



## EMBASSY OF THE REPUBLIC OF BULGARIA

| CONFERENCE |   | YES | NO |
|------------|---|-----|----|
| 1          | <b>Application form</b> personally duly filled in and signed by the applicant.  |     |    |
| 2          | One recent passport size <b>photograph</b> in light-colored background, size 3,5 x 4,5 cm.  |     |    |
| 3          | <b>Passport</b> /travel document must:<br>a) have a validity of at least 3 months after the intended stay<br>b) be issued within the previous 10 years<br>c) have 2 blank pages<br><b>It is recommended to attach old or valid Schengen, UK, USA or Canada visas as well as any other previous visas. You should provide copy of all pages of your valid passport with stamps on it.</b>  |     |    |
| 4          | <b>Two way (flight, train or bus) ticket</b> reservation (in accordance with insurance and accommodation).  |     |    |
| 5          | Overseas <b>travel medical insurance</b> valid for all Schengen countries.<br>The insurance has to cover the applicant for at least 30,000 euros or equivalent, for all risks e.g. accident, illness, medical emergency, etc.   |     |    |
| 6          | <b>Letter of invitation</b> or confirmation of registration including reference to the receipt of registration fee issued by the host organization duly signed and stamped by an authorized person – director or CEO and his phone number for contact.  |     |    |
| 7          | <b>Official program</b> of the conference.  |     |    |
| 8          | Reservation(s) of <b>accommodation</b> for the whole period of stay (in case of multiple cities or countries all reservations are needed).  |     |    |
| 10         | <b>Employer's certificate</b> needs to contain the following: job title, address, start date of employment, monthly amount of income and <b>salary slip</b> of the last three months. Formal requirements: letterhead paper, stamp, and corporate signature.<br><b>Certificate from Tamin-e Ejtemaei (Social Security Organization) and Khadamat-e Darmani (Social Health Organization)</b> also must be submitted. <ul style="list-style-type: none"><li>• In case of self-employment, certificate of registration.</li><li>• For students - certificate from school (from the latest semester)</li><li>• For pensioners - pension slip of the last three months.</li></ul> <b>All documents have to be translated in English.</b> |     |    |
| 11         | Detailed <b>bank account statement</b> of the past six months.  |     |    |

| <b>REMARKS to be filled out VFS staff (please tick, what is relevant):</b>   | <b>YES</b> | <b>NO</b> |
|--|------------|-----------|
| Refused, revoked, cancelled, or rejected Schengen visa?  |            |           |
| Does applicant have Any Relatives in Schengen area if Yes, their Details:  |            |           |
| Applicant's documents are complete?  |            |           |
| <u>Other remarks:</u>  |            |           |
| <p><b>The possession of a visa cannot be the only reason for entry and residence in the Republic of Bulgaria!</b></p> <p><b>The border control authorities may deny entry to the Republic of Bulgaria to a foreigner holding a visa!</b></p> |            |           |

NOTE: If the documents you are submitting are in a language other than English, **you need to have them translated** (All the **translation** should be stamped by Iran's Judiciary and Ministry of Foreign Affairs)

**Issuing the visa is subject to the submission of the documents listed.** The Embassy reserves the right to request further documentation.

Original documents must be presented during the personal interview with the visa officer and **a copy also must be submitted.**

**We would like to inform you that traveling differently from a pre-approved route may impact your next visa application negatively!**

Signature of applicant

Signature of VFS Staff