

## Application Procedure for a Multiple Entry Temporary Visitor Visa (Applicants with a HKDI/Macau Travel Permit)

The Government of Japan has decided to relax the visa requirements for holders of the HKSAR Document of Identity for Visa Purposes (hereinafter referred to as “HKDI”) and the Macau Travel Permit from January 1<sup>st</sup> 2019. Specifically, holders of the HKDI or Macau Travel Permit with Chinese nationality can apply for a Multiple Entry Visa.

### 1 Who can submit a visa application?

Those who hold a general IC (with microchip) or an ordinary Machine-Readable HKDI or Macau Travel Permit, (limited to those whose nationality is stated as “CHINESE” on the bio-data page), that is in compliance with the International Civil Aviation Organization (ICAO) standards, who wish to apply for a Multiple Entry Visa and meet one of the following criteria are eligible to apply:

- (1) An individual who has a travel record as a temporary visitor to Japan in the last three years and who has the ability to pay the travel expenses.
- (2) An individual with sufficient financial capacity.
- (3) The spouse or children of individuals who are mentioned under (2) above.

(Note 1) **Hong Kong or Macau residents who are currently residing in Hong Kong or Macau are eligible to make visa applications here.** Hong Kong or Macau ID cards need to be shown. The HKDI or Macau Travel Permit must have at least 1 year and 4 months of validity.

(Note 2) In principle, applicants must submit their visa applications to the Japan Visa Application Centre in person. Only family members (excluding minors) from the same residential address are permitted to make submissions on behalf of the applicant and relationship proofs, such as marriage certificate or birth certificate (original and copy), must be presented upon application. Even in the case of applying for family members, an application form must be signed by the applicant (for minors who are not yet in school, a parent may sign on his/her behalf).

**※ Please make an appointment prior to submission. Click [here](#) for the Japan Visa Application Centre. 【Helpline: (+852) 3167-7033】**

### 2 Necessary Documents

Please prepare the documents listed in “List of Basic Documents to be submitted for a Multiple Entry Temporary Visitor Visa”.

- (Note 1) Original documents should be submitted within 3 months of their issuance.
- (Note 2) Please note that an application will not be accepted unless all required documents are presented.
- (Note 3) Visa applications are based on all of the documents submitted, however, please note that applicants may be requested to provide any other documents, if deemed necessary. Besides any additional documents requested by the Consulate, further documents will not be accepted once the visa application has been submitted.
- (Note 4) In principle, the HKDI/Macau Travel Permit must be kept in the Consulate during the period of visa application.
- (Note 5) Please note that all submitted documents, except the HKDI/Macau Travel Permit, will not be returned to the applicants.

### 3 Visa Issuance

In principle, the visa application process takes a minimum of one week from the date of submission, (excluding Saturdays, Sundays and Holidays announced by the Consulate-General of Japan in Hong Kong).

Please note that it is possible a visa may not be issued even though all the necessary documents are submitted. Moreover, a Single Entry Temporary Visitor Visa may be issued instead of the visa type applied for at application.

- (Note 1) The duration of visa processing may vary if the applicant’s documents are incomplete, he/she is requested to submit additional documents or our Consulate has to make enquiries to the Ministry of Foreign Affairs in Tokyo.
- (Note 2) The collection procedure is subject to the arrangement of the Japan Visa Application Centre.
- (Note 3) The visa application fee must be paid in Hong Kong dollars and in cash only. The visa fee may vary depending on the passport and visa type. Please reconfirm the fee upon visa application.
- (Note 4) Please note that we will not answer any enquiries about the reasons for not issuing a visa.

## List of Basic Documents to be submitted for a Multiple Entry Temporary Visitor Visa

(Applicants with HKDI / Macau Travel Permit)

