



Visa Application Centre for Croatia
Check list for Croatian Visa

LONG TERM VISA (D TYPE VISA)

First and Last Name: _____	Contact No.: _____
Passport number: _____	E-mail: _____
Purpose of visit: _____	

	Required documents	Yes	No	Remarks
1.	Visa application form: to be filled out and signed by the applicant, to be filled out online at https://crovisa.mvep.hr/ . All documents and photographs to be submitted during the application must be uploaded to the 5th page of the application form. Documents should be uploaded section by section, not in bulk – such as bank, business papers, insurance etc and the total size of the documents should not exceed 15 MB.			
2.	Two recent photographs in color , 35x45 mm, glued on the application form (taken in past six months)			
3.	Passport issued within the last 10 years, valid for at least three months longer than the validity of the granted temporary stay or issued stay and work permit			
4.	Copies of the main page of applicant's passport Copies of Schengen visas, if issued			
5.	Fingerprints: 10 fingers (persons whose fingerprints have been collected within the previous 59 months should not have the fingerprints collected again. If, during the processing of the visa application, the Embassy/Consulate establishes that the applicant's fingerprints are not stored or are of low quality, the applicant shall be called to have his/her fingerprints collected).			
6.	Proof of granted temporary stay or issued stay and work permit in the Republic of Croatia (copy acceptable)			
7.	Proof of means of transportation: copy of the one-way travel ticket reservation			
8.	Medical travel insurance should be: - valid for Schengen area or world-wide - valid for 30 days counting from the date of entering into Croatia - containing a minimum coverage of 30.000 EUR for urgent medical treatment and repatriation in case of death			
9.	For Third Country Nationals not residing in their domicile country: - copy of residence permit			
10.	For minors, under 18: - copy of the birth certificate			

11.	Visa fee: Visa fee for for D visas is 93 EUR, while the following categories of people are exempted from visa fee payment: <ul style="list-style-type: none"> - children up to the age of 12, - for family reunification – exempted in the case of family members of a Croatian national (spouse, children), - for third-country nationals who have been granted the temporary stay for the following purposes: secondary school education, university studies, research and humanitarian grounds. 			
12.	Other possible documents considered necessary. <u>*** Applications must be submitted at least 15 days before the departure date.</u>			
Remarks by VFS staff: 				
Please be informed that submitting a visa application, including all the required documents, does not automatically mean that the visa will be issued. The Embassy of the Republic of Croatia has the right to ask for any other additional documents it considers necessary and may call the applicant for an interview. In case of refusal, the visa fee is not refundable. Documents should not be older than three months. The Embassy of the Republic of Croatia in Ankara does not return the original documents submitted with the application. A long-term visa application shall be considered admissible if it was submitted no sooner than two months before and no later than two months after the beginning of validity of temporary stay or the issued stay and work permit in the Republic of Croatia. If the above conditions are not fulfilled, long-term visa application shall be considered inadmissible, all documents enclosed shall be returned to the applicant and the amount of visa fee paid shall be refunded.				
Name, surname and signature of applicant :		Name, surname and signature of VFS staff :		