author	Rational
V3.01	21 August 2024	Sue Lawman	New Template/Format



**Connect 'n' Grow<sup>®</sup>**

A WORLD WHERE HEALTH PATHWAYS HAPPEN THROUGH QUALITY EDUCATION

RTO 40518

## Support

Connect 'n' Grow<sup>®</sup> has a friendly team of staff who are always there to assist you if you need anything, please contact them on:

**1300 283 662**

**[admin@connectngrow.edu.au](mailto:admin@connectngrow.edu.au)**