Family Unification
Mandatory Documents to apply

		Family Unification Visa mandatory documents to apply	YES
1	:	**Visa Application Form:** Visa Application Form should be filled manually by blue or black ink in block letters with 1 biometric photo (see article 3) affixed to it, signed **by the applicant/legal guardian** in case minors (see remarks). Application form must be accurate and complete. (Applicant's signature should be matched on all the documents)	
2	:	**Original Passport** (Passport must be valid for at least 6 months upon arrival in Türkiye and should have at least 2 full blank pages available in it). For passports which were not issued in the jurisdiction areas of the Turkish Missions from which the applicant will apply for visa local address proof must be submitted. (For address proof documents see remarks)	
3	:	**Biometric Photos:** 2 biometric photos with a white background that were taken within the last 6 months, depicting the full face clearly and completely visible without shadow and without spects, in 2.5inch x 2.5inch size.	
4	:	**Covering Letter:** - Covering letter with entire travel plan from the applicant mentioning the purpose of stay in detail, accompanying person's details, duration of stay, occupation, and expenses clause with signature and contact details. - The travel dates mentioned on cover letter should be matched on all the other documents. - Original Leave letter from the company on company letterhead stating applicant's designation, period of work, salary, purpose of visit and duration of travel with travel dates accompanying persons if any with signature, seal and stamp. - If the applicant is a Student: No-objection Letter from the school or official holiday scheme along with student ID card copy.	
5	:	**Document required from the family member (Turkish citizen or foreigner) residing in Turkiye:** - Invitation letter: Letter must include contact number and passport number of the inviting person and the full name of the visa applicant. - Turkish identity card OR Foreigner resident permit, passport copy & visa copy. - Address proof of the family member residing in Türkiye. - Employment proof of the family member residing in Türkiye.	
6	:	**If Employer/Proprietor/Partner/Director:** - Company registration documents in which applicant and company name should be mentioned. (Original notary attestation needs to be done) - GST registration (Original notary attestation needs to be done) - If the applicant is not having GST or Udyam registration certificate, an explanation regarding the same is required.)	
7		**Monetary Documents:** - Last 3 months' salary slips with letterhead with original signature, seal/stamp. - Last 6 months' salary bank statement with stamp and signature of the bank on all the pages. - Last 6 months' personal bank statement with stamp and signature of the bank on all the pages. Bank balance must be minimum 2 lakh INR for one person. - Bank statements should be updated till at least last 15 days. - In all bank statements closing balance should be mentioned clearly, if not mentioned on the bank statement, Bank balance certificate from the bank is required. - ITR (Income Tax Return) for last 3 years. (If not filing ITR, an explanation is required on the cover letter) - Form 16 (only for Employer) - If Retired: Retirement documents & income proof (original or copies attested) along with last 3 months' personal bank statement (original or copies attested by bank) : Bank balance must be minimum 2 lakh INR for one person. - If Freelancer: Contract documents & leave/cover letter as applicable, proof of regular income along with last 6 months' personal bank statement with stamp and signature of the bank on all the pages. Bank balance must be minimum 2 lakh INR for one person. - If Unemployed: Explanation regarding source of income should be mentioned on the cover letter along with a proof of income.	
		- If applicant is providing educational/CA/BAR council/doctors certificate or any kind of certificate, the coloured copy of mentioned certificates should be notarized. (Original public notary needs to be done)	
8	:	**Flight Tickets:** Round trip flight ticket (It's highly recommended not to buy a flight ticket before the visa is granted. Reservation/booking is acceptable).	
9	:	**Hotel Reservation:** If booked through agents/tour operator then details of applicant's name, check-in & checkout dates on letterhead with seal, signature, name & designation to be mentioned. OR Address proof of the family member residing in Türkiye if residing at inviting person's address.	
10	:	**Original Authorization Letter:** Original Authorization Letter is required from the applicant and travel agent in case application is submitted by a Representative or Travel Agent.	
11	:	**Passport Copies:** Copies of first, last and visa pages of the passport	

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12	:	**Proof of civil status:** Aadhar card, PAN card (must be clearly visible)	
13	:	**Original Previous Passport/s:** If the previous passport is lost police FIR document is required	
14	:	**Additional Documents:** Tour itinerary (optional).	

