



**(APPENDIX 21.5 3
Status at: 02.08.2022)**

Info sheet and checklist for visit Visa

Check Box	List of required documents	Remarks
	Printed Schengen visa application form, fully completed and signed by the applicant.	
	Original passport, copy of passport and of previous Schengen visas. The passport must be valid at least three months after the intended return and must contain at least two blank pages	
	1 recent and identical photo (on the application form). The photographs must fulfill Schengen standards, Size 3.5 x 4	
	Confirmed roundtrip flight reservation	
	Medical insurance (original) and copy, valid throughout the territory and the duration of the stay in the Schengen area. The minimum coverage of the insurance has to be of EURO 30'000.00	
	Personal invitation letter duly signed from the inviting party with copy of valid passport/foreign residence permit containing the following details: <ul style="list-style-type: none"> - Surname and name of the invited person - Relationship degree between the two parties including documents proving family relationship if this is the case - Exact duration of stay (arrival and departure date) - The official approval by the local competent authorities might be additionally required 	
	<ul style="list-style-type: none"> - Confirmation letter from the Kyrgyz employer containing position and salary of the employee, nature and dates of the visit/business trip. Applicants with their own businesses must provide with a copy of their valid Kyrgyz "Patent". - Confirmation letter from University, including a dispensation from classes for longer absences. 	
	Bank statement showing cash flow of the last 3 months	
	Proof of civil status (marriage, divorce, death certificate) (+ copies)	
	Copy of the spouse's passport	
	Birth certificates for all children (+ copies)	
	Additional documentation for minor children (below the age of 18)	
	Birth certificate of the minor applicant (+ copies)	
	Notarized consent form of the parent staying in Kyrgyzstan, signed by both parents (+ copy)	
	Custody decision if the parent is separated from the other parent of the child (+ copy)	
	Death certificate if one parent has died (+ copy)	
	Passport copies of both parents	

Please note:

- All documents have to be translated in English, German, French or Italian
- The Embassy of Switzerland reserves the right to request additional documents
- Incomplete and inaccurate visa applications may result in a rejection of the visa
- Issuance of a visa does not guarantee entry to the Schengen area