| Eligibility for Applicant | (1)<br>An individual who has a travel record as a temporary visitor to Japan in the last three years and who has the ability to pay travel expenses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | (2)<br>An individual with sufficient financial capacity.<br>(Hereinafter referred to as “the individual (2)”) )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | (3)<br>The spouse or children of the individual (2) who has sufficient financial capacity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| Necessary Documents       | <b>Necessary documents to be prepared by the applicant</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                           | <ol style="list-style-type: none"> <li>① Visa Application Form to Enter Japan. <a href="#">(Specific format)</a></li> <li>② One passport-size colour photo.</li> <li>③ HKDI/Macau Travel Permit. (original and copy)</li> <li>④ Hong Kong or Macau identity card. (original and copy)</li> <li>⑤ Current or old HKDI/Macau Travel Permit that shows Japanese Temporary Visitor Visa and entry stamp in the last three years. (original and copy)</li> <li>⑥ Documents showing the ability to support travel expenses. (original and copy)</li> <li>⑦ A letter of explanation stating the reason for applying for the Multiple Entry Visa. (original)</li> </ol> | <ol style="list-style-type: none"> <li>① Visa Application Form to Enter Japan. <a href="#">(Specific format)</a></li> <li>② One passport-size colour photo.</li> <li>③ HKDI/Macau Travel Permit. (original and copy)</li> <li>④ Hong Kong or Macau identity card. (original and copy)</li> <li>⑤ The following documents to prove sufficient financial ability: (original and copy) <ul style="list-style-type: none"> <li>• A past year's salary proof from an official organisation. (Salary Tax Return from the government)</li> <li>• The past 3 months' (90 days') bank book/bank statements in the name of the applicant.</li> </ul> </li> <li>⑥ A letter of explanation stating the reason for applying for the Multiple Entry Visa. (original)</li> </ol> | <ol style="list-style-type: none"> <li>① Visa Application Form to Enter Japan. <a href="#">(Specific format)</a></li> <li>② One passport-size colour photo.</li> <li>③ HKDI/Macau Travel Permit. (original and copy)</li> <li>④ Hong Kong or Macau identity card. (original and copy)</li> <li>⑤ Documents showing the family relationship between the applicant and the individual (2). (original and copy)</li> <li>⑥ A letter of explanation stating the reason for applying for the Multiple Entry Visa. (original)</li> <li>⑦ If applying separately from the individual (2), the following document: <ul style="list-style-type: none"> <li>• Documents to prove sufficient financial ability of the individual (2). (original and copy)</li> </ul> </li> </ol> |

※Please note that applicants may be requested to provide any other document deemed necessary.

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| <b>Points to note for necessary documents prepared by the applicant</b> |
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## **1 Visa Application Form to Enter Japan ([Specific format](#))**

- (Note 1) All items in the visa application form must be completed (please fill in 'nil' where appropriate).
- (Note 2) In the case of students (including kindergarten students), please fill in the school name, address and phone number under the item "Name and address of employer".
- (Note 3) For the items of "Guarantor in Japan" and "Inviting Person in Japan":
- ① For the purpose of short-term business affairs, etc., please fill in the details of the headquarters, branch office or customer, etc. in Japan.
  - ② For the purpose of visiting relatives or acquaintances, please fill in the details of the relatives or acquaintances.
  - ③ For the purpose of tourism, please fill in the details of the relatives or acquaintances who are now residing in Japan or please fill in 'nil' if there is no such person.
- (Note 4) The application form must be signed by the visa applicant. (The signature should be the same as on the HKDI/Macau Travel Permit. For minors who are not yet in school, a parent may sign on his/her behalf.)

## **2 One passport-size colour photo**

- (Note) Passport-size colour photo taken within 6 months (45mm X 35mm, front-facing, without hat, without background).

## **3 HKDI/Macau Travel Permit (original and copy)**

- (Note 1) The HKDI or Macau Travel Permit must have at least 1 year and 4 months validity.
- (Note 2) Include copies of pages with bio-data, signature, Japanese Temporary Visitor Visa and immigration stamps of entry/departure to/from Japan.
- (Note 3) The HKDI/Macau Travel Permit must be signed by the applicant (except for minors who are not yet in school).

## **4 Documents showing the ability to support travel expenses (original and copy)**

- (Note) Please submit the past 3 months' (90 days') bank book/bank statements in the name of the applicant or a past year's salary proof from an official organisation (Salary Tax Return from the government) (original and copy).
- If the bank book/bank statements are from a joint account with a spouse etc., relationship proof (original and copy) is also required.

## **5 Documents to prove sufficient financial ability (original and copy)**

- (Note) Please submit the past 3 months' (90 days') bank book/bank statements in the name of the applicant or a past year's salary proof from an official organisation (Salary Tax Return from the government) (original and copy). (Besides the above documents, applicants may also submit additional documents which certify their income, such as stock dividends, pension, retirement allowance, inheritance, lease agreement, real estate register, deed of property etc. (original and copy)).
- If the bank book/bank statements or other documents are from a joint account with a spouse etc., relationship proof (original and copy) is also required.

## **6 Documents showing the family relationship (original and copy)**

- (Note) In the case of dependents (spouse or parents), please submit documents showing the family relationship (marriage certificates, birth certificates, etc.) (original and copy).