



CONSULATE GENERAL OF ITALY - KOLKATA
REQUISITE DOCUMENTS FOR RESEARCH VISA – SHORT TERM (C)

S.no.	Requirements
1.	Application form (C) fully completed and signed by applicant
2.	Two recent passport-size photographs (white background). Please do not staple the photographs to the application form
3.	Passport/Travel Document must: a) Have been issued within the previous 10 years, and the validity must not exceed 10 yrs. b) At least have a validity of 3 months after the intended stay. c) Have at least 2 blank pages.
4.	Personal Covering Letter.
5.	Host Agreement “Convenzione di accoglienza” between the host Institution in Italy and the researcher in which it has been specified the employment conditions, the monthly financial support, the research activity and its esteemed duration, the researcher mobility, if any and the details of the medical insurance in favor of the researcher
6.	Proof of researcher status as employee of an Indian University/Research Institute
7.	A photocopy of applicant’s Passport and copies of previous Schengen visa if applicable
8.	Air tickets.

NOTE: This Consulate reserves the right to ask for a personal Interview and Additional Documents.