

LIST OF DOCUMENTS FOR OFFICIAL MISSION

You wish to go to Italy with an Italian Organization,
and you will not stay longer than 90 days.

❑ Short stay form for original entry visa application, completed and signed

Download the form, although it will be given to you upon arrival at the VFS Global center

❑ Biometric photograph

Color passport photo (width 30 mm, height 40 mm), recent (maximum 6 months) on a white background and with face uncovered, compliant with ICAO standards

❑ Original passport

With a validity of at least 3 months beyond the date on which the applicant intends to leave the territory of the Member States or, in case of multiple trips, to leave the territory of the Member States for the last time and containing at least two blank sheets(one facing the other) in order to affix the visa

❑ Photocopy of passport

Photocopy of the biometric data page and all pages containing visas and entry and exit from the Schengen area, adding the photocopy of the previous passport if the current passport is less one year old.

❑ Round trip ticket (ticket) or reservation of said ticket.

❑ Letter of invitation from an Italian organization

❑ Proof of stable socioeconomic and professional situation

- i. Member of the government, parliament or constitutional council
 - Verbal note, certificate of office or other official document.
- ii. Civil servants and senior officials
 - Appointment order or certificate of office issued by the competent administration; and,
 - if not on official business:
 - Salary slips for the last three months.
- iii. Officers of the Algerian army
 - Certificate of appointment issued by the Ministry of National Defense (DREC); and, if not on official duty
 - official mission:
 - Salary slips for the last three months.
- iv. Staff of the European Delegation or of an Embassy, Consulate or an Official
 - official body of a Member State
 - Certificate of appointment issued by the European Delegation, Embassy or Consulate; and
 - If outside official mission.

❑ Travel medical insurance (photocopy) with a minimum guarantee of €30,000.

It must cover medical and hospital expenses during the period of stay in Italy, including social assistance resulting from treatment that may be incurred during the first stay in Italy and/or in the Schengen area as well as any repatriation costs. It must be valid (as a coverage area) for Italy, the Schengen area or Europe.