



BIOMETRICS ONLY – APPLICATION?

If you have been instructed by SIRI/DIS to submit biometric information (fingerprints and photo) or if your application has already been submitted and approved from Denmark, you will have to appear in person at VFS Global in order to submit your biometric data and/or documentation for processing of your permit sticker in your passport.

APPLICATION DOCUMENT REQUIREMENTS

Passport	Passport, valid at least six (6) months after the expected entry date into Denmark, containing two (2) blank pages and issued within the last 10 years.	Y / N
Request or Approval Letters	Letter with Case Order ID from the Danish Immigration Service (DIS) or the Danish Agency for International Recruitment and Integration (SIRI), with request for you to provide biometric data and/or with confirmation of already approved residence permit.	Y / N
Embassy Fee	Receipt with Purchase Number for payment of Embassy fee of DKK 1875 for Permit sticker issuance (May 2026). The fee must be paid online using the Ministry of Foreign Affairs' web shop portal (https://dys.um.dk/permit/)	Y / N
VFS Global Fee	Fees to VFS Global. To be paid during your biometrics appointment.	Y / N

COMPLETENESS OF APPLICATION & DECLARATION

Use this Checklist and the Appendix 2 Information Sheet to make sure your documents are complete before you submit your application. Arrange your documents in the order listed and do not staple any documents. If any documents are missing or incomplete, your application may be rejected or cause unnecessary delays.

The application is complete? ☐ Yes or ☐ No, the documents/information indicated above are missing. I would like to submit my application nevertheless.

APPLICANT DECLARATION

Applicant Name	Applicant Phone	Applicant Signature
Applicant E-mail (use BLOCK letters)	Date	

VFS GLOBAL	Barcode Sticker and Comments	MFA Purchase Number	Case ID (XX-1234-XX)
			VFS Official Signature