

This checklist is for **Saudi passport holders** wishing to travel to Ireland for a **short stay study programme** (< 90 days).

For full details required documents please see www.irishimmigration.ie/coming-to-visit-ireland/. * The Embassy reserves the right to request original versions of any documents. Once, complete this checklist should be submitted to [VFS](#), along with all relevant documentation.

*In case of any discrepancy, the website takes precedence



Application Details

Application Number:	Passport Number:
Name:	VFS Location:
Phone Number:	Submission Date:

Checklist

Category	Document	Comments	Submitted?		
All documents <u>must</u> be translated into English			Applicant	VFS	Embassy
Application Form	AVATS application summary form		☐	☐	☐
Purpose of Travel <i>Outline the purpose of your application: why you are travelling to Ireland, who you are going with and what you will do there.</i>	Cover Letter <i>Provide a <u>typed</u> cover letter that includes <u>all listed points</u>. Failure to do so will result in your application not being processed/rejected.</i>	- Outline the reasons for travelling. - State where you will be studying and what your accommodation plan is. - Describe the connection to home that will oblige you to return home after your course. - List anyone you are travelling with and how long you will stay in Ireland. - State whether you have any family members or friends in the United Kingdom, and if so list their details. - State if you have a recent visa from a country listed below.¹ - State if you have ever had a visa refusal, if not, state this also.	☐	☐	☐
	Short Term Study (<90 days)	Provide an original letter which <u>confirms enrolment</u> in your school, including that all fees are paid.	☐	☐	☐
		Provide details of your accommodation for the entire duration of your stay in Ireland.	☐	☐	☐
Obligation to Return Home <i>Provide evidence that you cannot stay in Ireland because you have obligations at home.</i>	Letter or documentation that demonstrates you are obliged to return home	<i>Provide a letter from your employer, confirming your position and the date you will return. If self-employed, provide a letter from your accountant/tax consultant/lawyer. If you studying, provide a letter from your educational institute. All letters must be original, on headed paper, dated, signed and include full contact details.</i> <i>Otherwise provide documents that demonstrate you have a commitment and obligation to return home (evidence of dependents, a rental lease or property ownership).</i>	☐	☐	☐
Traveling with Minors	Additional Checklist	<i>If travelling with a minor(s), confirm the additional minor checklist has been completed and is attached.</i>	☐	☐	☐
Financial Details <i>Provide evidence you can fund your travel.</i>	Bank Statement	<i>Provide an up-to-date bank statement covering the last three months.</i>	☐	☐	☐
	Statement of Income	<i>Letter from Employer, official letter of pension income, other official letter of income</i>	☐	☐	☐
Identity Documents	2 X Passport Photos		☐	☐	☐
	Current Passport		☐	☐	☐
	Copies of previous visas in the last five years including EU, US, UK, Australia, New Zealand, Norway, Switzerland		☐	☐	☐
Order of documents	Confirm documents are in correct order	<i>See overleaf for order in which documents must be presented. Failure to do so will result in delays in processing your application.</i>	☐	☐	☐

Once, complete this checklist should be submitted to [VFS](#), along with all relevant documentation.

¹ Ireland, EU, UK, US, Australia, New Zealand, Canada, Australia, Switzerland, Norway



Applicant Declaration

I, the applicant, confirm that this checklist has been completed and all relevant documents have been submitted. I understand that a decision will be made based on these documents. I confirm that I have ordered the documents in my application according to the list below.

Applicant Signature:

Document Order of Precedence

1. This checklist
2. AVATS Application form
3. Cover letter
4. Letter of enrolment
5. Accommodation documentation
6. Obligation to return home documents
7. Minor's checklist (if relevant)
8. Bank statements
9. Statement of Income
10. Any other relevant documentation you wish to include

Additional VFS Comments

Additional Embassy Comments

Please Note: This checklist is intended as a guide only. It is not exhaustive and additional documents may be required.

It is the applicant's responsibility to ensure they have understood the application process and have submitted all documentation that is required.

All information related to visas can be found at www.IrishImmigration.ie

Approved by Department of Justice December 2023.



Ambasáid na hÉireann
Embassy of Ireland



An Roinn Dlí agus Cirt
Department of Justice