# LANGUAGES INDUSTRY ROADMAP

# **Career Paths and Desired Skills**

language skills prepare students for many career paths such as international business, diplomacy, journalism, or

Key Functions

#### Industry and Entry-Level Roles

# **BUSINESS CONSULTING. CLIENT SERVICES ASSOCIATE**

This role involves addressing client inquiries, resolving issues, and ensuring a positive client experience. The Client Services Associate acts as a liaison between the client and the company, working to understand client needs and ensuring their satisfaction with the company's products or services.

Skills: Strong professional communication | Negotiation | Creativity | Project and time management

# ACADEMIA, RESEARCH ASSISTANT

This role involves conducting literature reviews, collecting and analyzing data, and assisting with the development of research reports and presentations. The Research Assistant will work closely with senior researchers and program staff to provide insights that drive program development, policy advocacy, and strategic decision-making.

• Design and implement data collection methods

Conduct preliminary research

Analyze quantitative and

Prepare policy briefs and

Support existing policies and

qualitative data

presentations

programs

- Analyze quantitative and qualitative data, Prepare and draft research reports and presentations
- Maintain and manage research databases

- Internships to help you get there
- Customer Support Representative (Mandarin Speaker), Bloomberg
- International Channel Marketing Intern, Glohai
- Analyst Intern, Tiro Capital
- Public Policy and Sustainable Finance Intern. Asia Securities Industry & Financial
  - Markets Association • International Trade Intern, U.S. Department of Commerce
    - Research Assistant, Joint Initiative for Latin American **Experimental Economics**

Skills: Research and analytical skills | Written and verbal communication | Detail-oriented | Organization | Multitasking

# MEDIA, CONTENT WRITER AND EDITOR

This role involves crafting high-quality written materials, ensuring consistency in tone and style, and maintaining accuracy and clarity across all content. The Content Writer/Editor is responsible for creating, editing, and managing content that effectively communicates the organization's messages, engages the target audience, and supports overall marketing and communication strategies.

- Write, edit, and proofread content
- Collaborate with marketing and communications teams
- Conduct research to produce well-informed content
- Monitor and analyze content performance
- College Communication Content Creator, University of Chicago Office of Communications
- Summer Communications Intern, Illinois Environmental Council (IEC)
- Marketing & Publicity Intern, Hachette Book Group

Skills: Writing, editing, and research skills | Multitasking | Familiarity in Microsoft Office Suite and CMS platforms

# NGO, PROGRAM COORDINATOR

This role involves coordinating program activities, ensuring effective implementation, and working closely with stakeholders to achieve program goals. The Program Coordinator plays a key role in ensuring that programs run smoothly, meet objectives, and make a positive impact on the community or target population.

- Engage with program participants, community members, and partners
- Oversee the planning, execution, and tracking of programs
- Assist in developing and managing program budgets
- Program Coordinator, American Immigration Council
- Business Development Intern, Sidera Consult
- Curriculum Research Intern, Yuanfudao

Skills: Organization | Multitasking | Project management | Communication skills | Data analysis | Program evaluation

# BUILDING EXPERIENCE FOR CAREERS IN LANGUAGES

Career Advancement offers a number of events and resources to help prepare you for a career in education:

# **EVENTS**

#### Fall Quarter

- September 30: Application Opens for Winter Break Humanities Trek to Prague, and International Markets Trek to Hong Kong
- October 1: Meet the UChicago Champions Employer Networking
- October 2: UChicago Career & Internship Fair
- October 8: USAID Info Session
- October 9: Federal Resume Workshop
- October 23: Master's in Humanities and Social Sciences Joint Info Session
- October 31: Peace Corps Info Session & Coffee Chats
- November 7: Language Careers Alumni Panel
- December December 16-18: Winter Break Treks

#### Winter Quarter

- January 6: Application Open for Spring Break Languages Trek to New York and Humanities Trek to Istanbul
- January 27: Intro to Government Careers
- February 7: Diversity + Inclusion Summit
- February 12: Service & Education Panel: City Year, Peace Corps, and Teach for America

#### **Spring Quarter**

- March 17-19: Spring Break Treks
- March 31-April 4: Careers in Humanities Week

#### REPRESENTATIVE EMPLOYERS

*These employers actively recruit UChicago students!* 

#### **Business Consulting**

Citi BCG SG Partners JP Morgan

#### Academia

Universidad Nacional Autónoma de México (UNAM) Chicago Public Schools Fulbright Association

#### Media

Ad Council Harper's Magazine Goodheart-Willcox

#### NGO

Turning Pages Prison + Neighborhood Arts/ Education Project EducationUSA International Rescue Committee

*Work with Career Advancement to stay current on recruiting timelines.* 



#### August Wachter, AB'23

- Fulbright Grantee, Austria Program
- Majors: Germanic Studies; Philosophy

Intern, Domi Labs UG Berlin



#### Madeleine Roberts-Ganim, AB'23

- Teaching Assistant, Teaching Assistant Program in France
- Majors: Romance Languages and Literatures; History
- Facilitator, Institute for the Study of Ancient Cultures