

# equipment & services rates

The Department offers an Incentive Rate to Show Management on equipment and services when complete event requirements or specifications are received thirty-one (31) days or more from the first contracted day. The Standard Rate applies for Show Management orders when complete event requirements or specifications, add-ons or change orders are received thirty (30) days or less from the first contract day.

Complete event requirements include, but are not limited to:

- Event schedule or timeline
- Exhibition timeline and diagram (move-in, show, move-out)
- Approved floor plans (exhibits, meetings, general session)
- Utility and Technical requirements
- Event Security
- Production and/or audio visual schedule
- General Service Contractor production schedule

**Department Exclusive Services**

Catered and Concession Food & Beverage, Alcohol Service, Security, Paramedic

Utilities: • telephone • electric • compressed air • technical services • water

**Rigging Exclusive Service Provider**

- Freeman Audio Visual - 512-827-3200

**Equipment & General Labor**

*Other equipment rates may apply.*

	Unit	Incentive Rate (31 days or more)	Standard Rate (30 days or less)
Chair	each per event	\$2	\$3
Table	each per event	\$12	\$16
Table Linen (Not provided for exhibits)	each per use	\$9	\$12
Table with skirt & linen (not provided for exhibits)	each per use	\$40	\$55
6' Aluminum Picnic Tables	each per use	\$41	\$55
Stage Section	per section	\$40	\$50
Water Cooler (Cooler & first 5 gallon water bottle)	per use	\$35	\$45
Additional Water Bottle	per bottle	\$12	\$12
Portable Telescopic Risers (with chairs)	per section	\$600	\$750
Retractable Seating (with chairs, Center only- Exhibit Hall 5)	per use	\$2,800	\$3,750
Rope & Stanchion	per set	\$35	\$45
Dance Floor (Not to exceed \$1,350 per 75' x 75')	per section	\$8	\$10
Coat Rack	each per event	\$35	\$45
Plastic	GSF + Labor	15¢	20¢
Pallet Disposal	per pallet	\$30	\$30

Waste Compactor Service	per service	\$400	\$400
HVAC (non-event hours)	per hall per use	\$200	\$200
Re-Key Meeting Room	per core	\$50	\$50
Additional Room Keys (5 keys per room at no charge)	per key	\$15	\$15
Lost Key Card	per card	\$50	\$50
Lost Key	per key	\$75	\$75
General Labor (excluding holidays)	per hour	\$40	\$50

contd.

## Equipment and Services Rate Information continued

Credit will not be given for services ordered and not used. A four (4) hour minimum may be required. Department determines the number and type of personnel required for an event. Overtime fees may apply.

For a complete listing and additional information on utility services and technical services, refer to the order forms.

### Utilities & Technology Services

Other equipment rates may apply.

	Unit	Incentive Rate	Standard Rate
		(31 days or more)	(30 days or less)
Standard Electrical Outlet (120 Volt, 0-1000 Watts, 8 Amp)	per outlet	\$75	\$100
Electrical Outlet (120 Volts, 15 Amps)	per outlet	\$86	\$115
Electrical Outlet (120 Volts, 20 Amps)	per outlet	\$90	\$120
Internet Connection (Single wire/ One Public IP Address)	each	\$596	\$795
Premium Internet Service (Single wire/ One Public IP Address)	each	\$896	\$1195
Local Only Phone Line	per line	\$150	\$200
Local/ Long Distance Phone Line (Plus LD Charges)	per line	\$188	\$250
Meeting Room Patch	per area, per day	\$50	\$50
Ballroom & Exhibit Hall Patch	per area, per day	\$100	\$100
<b>When using an outside audio contractor, there is a charge</b>	<b>for the use of required electrical service</b>		<b>and audio patches.</b>
Standard Labor (6am- 12am excluding holidays)	per hour	\$50	\$50
Standard Technical Labor (6am- 12am excluding holidays)	per hour	\$150	\$150

### Security Services

Security Badge Checker and Usher (excluding holidays)	per hour/ 4 hr min.	\$36	\$48
Security Badge Checker and Usher (holidays)	per hour	\$52	\$52
Security Badge Checker and Usher (excluding holidays)	per hour/ 4 hr min.	\$25	\$33
Security Badge Checker and Usher (holidays)	per hour/ 4 hr min.	\$35	\$35
Unarmed Uniformed Security Guard (excluding holidays)	per hour/ 4 hr min.	\$28	\$37
Unarmed Uniformed Security Guard (holidays)	per hour/ 4 hr min.	\$41	\$41
Licensed Peace Officer	per hour/ 4 hr min.	\$60	\$60
Emergency Medical Technician	per hour/ 4 hr min.	\$50	\$50

**Business Center Open Upon Request & Approval**

Monday - Friday (8am- 5pm)	per day	No Charge	No Charge
Weekends & Holidays	per day	\$300	\$300

**Convention Center Garage Parking Fees**

2nd Street Location (2nd Street & Brazos Street)	0 mins - 15 mins.	\$ --
5th Street Location (5th Street & Red River Street)	15 mins - 1 hr.	\$4.00
Variable Rate/ Pay upon Exit (Monday - Friday, 6am- 6pm)	1 - 3 hrs.	\$6.00
	3 - 7 hrs.	\$9.00
	7 - 9 hrs.	\$13.00
	9 - 12 hrs.*	\$18.00
* Rate resets after 12 hours. Daily maximum charge of \$36. Lost Ticket charge of \$38		

*Revised October 2017*