REMARKS			
	1	For address proof a registered/notarized rental agreement and company letter (for remote working the relative company's letter which clearly mentions that applicant works remotely and resides in the address mentioned on the letter) can be submitted. Additional proofs such as Voter ID Card, Electricity bill, Water bill and PCC of current residence address may be requested depending on your visa case.	
	2	Minors need notarized consent letter from both parents in all cases (even though minor is traveling with both parents). Parents passport original and photocopy needs to be attached with minors application. If father or mother lives abroad, he/she must provide NOC in original attested by Indian Embassy/ Consulates in the country of his/her residency along with a copy of resident card or visa belongs to his residency country. Minor's application form should be signed by both of the parents under regular circumstances. If only one parent is the legal guardian of the minor because of death/divorce, a notarized death certificate or notarised court decision of divorce mentioning the legal guardian is required.	
	3	If an applicant is traveling with a family member/friend who has a sticker visa/E-Visa for Türkiye, applicant is requested to provide a copy of the sticker visa/E-Visa along with co-travellers passport copies and relevant UK, Schengen, USA etc. visa copies.	
	4	The passport holders of the countries other than India/Nepal/Bhutan can apply for Turkish visa at Turkish missions in India if only they hold a valid Indian visa with minimum 90-day duration of stay or resident/work permit in India. In this case, visa evaluation process may take a longer period than Indian passport holders.	
	5	If travelling together and spouse's name is not shown in passport: Marriage Certificate of the Couple issued by the marriage registrar attested by Notary Public. Notarized affidavit can be accepted, along with wedding card and marriage photographs as proof of marriage only if it's recent Marriage (not older than 1 month).	
	6	Monetary documents can be submitted by sponsor with original sponsorship letter if applicant does not have the required financial means. Passport copy of the sponsor along with employment letter from the sponsor's company (if employee) with seal or notarized company registration documents (if employer) is required. If the sponsor is relative - relationship proof status should be submitted.	
	7	- All affidavits should be e-stamped and online verifiable.	
	8	All letters are required in typed format not written. All company letters should be with letterhead, seal/stamped, signed by an authorized person whose name, designation and contact information is clearly mentioned.	
	9	If the applicant prefers to submit rental income documents, notarised rental income proof and real estate registration documents are required.	
	10	Damaged passports can be accepted for submission only with a letter of acknowledgment from applicant.	
	11	For group applications, notarised company registration documents should be submitted only by the main applicant. Other members of the group can submit the copy.	
	12	Applicants can apply for Türkiye visa maximum of 60 days in advance to their travel dates.	

1."All submitted documents must be current and complete. The incompleteness of the documents submitted for the visa application may cause the application to be rejected. The Embassy/Consulate has the right to request additional documents when it deems necessary. Presenting of the above documents does not guarantee that the visa will be granted. The Embassy/Consulate reserves the right to refuse application without any explanation. There is no refund possibility in any circumstances. All forms and documents must be prepared and presented separately for each person (including family members or any group).

Please note that the accuracy of each document is verified from the institution/organization that issued it at the evaluation process of applications. Those found to have applied with forged/fake documents are given a restriction code by the Directorate of Migration Management.

The information provided here is a general guideline.

2.In principle, Family Unification visa applications should be made minimum 20 working days prior to the date of departure.

3.Holders of Turkish visa are kindly requested to check their visa including the "duration of stay" and "period of validity" before their travel to Türkiye.

"I (as applicant/ agent) declare that I have verified my all data on the printed online application form and signed the same. I would solely be responsible for any inconvenience regarding information that I verified."

Applicant ☐ **Agent** ☐ **VFS Staff**

Name-Surname :
Date :
Agency Name :
Contact No :
E-mail address :
Signature :

Name-Surname :
Date :
VAC :
Signature :

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