

The appointment will only be validated if payment of the service fees has been done prior to the appointment in an agency of the Bank of Local Development (BDL). A non-prepaid appointment will be cancelled.

From the moment the VFS appointment scheduling module appears on the screen follow these steps:

First create a VFS account with your credentials (first name, last name, email address, phone number)

Create a password: your password must have a minimum of 8 and a maximum of 15 characters with at least one capital letter, one lowercase letter, one number and one of the following special characters: \$ @ # \$! % *? & (no other special characters allowed)

A screen is then displayed with a list of options, including "Book an appointment". In case of difficulty: click on ? (at the top right of the screen to display online assistance)

At the end of the procedure, a confirmation of the appointment is displayed on the screen.

Within 2 working days of making the appointment, you have to pay the service fee.

Go to an approved branch of BDL bank with your passport, the appointment reservation letter and the duly completed payment slip: click on the link below

<https://assets.ctfassets.net/xxg4p8gt3sg6/119CiPtJiCPBQQq6xut9RI/42ad0192c7fa738a55c984fb1d2235e5/Netherlands-BDL-Payment.pdf>

Use the RIB current account: 005001100000002813 29, on behalf of the company "VFS Global Services Algeria SARL". The bank issues a receipt and returns the passport

A letter confirming the appointment will be sent by VFS Global electronically to the email address you have given;

On the day of the appointment, at the VFS center, you must present:

- Your passport
- The letter confirming the appointment
- The bank receipt and your visa application file including all the supporting documents required by the mission.

Role of the banking agency:

The role of the BDL bank agency consists exclusively in collecting service fees. The bank branch is not responsible for the availability of appointments, nor for the decision of the mission regarding your visa application.

No show at the meeting:

PLEASE NOTE: If you do not show up for the scheduled appointment, your receipt will no longer be valid and you will have to start the whole process again.