

UKRAINE VISA APPLICATION CENTRE
Checklist for SHORT TERM VISA (C-VISA) C01,C02,C03

Name: _____ Contact: _____

Passport No: _____ E-mail Address: _____

To apply for a short-term visa, the following documents shall be submitted. Please note that there will be instances where you will be required to submit both original and photocopies of documents which will be returned after a decision has been made on your application.

The boundaries of the Consular District are: Burundi, Malawi, Somalia, Union of Comoros Islands, Tanzania, Rwanda and Uganda. For other foreign nationals outside these districts, you are required to have a valid WORKOR RESIDENCE PERMIT valid for SIX MONTHS and above ENDORSED ON YOUR PASSPORT.

Required Documents	Original	Copy	Remarks(if document is missing or if the condition does not meet requirements)
Completed and signed online Visa Application Form. Visa Application Forms of minors shall be submitted with signature of a parent or legal guardian			
One Color passport size photograph – maximum 6 months old 35 mm x 45 mm			
Original valid passport that is valid for at least three months after the stated date of departure from Ukraine; have at least two blank pages and has a validity period of no longer than 10 years			
Valid Travel Health Insurance with coverage of 30,000 EUR covering emergency medical expenses, hospital treatment, repatriation for medical reasons or death. It must be valid in the whole Schengen area or worldwide . Insurance should cover the period of stay and an extra 5 days in original plus copy.			
Proof of applicant’s financial sufficiency for the intended period of stay and return to the country or origin. An account statement has to be issued for the last 3 months, with an approximate settlement of USD 45 x(number of days of stay + 5 extra days) in original form 3- month Current Bank Statement, stamped			

and signed by the Bank. If using company Statements certificates of Registration documents showing ownership.			
Payment slips for consular fee, unless otherwise stipulated. (VFS to advise on mode and amount of payment)			
Invitation letter from a legal person registered in Ukraine, presented on official letterhead and in original form. NB: If the invitation is from a company in Ukraine, attach registration documents.			
Proof of occupation			
C01 should have document issued by the relevant regional/city state administration/bank confirming that the applicant has made an investment to Ukraine's economy (C01 Business – Letter of invitation from a legal person)			
Flight booking			
Interviews will be conducted after submission of the visa application – Venue, time and date to be advised.			

Sign of Submission Officer

Applicant Signature

Date