

## DOCUMENTS ORDER

To speed up the process of submitting documents and reduce waiting time, before submitting your visa application please collect your documents according to the list below.

### **ATTENTION! A COMPLETE SET OF DOCUMENTS SHOULD BE PROVIDED FOR EACH APPLICANT.**

1. Visa Application Form, signed on the last page.  
For minors: signatures of both parents are required.\*
2. 2 photographs
3. Copy of the page with personal data of the foreign passport/travel document
4. Copies of visas for the last 3 years from previous/cancelled/valid foreign passports/travel documents + page with personal data from such passports.
5. Medical health insurance with amount of 30.000€/50.000\$ and valid on the territory of the Schengen countries or the Whole World
6. Documents confirming purpose of travel (ex.: invitation, accommodation confirmation, etc.)
7. Transport documents (plane/train/bus/boat both ways tickets, or itinerary/route plan + driver's license + car registration certificate, if travelling by car) **OBLIGATORY!**
8. Financial/economic guarantees (ex.: for employed - Certificate of Employment + Bank Statement with funds movement for the last 3 months OR 2NDFL Certificate)
9. Copy of internal national passport for citizens of Russian Federation (not for children under 14 years): copy of the page with personal data and copies of all pages with any notes/marks.
10. Additional Documents (for minors – copy of the birth certificate; for citizens of third countries – confirmation of the legal stay in Russia)
11. Consent to personal data processing, signed by an applicant or his/her legal representative.

The set of documents should contain following additional copies:

1. Copy of birth certificate (for minors)
2. Copy of notarized consent for travelling abroad (for minors)
3. Copy of marriage certificate (for spouses/minors)
4. Copies of other documents, original of which can be needed during the trip
5. Copies of documents in a single copy, which is applicable for all applicants.

**\*Attention: both** parents should be present when applying for minors. If only one parent submits documents, then from the second one it is necessary to provide a notarized power of attorney for submission of documents for a visa to Croatia for his/her child (consent for travelling abroad does not substitute power of attorney).

**Collection of fingerprints is from the age of 12. Presence of children under 12 is mandatory as the “live”-photo should be submitted.**

**If biometric data were collected within the last 59 months for a Schengen visa, they should be re-collected.**