

Embassy of Greece in Tehran – Consular Section
Checklist for VISA Type D – <https://visa.vfsglobal.com/irn/en/grc/>

- ➔ All required documents/ letters/ certificates etc. should be in English. *Translations should be verified/ legalized by the Ministries of Foreign Affairs and Justice.*
- ➔ All documents (including verified/ legalized translations) should have been issued no earlier than a month before the application date., birth certificate translation validation (Not older than 6 months)
- ➔ Please note that any inaccuracy in the submitted documents may result in the rejection of the applicant. Additionally, the consular office may check parts or the application by contacting the issuer of the document. Non confirmation may result in the rejection of the application.

Application Form - <u>a)</u> filled (exclusively in English), <u>b)</u> dated and <u>c)</u> signed by the applicant * in case of minors, the application should be signed by the minor's father & mother or legal guardian	
One Colored passport photo Not older than six months on the submission date, with a white background, and with a size of 3.5 x 4.5 cm	
Applicant's passport ➤ <u>a)</u> valid for at least three months after the requested VISA's expiry date, <u>b)</u> having at least two unused pages, <u>c)</u> signed by the applicant, <u>d)</u> with photocopies of both the ID page and all Schengen VISAs (on the current and/or previous passports) * if a previous passport was lost or stolen, an official document certifying the issue is needed	
Documents required for all categories of VISA Type D ➤ Birth Certificate ("Shenasnameh") ➤ Medical Certificate (issued -and stamped- by a hospital no earlier than a month before the application) (Click here for Template) ➤ Police Clearance Certificate (issued no earlier than a month before the application) ➤ Travel Insurance Certificate (<u>a)</u> valid for all Schengen countries or Greece only, <u>b)</u> covering (at least) the entire period of the intended stay, <u>c)</u> with a coverage of no less than €30,000) validation should be 365 days and should be multiple Attention: Please keep in mind that the applicant may be called for an interview at the consular office.	
➤ <u>Financially Independent Persons</u> ○ Proof of financial means ▪ Original proof of account ownership (in English) issued by a [Greek (preferably) or Iranian] bank <u>no earlier than a week</u> before the application with at least 3-month long original personal bank account(s) statement(s), presenting a normal fund flow, and issued <u>no earlier than a week</u> before the application. ▪ A detailed property ownership deed of any property owned ▪ A letter from the employer (issued no earlier than a month from the application date) stating: <u>a)</u> the length of the contract (together with expiry date), <u>b)</u> the applicant's salary, <u>c)</u> the applicant's current position. <u>Full contact details of the employer's company, its unique National Identification Number ("shenaseh melli") and the announcement of its establishment in the government gazette should be included.</u> ○ Proof of any previous legal stay in Greece. ○ Evidence that the person concerned is financially independent (income, high-income pensioner, etc.) and has sufficient means of subsistence at a level of fixed annual income, or ○ Act of a public insurance institution providing a final pension. ○ The general supporting documents set out in No F3497.3/AP24245/2014 (B' 1820) Decision of the Minister of Foreign Affairs. ○ The amount of resources, at the level of fixed annual income, shall be evidenced by a foreign pension, bank account or proof that they possess, on their own, sufficient legitimate financial means to cover their subsistence costs without providing a dependent job or carrying out an independent economic activity in Greece (Minimum 2,000€/ Month, 48,000€ for 2 Years). ○ Minor Education Certificates	

➤ Researchers

- True copy of the original contract of acceptance signed by the issuing authority which is in accordance with article 60 law 4251/2014.
- **Original** proof of account ownership (in English) issued by a (Greek or Iranian) bank no earlier than a week before the application with at least 3-month long **original** personal bank account(s) statement(s), presenting a **normal fund flow**, and issued no earlier than a week before the application. The researcher needs to have **€900** per month for the full length of the projected stay in Greece.
- Declaration by the institution in Greece that it bears the cost of the researcher's living (in case the researcher does not have sufficient means of subsistence).
- Valid trade license photocopy of the institution in Greece (if it is private), issued by the competent Greek authority.

➤ Erasmus + (Students wanting to do internships)

- True copy of the original contract between the applicant, the university he/she is studying at and the company he/she will be employed to.
- **Original** proof of account ownership (in English) issued by a (Greek or Iranian) bank no earlier than a week before the application with at least 3-month long **original** personal bank account(s) statement(s), presenting a **normal fund flow**, and issued no earlier than a week before the application.
- Valid trade license photocopy of the institution in Greece (if it is private), issued by the competent Greek authority.
- Last education Certificate.

➤ Other Students

- Student acceptance letter from the institution in Greece demanding the applicant's physical presence for the educational program and stating the length of the program.
- Fee payment receipt photocopy (If educational program includes payment).
- **Original** proof of account ownership (in English) issued by a (Greek or Iranian) bank no earlier than a week before the application with at least 3-month long **original** personal bank account(s) statement(s), presenting a **normal fund flow**, and issued no earlier than a week before the application. The student needs to have **€400** per month for the full length of the projected stay in Greece.
- Confirmation from the institution about Greek/English language course for the applicant (Photocopy).
- Study certificate from the institution in Iran
- Valid trade license photocopy of the institution in Greece (if it is private), issued by the competent Greek authority.

➤ Real Estate Owners/Investors

- Documents proving the economic capacity of a third-country national such as a certificate from an A class recognized bank or an official financing institution or other recognized organization of securities safekeeping to certify the existence of bank accounts or other securities, in particular bonds or shares, to cover the funds of the investment (Minimum €250.000).
- A copy of a brokerage contract with a lawyer, law firm or real estate agent.
- The general supporting documents set out in No F3497.3/AP24245/2014 (B' 1820) Decision of the Minister of Foreign Affairs.

- It is Mandatory for all to Provide Insurance Records from the Social Security.

I have been informed that:

- **an application without the complete set of documents (see checklist) may result in the rejection of my visa application**
- **each application is submitted and examined on an individual basis**
- **in case of a rejection, all fees are non-refundable**

The Applicant (or his/her representative)	VFS Officer
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