



South African High Commission • Consular Section • 15 Whitehall •  
London SW1A 2DD  
Website: [www.southafricahouse.uk](http://www.southafricahouse.uk)

## REQUIREMENTS FOR ADULT PASSPORT

### (ANY PERSON ISSUED WITH AN IDENTITY BOOK OR SMART ID CARD)

- I. Prescribed forms: DHA 73, DHA or BI 9, and BI 529, to be completed in BLACK INK and BLOCK LETTERS. On the form DHA 73 , please don't fill in section B which says Office use only.  
Statement Form (For the lost/stolen passport)  
Form SVP – 109E (For citizens born in Namibian)
- II. One Certified copy of the following supporting documents:
  - Current passport
  - ID book or Smart ID Card
  - Marriage certificate
  - Unabridged birth certificates for applicant under 18 years.
  - Parental consent on page 2 of DHA 73 and consent affidavit if under 18 years. (affidavit is available to download on [www.southafricahouse.uk](http://www.southafricahouse.uk))
  - On the form DHA 73 , please don't fill in section B which says Office use only
  - Parents ID books and passport if under 18.
  - Foreign marriage certificate (i.e. if married outside SA) must be Apostilled/Legalized, and also submit ID/Passport of spouse together with the marriage registration form available on our website.
  - Final Divorce Decree, both copies of marriage certificate and final divorce decree must be submitted
  - Final foreign Divorce Decree , if divorced outside South Africa the decree must be Apostilled/Legalized
  - *If you are married /divorced in UK i.e. outside SA, it is compulsory to register your marriage/divorce with the Department of Home Affairs. In order to enable this office to*

register your marriage/ divorce in South Africa please download and complete the form **“REGISTRATION OF MARRIAGE” / “REGISTRATION OF DIVORCE”** from our above website  
To legalize/apostille marriage certificate or divorce decree,

Please contact: [legalisationenquiries@fco.gsi.gov.uk](mailto:legalisationenquiries@fco.gsi.gov.uk) , tel. No. 03700 0022 44

<https://www.gov.uk/get-document-legalised>

If you are married/divorced outside UK, please contact the relevant Embassy/High Commission to legalise/apostille your document

- A letter confirming that you wish for your passport to be issued in your married/maiden surname
- If you have dual nationality, please provide proof of how and when you acquired the foreign nationality, such Naturalization or Registration Certificate. **NB: FOREIGN PASSPORT IS NOT PROOF OF HOW AND WHEN YOU ACQUIRED FOREIGN CITIZENSHIP**

If you are British citizen and you do not have any of the above documents, please contact:

*HM Passport Office*

*Disclosure of Information*

*Peterborough Searching Team*

*Peterborough*

*PE1 1QG*

Email: [DPA.Queries@hmpo.gov.uk](mailto:DPA.Queries@hmpo.gov.uk)

[www.gov.uk/hm-passport-office](http://www.gov.uk/hm-passport-office)

- Letter of retention of your South African Citizenship.
- III. Photos are not required to be brought in advance to passport centers. Photos are taken at the Passport Center at the time of application
- IV. FEES

Please note Service Charges and Photo charges are not included in the below table. Please [click here](#) for additional services

Ordinary Adult Passport	£35
Maxi Passport	£50

Lost Passport/Stolen/damaged passport	£70
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