

Singapore Visa



VFS.GLOBAL
EST. 2001

Entry Visa Application Checklist

PLEASE TICK ☒ THE CHECK BOXES FOR THE ITEMS WHICH YOU HAVE PROVIDED

APPLICATION INFORMATION

Name of Applicant	
Reference Number	
Phone Number	
Email Address	

DOCUMENT CHECKLIST	VFS OFFICER COMMENTS
☐ Original Passport valid for 6 months from date of entry	
☐ Appointment Confirmation Letter	
☐ One Passport Sized Photo (Refer to website for Specifications)	
☐ Application Form – 14A Duly Filled & Signed as per Passport Signature	
☐ Form 39A/ Letter of Introduction filled by a Singapore National	
☐ Supporting document/s if you have selected “YES” to questions in PART IV – ANTECEDENT OF APPLICANT on FORM – 14A	
☐ Copy of Passport Bio page & Passport Signature Page	
☐ Copy of VEVO status in Australia (printed in the past 1 month) from VEVO website : https://www.homeaffairs.gov.au/busi/visas-and-migration/visa-entitlement-verification-online-(vevo)	
☐ Confirmed flight and accommodation bookings (if not confirmed, please state planned itinerary and accommodation in a letter)	
☐ (For business/conference purposes only) Printed evidence of business travel from your employer or organization	

FEES PAYABLE AT THE VISA APPLICATION CENTRE AT THE TIME OF APPOINTMENT

☐ Visa Fees	☐ Service Fees	☐ SMS Fees (Optional)
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Important Notes

- Processing time is at least 7 working days from the date of receipt of complete applications at the visa application center. Each visa application will be considered on its own merits and some applications may take longer to process.
- In case you have not surrendered your Blue Identity Card, you are required to submit it to “The High Commission of Singapore, Canberra” before applying for your visa at the Joint Visa Application Centre. (Please note that processing time for such cases will be longer and dependent on the ICA).
- Applications may not be lodged earlier than 30 days before the intended entry at the port.
- Consular officer may request a personal interview or further documentation for processing.
- For any non-social visits (business or profession related), you will need to contact the Ministry of Manpower in Singapore beforehand to confirm if you will need to apply for a miscellaneous work pass/exemption.

Form 14A Clarifications

- Name:** To be filled in the same sequence as it appears on your passport/travel document. Typically, passports indicate your surname/family name first, followed by your first/given name.
- Country and Place of Issue:** These refer to the “Place of Issue” on your passport biodata page, which is typically a state, district or city. For the Country of Issue, fill in the country which relates to the city/state/district listed as “Place of Issue” on your travel document/passport.
- Address in country of origin:** Fill in your last known or current address in the country of your nationality.
- Countries previously/currently resided (page 2):** Fill in the address/es of any countries you have resided in (i.e. Australia) outside of the country of your nationality.

Declaration

I, _____ agree that in case of an incomplete application, there might be delays or rejections. I also agree to accept the terms and conditions of service and data protection and privacy policy available on www.vfsglobal.com/singapore/australia.

Signature of Applicant (as per passport): _____

Date: _____

Notes:

*Affix a recent
Passport-size
photograph here*

APPLICATION FOR ENTRY VISA

PART I – PARTICULARS OF APPLICANT

[illegible]

Sex:* ☐ Male ☐ Female

Marital Status:* ☐ Single ☐ Married ☐ Separated ☐ Divorced ☐ Widowed ☐ Cohabited ☐ Customary

Nationality/Citizenship of Spouse:*	☐ Singapore Citizen	NRIC No.									
	☐ Singapore Permanent Resident	NRIC No.									
	☐ Others (Please Specify):										

[illegible]

Type of Travel Document Held:*

☐	International Passport	☐	Diplomatic Passport	☐	Official Passport
☐	Service Passport	☐	Document of Identity	☐	Certificate of Identity
☐	Others (please specify)				

Travel Document Issued Date:

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Expiry Date:

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D D M M Y Y Y Y

[illegible]

For Chinese Nationals Only
PRC ID Number

Address in Country/Place of Origin/Residence

Country/Place of Origin/
Residence:

Division/State/Province
of Origin/Residence:

Prefecture of Origin/
Residence:

County/District of Origin/
Residence:

Address: _____

PART II – OTHER DETAILS

Email Address:

Contact Number:

Occupation:

Highest Academic/
Professional
Qualifications Attained:* ☐ No Formal Education ☐ Primary ☐ Secondary ☐ Pre-University
☐ Diploma ☐ University ☐ Post-Graduate

Annual Income in
Singapore dollars (SGD):

Religion:

Expected Date of Arrival in Singapore:

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D D M M Y Y Y Y

Type of Visa:* ☐ Single Journey ☐ Double Journey ☐ Triple Journey ☐ Multiple Journey

Purpose of visit:* ☐ Social ☐ Business

Details of purpose: _____

How long do you intend to stay in Singapore:* ☐ Less than 30 days ☐ More than 30 days

If your intended stay in Singapore is more than 30 days, please state the reason for your intended length of stay and the duration

Details of Local Contact or Company/Hotel in Singapore

[illegible][illegible]

Email Address: _____

(a) Have you ever been refused entry into or deported from any country/place, including Singapore? ☐ Yes ☐ No

(b) Have you ever been convicted in a court of law in any country/place, including Singapore? ☐ Yes ☐ No

(c) Have you ever been prohibited from entering Singapore? ☐ Yes ☐ No

(d) Have you ever entered Singapore using a different passport or name? ☐ Yes ☐ No

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief. I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I undertake to comply with the provisions of the Immigration Act 1959 and any regulations made thereunder or any statutory modification or re-enactment thereof for the time being in force in Singapore.

I undertake not to involve in any criminal offences in Singapore.

I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued

I further undertake not to be engaged in any form of employment, business or occupation whilst in Singapore without a valid work pass issued under the Employment of Foreign Manpower Act 1990.

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I understand that this application for and possession of a visa does not guarantee entry into Singapore and permission to entry is entirely discretionary at the point of entry.

I give my consent for your department to obtain and verify information from or with any source as you deem appropriate for the assessment of my application for immigration facilities.

Signature of Applicant

Controller of Immigration
Singapore

Date: _____

Dear Sir

LETTER OF INTRODUCTION FOR VISA APPLICATION

The applicant for the visa, (name of applicant), _____ of _____ (country), holder of passport /travel document no. _____ is coming to Singapore from (country of embarkation) _____ for the purpose of _____ (e.g., holiday, transit, business, meeting, exhibition, visiting friends & relatives, employment, education; for others, please specify). The applicant is my _____ (e.g., father, mother, brother, sister, son, daughter, spouse, business partner; for others, please specify).

Yours faithfully

Only for application where Local Contact is an individual:

Signature of Local Contact

NRIC (Pink / Blue) No

Name of Local Contact

Contact Number

Address of Local Contact

Email Address

Only for application where Local Contact is a company:

Signature of person acting on behalf of the company/firm

Unique Entity Number (UEN) of the company/firm

Name, NRIC No. and Designation/Capacity

Contact Number

Company Name and Address

Email Address