

## **Important information about the Check & Verify Service**

The Check & Verify service is offered by VFS Global (us) for you to support your visa application. As part of this service, we make reasonable checks, including but not limited to; Bank statements; Income Tax Returns, Credit history, Employment, Court record checks to confirm the accuracy and authenticity of information submitted by you in connection with this application. We also make reasonable checks as mandated by INIS on any sponsors for a visa application to verify your information contained within.

The information provided by you, will be treated in confidence, however this information may be disclosed to government departments, agencies, local authorities, foreign governments, and other bodies, for the purposes of verifying the information given. When required by law in order to prevent fraud and be compliant with anti-money laundering provisions, as part of the Check & Verify service we may contact fraud prevention agencies.

The Check & Verify report in respect of the customer's visa application will be forwarded to INIS Visa Division for processing within 2-5 days, regardless of whether all verification checks have been completed. During that time we will make 3 attempts to conduct each verification check.

Any Check & Verify services as well as disclosures of your personal information will be performed in accordance with applicable local Data Protection and Privacy Legislation. For any additional information regarding how your data is handled by us, or to exercise your rights as a data subject, please check the Privacy Notice on our website, ask our visa application centre manager or contact VFS Global Data Protection Officer at [dpo@vfsglobal.com](mailto:dpo@vfsglobal.com)

Using the Check & Verify service does not guarantee the success of your visa application. The fee payable is for the service provided; therefore, you will not be entitled to a refund if your application is refused or issued for a shorter period than you applied for. Refunds do not apply if checks could not be completed due to unavailability of sponsors, employers or issuing authorities to confirm information.