



This checklist is for **Saudi passport holders** wishing to travel to Ireland to join their family.

For full details required documents please see <https://www.irishimmigration.ie/coming-to-join-family-in-ireland>. * The Embassy reserves the right to request original versions of any documents. Once, complete this checklist should be submitted to [VFS](#), along with all relevant documentation.



• Detailed policy document on Family Reunification: <https://www.irishimmigration.ie/wp-content/uploads/2021/04/Policy-document-on-Non-EEA-family-reunification.pdf>

• FAQ on Join Family applications: <https://www.irishimmigration.ie/coming-to-join-family-in-ireland/frequently-asked-questions-for-joining-family>

Application Details

*In case of any discrepancy, the website takes precedence

Application Number:	Passport Number:
Name:	VFS Location:
Phone Number:	Submission Date:

Checklist

Category	Document	Comments	Submitted?		
All documents <u>must</u> be translated into English			Applicant	VFS	Embassy
Application Form	AVATS application summary form		☐	☐	☐
Purpose of Travel Outline the purpose of your application: why you are travelling to Ireland, who you are going with and what you will do there?	Cover Letter Provide a <u>typed</u> cover letter that includes <u>all listed points</u>. Failure to do so will result in your application not being processed/rejected.	- Outline the reasons for travelling. - List anyone you are travelling with and how long you will stay in Ireland. - State whether you have any family members or friends in the United Kingdom, and if so list their details. - Outline your relationship with the sponsor in Ireland of your join family application. - State if you have ever had a visa refusal, if not, state this also.	☐	☐	☐
Traveling with Minors	Additional Checklist if travelling with minors	If travelling with a minor(s), confirm the additional minor checklist has been completed and is attached.	☐	☐	☐
Evidence of relationship to your sponsor	Invitation letter from sponsor	Provide a signed letter from your sponsor, confirming their sponsorship, outlining their residency status in Ireland, their employment status, their financial status, whether they are in receipt of social benefits in Ireland and their relationship history with you, the visa applicant.	☐	☐	☐
	Documentation proving your relationship Original documents should be presented to VFS, but only copies of these documents should be submitted with your application	Spouses: <u>Present</u> your original marriage certificate to VFS for inspection (VFS to sign below to confirm they have seen it). <u>Include</u> a copy of your marriage certificate, attested by the Ministry of Foreign Affairs. In the event you do not have a marriage certificate, explain why in a signed letter and provide any alternative information confirming the ceremony took place. Under 18 years old: <u>Present</u> your original birth certificate to VFS (VFS to sign below to confirm they have seen it). <u>Include</u> a copy of your Birth Certificate, attested by the Ministry of Foreign Affairs. 18-23 years old: <u>Present</u> your original birth certificate to VFS (VFS to sign below to confirm they have seen it). <u>Include</u> a copy of your Birth Certificate, attested by the Ministry of Foreign Affairs. You must also provide evidence that the child will be in fulltime education in Ireland (e.g. an offer letter from an Irish Higher Education Institution).	☐	☐	☐
Sponsor's residential eligibility (See section 16 of the FRU policy document)¹	All sponsors	Provide a copy of the sponsor's in-date passport.	☐	☐	☐
	If sponsor does not hold an Irish passport	Category A sponsor: If the sponsor has not yet travelled to Ireland, provide evidence of their Category A status, as per section 16.4 of the FRU policy document (e.g. critical skills permit, etc.). If they are already in Ireland, provide a copy of their employment permit and in-date Irish Residence Permit. Category B sponsor: Provide a copy of the sponsor's in-date Irish Residence Permit, showing that they have been resident in Ireland for at least 12 months prior to the date of visa application.	☐	☐	☐
Sponsor's financial eligibility	Irish sponsor	The sponsor must show evidence of €40,000, in cumulative earnings, across the three years prior to the application.	☐	☐	☐

¹ <https://www.irishimmigration.ie/wp-content/uploads/2021/04/Policy-document-on-Non-EEA-family-reunification.pdf>



Sponsor's financial eligibility	Category B sponsor <i>Category A sponsors are not required to give financial information</i>	<i>The sponsor must show evidence of earnings of at least €30,000 gross (before tax) in each of the two years prior to visa application.</i> <i>If sponsoring children, the sponsor must instead show net earnings (after tax), at the relevant Working Family Payment threshold², in each of the two years prior to visa application; as per section 17.4 and 17.6 of the FRU policy document.</i> <i>If the sponsor has not yet been earning in Ireland for two full years, then earnings accrued prior to entry to Ireland can be considered.</i>	☐	☐	☐
Identity Documents	2 X Passport Photos		☐	☐	☐
	Current Passport		☐	☐	☐
	Copies of previous visas in the last five years including EU, US, UK, Australia, New Zealand, Norway, Switzerland		☐	☐	☐
Order of documents	Confirm documents are in correct order	<i>See below for order in which documents must be presented. Failure to do so will result in delays in processing your application.</i>	☐	☐	☐

Once, complete this checklist should be submitted to VFS, along with all relevant documentation.

For VFS Staff:

I confirm I have seen the **original birth certificate /original marriage certificate**. I confirm a copy has been included in the application and the original returned to the applicant.

VFS Signature

Applicant Declaration

I, the applicant, confirm that this checklist has been completed and all relevant documents have been submitted. I understand that a decision will be made based on these documents. I confirm that I have ordered the documents in my application according to the list below.

Applicant Signature

Document Order of Precedence

1. This Checklist
2. AVATS Application form
3. Cover letter
4. Minor's checklist (if relevant)
5. Invitation letter from sponsor
6. Documentation proving your relationship to the sponsor
7. Copy of the sponsor's passport
8. Category A/Category B sponsor document
9. Sponsor's financial eligibility (Irish sponsor or Category B sponsor)
10. Any other relevant documentation you wish to include

² <https://www.gov.ie/en/service/08bb21-working-family-payment/#rate-of-payment>.



Additional VFS Comments

Additional Embassy Comments

Please Note: This checklist is intended as a guide only. It is not exhaustive and additional documents may be required.

It is the applicant's responsibility to ensure they have understood the application process and have submitted all documentation that is required.

All information related to visas can be found at www.IrishImmigration.ie

